NINE MILE CREEK WATERSHED DISTRICT Treasurers Report October 31, 2019

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NINE MILE CREEK WATERSHED DISTRICT **Cash Disbursements** October 31, 2019

Invoid	ces Expensed and Paid in October		Amount	
	Fox Hill Kelsey LLC	\$	16,100.00	
	McDonalds		5,000.00	
	Nortec Communications, Inc		361.94	_
Total		<u>\$</u>	21,461.94	=
Invoid	ces to be Paid		Amount	
iiivoid	Adriatic Construction, LLC	\$		
	Anthony and Katherine Tarvestad	Ş	16,200.00	
	Barr Engineering Co.		78,337.59	
	BlueCross BlueShield (ACH)		3,952.96	
	Bush Lake Chapter IWLA		3,794.31	
	CenterPoint Energy (ACH)		79.19	
	Classic Cleaning Company		560.00	
	Comcast (ACH)		196.26	
	DuPont Services Company		5,000.00	
	Erica Sniegowski		207.10	
	Gael Zembal		91.87	
	General Sprinkler Corporation		1,075.00	
	Guardian (ACH)		705.00	
	Hamline University		2,736.25	
	Hennepin County Dept of Environment		2,000.00	
	Imagine IT, Inc (ACH)		3,087.67	
	Innovative Office Solutions		1,375.20	
	Johnson, Mattson, Smail & Cavanaugh, PLLC		1,715.00	
	Landbridge Ecological		6,830.00	
	Lauren Werner-Foley		65.58	
	LHB, Inc		6,493.46	
	Metropolitan Council Environmental Servic		3,800.00	
	MN Stormwater Research Council		15,000.00	
	Nortec Communications, Inc		361.94	
	Pawel Mroz		3,000.00	
	Randy Anhorn		215.70	
	RMB Environmental Laboratories, Inc		330.00	
	Smith Partners PLLP		8,101.59	
	TForce		38.60	
	TGC Property Services		150.00	
	The Picnic Pleasers		205.00	
	TimeSaver Off Site Secretarial, Inc.		250.00	
	Verizon Wireless (ach)		615.45	
	Wells Fargo 4274 (ACH)		2,341.64	
	Wells Fargo 8082 (ACH)		598.89	
	Windmill Design (ACH)		433.00	
	Xcel Energy (ACH)		208.21 1,288.68	
	Zachary Forsyth Zell Medical Corporation		1,468.69	
	Zoll Medical Corporation		1,400.09	
Total	Invoices	<u> </u>	178,259.83	_
De	III Diele uraamaanta			
Payro	Il Disbursements Employee Salaries		24 024 00	
	• •		24,934.86	
	Manager Per Diem Pay and Taxes Employee Payroll Taxes		2,745.07 1,849.69	
	PERA Match		1,849.69	
	Payroll Processing Fee		1,870.12	
	HSA Expense		-	
Total	Payroll Disbursements	_	31,544.74	_
Total	Cash Disbursements	5	209,804.57	_
		<u> </u>	,	=

Memo

The 2018 mileage rate is 54.5 cents per mile. The 2019 mileage rate is 58 cents per mile. AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon, Windmill Design, Wells Fargo and Xcel

^{**} Items represent a Surety, Permit Escrow or Retainage payout.

NINE MILE CREEK WATERSHED DISTRICT Fund Performance Analysis October 31, 2019

	2019 Budget	Month Ended 10/31/2019	Year to Date 10/31/2019	YTD % of Budget 10/31/2019
REVENUES				
Tax Levy- Hennepin County	\$ 2,714,500.00	\$ -	\$ 1,382,107.00	51%
Interest Income	0.00	9,434.77	161,378.61	0%
Permit Fee Income	0.00	7,170.00	44,118.10	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	0.00	0%
Stormwater Facilities Fund	0.00	0.00	13,360.00	0%
Other Income	0.00	0.00	12,642.82	0%
TOTAL REVENUES	2,714,500.00	16,604.77	1,613,606.53	59%
EXPENDITURES				
Administration				
Board				
Advisory Committees (CAC and TAC)	2,000.00	4.99	414.17	21%
Annual Audit	14,500.00	0.00	14,525.00	100%
Dues/Conferences/Membership Fees	16,000.00	1,362.00	12,137.60	76%
Insurance	14,000.00	1,015.84	9,274.62	66%
Per Diems and Payroll tax	10,000.00	2,745.07	4,602.03	46%
Manager Expenses	3,000.00	0.00	511.60	17%
Total Board	59,500.00	5,127.90	41,465.02	70%
Staff				
Salaries and Benefits	525,000.00	32,856.75	341,634.57	65%
Employee Expenses	8,000.00	470.09	2,939.35	37%
Staff Training/Professional Development	10,000.00	310.00	3,406.37	34%
Education Assistance	6,000.00	0.00	3,992.00	67%
Total Staff	549,000.00	33,636.84	351,972.29	64%
Office Costs				
Office Supplies & Expenses	15,000.00	482.85	6,256.44	42%
Office Utilities	18,000.00	1,822.99	14,050.62	78%
Office Networking Managed Services	15,000.00	798.84	9,736.75	65%
Office Equipment Maintenance	5,000.00	0.00	497.00	10%
Office Furniture/Equipment	50,000.00	4,839.12	38,528.40	77%
Official Minutes	4,500.00	250.00	3,486.75	77%
Operating Expenses	24,000.00	748.19	9,932.88	41%
Discovery Point Maintenance	25,000.00	1,128.56	2,263.53	9%
Total Office Costs	156,500.00	10,070.55	84,752.37	54%
Accounting				
General/Monthly Accounting	29,000.00	1,695.00	23,290.00	80%
Payroll Processing Fees	2,000.00	145.00	1,450.00	73%
Total Accounting	31,000.00	1,840.00	24,740.00	80%
Engineering Services				
Engineering Administration	80,000.00	4,661.73	61,639.29	77%
Total Engineering Services	80,000.00	4,661.73	61,639.29	77%
Legal				
General Legal Advice	45,000.00	5,182.13	37,664.75	84%
Policies/Bylaws	5,000.00	1,230.00	5,900.67	118%
Total Legal	50,000.00	6,412.13	43,565.42	87%

Other

NINE MILE CREEK WATERSHED DISTRICT Fund Performance Analysis October 31, 2019

		Month Ended	Year to Date	YTD % of Budget
	2019 Budget	10/31/2019	10/31/2019	10/31/2019
Other Consultant	45,000.00	6,493.46	22,793.46	51%
Total Engineering Services	45,000.00	6,493.46	22,793.46	51%
Total Administration	971,000.00	68,242.61	630,927.85	65%
Programs				
Data Collection, Assessment and Management				
Lake Level Monitoring	25,000.00	2,503.49	23,622.90	94%
Groundwater Level Monitoring	6,000.00	919.48	5,206.94	87%
Streamflow Monitoring	2,000.00	0.00	0.00	0%
Precipitation Monitoring	5,000.00	422.34	1,464.68	29%
WOMP Stations	115,000.00	7,004.68	87,302.51	76%
Lake Water Quality and Biological Stream Monitoring	125,000.00	4,516.97	100,368.68	80%
Targeted Monitoring	45,000.00	27.00	22,638.00	50%
Regional SW Volume Reduction Study	5,000.00	824.00	8,115.00	162%
Modeling and Atlas 14 Flood Planning/Management	70,000.00	742.50	17,223.54	25%
TMDL & UAA Studies	91,673.00	9,003.50	78,463.54	86%
Special Studies	30,000.00	1,291.50	30,248.89	101%
Total Data Collection, Assessment and Management	519,673.00	27,255.46	374,654.68	72%
Education & Outreach Program				
Public Involvement /Education				
Public Education Workshops & Outreach	20,000.00	3,106.25	14,645.90	73%
Program Development	7,500.00	1,667.91	1,667.91	22%
CAMP/Volunteer Monitoring	7,000.00	6,130.00	6,130.00	88%
Master Water Stewards Program	20,000.00	356.73	10,543.02	53%
Program & Event Sponsorships	7,000.00	0.00	6,500.00	93%
Total Public Involvement /Education	61,500.00	11,260.89	39,486.83	64%
Communications & Education Materials				
Annual Communication/Calendar	4,000.00	0.00	0.00	0%
Brochures & Educational Materials	15,000.00	350.81	1,655.39	11%
Educational Signage and Exhibits	25,000.00	0.00	584.13	2%
Marketing and Event Promotion	35,000.00	0.00	24,764.85	71%
Promotional Items	7,000.00	0.00	4,575.80	65%
Website/GIS Maintenance & Hosting Total Communications & Education Materials	15,000.00	433.00 783.81	10,542.52	70%
Total Education & Outreach Program	162,500.00	12,044.70	81,609.52	50%
Grant Program & Grant Match	200 000 00	0.405.40	475 204 47	200/
Cost Share Grant Program	200,000.00	8,495.49	176,301.47	88%
Planning Grants	0.00	0.00	4,069.50	0%
Grant Match Activities Research Collaborative Grant Funding	1,500.00 25,000.00	0.00 15,000.00	0.00	0% 60%
Total Grant Program & Grant Match	226,500.00	23,495.49	15,000.00	86%
Total Grant Program & Grant Match	226,500.00	23,493.49	195,370.97	80%
Regulatory Controls and Permitting	100 000 00	10.246.02	164 349 69	4.040/
Permit Application Review/Tracking	100,000.00	19,216.93	164,318.68	164%
Inspections Wetland Conservation Act	30,000.00	2,852.56	15,815.86	53% 56%
	35,000.00	0.00	19,592.80	56%
Rules Total Populatory Controls and Populating	0.00	0.00	3,330.50	122%
Total Regulatory Controls and Permitting	165,000.00	22,069.49	203,057.84	123%
Technical Assistance Residents	5,000.00	0.00	0.00	0%
ועבאומבוונא	5,000.00	0.00	0.00	0%

NINE MILE CREEK WATERSHED DISTRICT Fund Performance Analysis October 31, 2019

		Month Ended	Year to Date	YTD % of Budget
	2019 Budget	10/31/2019	10/31/2019	10/31/2019
Cities	5,000.00	0.00	825.00	17%
Professional Project and Plan Review	10,000.00	0.00	1,934.94	19%
Total Technical Assistance	20,000.00	0.00	2,759.94	14%
Water Management Plan				
Amendments	0.00	0.00	718.32	0%
Update	0.00	0.00	0.00	0%
Water Management Plan - Eng	0.00	0.00	0.00	0%
Watershed Mngt Plan- Legal	0.00	0.00	0.00	0%
Total Water Management Plan	0.00	0.00	718.32	0%
Total Programs	1,093,673.00	84,865.14	858,171.27	78%
Capital Projects				
Edina Streambank	100,000.00	1,579.04	37,984.01	38%
Normandale Lake	500,000.00	5,072.58	291,334.84	58%
Lake Cornelia	500,000.00	10,861.99	40,511.15	8%
Project Repair/Maintenance	100,000.00	6,980.31	13,854.75	14%
Discovery Point Landscape Maintenance/Restoration/Preserva		3,370.00	14,492.90	72%
WRC Construction/Renovations	0.00	0.00	0.00	0%
Pentagon Park Project(s)	500,000.00	0.00	0.00	0%
Total Capital Project	1,720,000.00	27,863.92	398,177.65	23%
Stormwater Facilities Projects				
Stormwater Facilities Fund Projects	210,000.00	0.00	0.00	0%
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	1,922.50	17,464.22	14%
Total Stormwater Facilities Projects	335,000.00	1,922.50	17,464.22	5%
TOTAL EXPENDITURES	4,119,673.00	182,894.17	1,904,740.99	46%
Net Income				
Total Revenue	2,714,500.00	16,604.77	1,613,606.53	59%
Less Total Expenditures	4,119,673.00	182,894.17	1,904,740.99	46%
TOTAL NET PROFIT/LOSS	\$ (1,405,173.00)	\$ (166,289.40)	\$ (291,134.46)	21%

NINE MILE CREEK WATERSHED DISTRICT Balance Sheet October 31, 2019

ASSETS		
	t Assets	
	Checking	\$ 519,891.07
	Investments	3,926,000.00
	Investment Adjustment FMV	(25,867.61)
	Standing Cash in Investment Account	4,204,390.14
	Accrued Investment Interest	35,754.34
	noor ded investment interest	
	Total Current Assets	8,660,167.94
Other A	Assets	
	Prepaid Expense	11,653.80
	Accounts Receivable	1,165.41
	County Tax Receivable	161,272.01
	Total Other Assets	174,091.22
Total Assets	3	8,834,259.16
LIABILITIES A	AND NET ASSETS	
	t Liabilities	
	Accounts Payable	178,259.83
	Payroll Withholding	
	Accrued Payroll	_
	Retainages Payable	34,741.44
	Total Current Liabilities	213,001.27
long T	orm Linkilities	
Long-1	erm Liabilities WCA Escrow	12,400.00
	Permit Escrow	729,400.00
	Sureties Payable	12,130.00
	Delinquent Taxes	•
	Unearned Revenue	161,272.01 5,140.26
	oneamed Revenue	3,140.20
	Total Long-Term Liabilities	920,342.27
Total Liabili	ties	1,133,343.54
Net Assets		
3	Fund Reserves	7,992,050.08
	Net Profit/Loss	(291,134.46)
	Total Net Assets	7,700,915.62
Takal Cabit	hing and Not Accets	
i otai Liabili	ties and Net Assets	\$ 8,834,259.16

NINE MILE CREEK WATERSHED DISTRICT Capital Projects Performance Analysis October 31, 2019

	Total Project Budget	2019 Budget	Month Ended 10/31/2019	Year to Date 10/31/2019	Lifetime Project Costs
Capital Projects					
Normandale Lake	\$ 917,000.00	\$ 500,000.00	\$ 5,072.58	\$ 291,334.84	\$ 992,158.51
Edina Streambank	3,650,000.00	100,000.00	1,579.04	37,984.01	2,260,528.22
Project Repair/Maintenance	350,000.00	100,000.00	6,980.31	13,854.75	160,878.30
Lake Cornelia	100,000.00	500,000.00	10,861.99	40,511.15	40,511.15
Contingency Reserve	490,000.00	0.00	0.00	0.00	0.00
Pentagon Park Project(s)	500,000.00	500,000.00	0.00	0.00	0.00
Stormwater Facilities Fund Projects	210,000.00	210,000.00	0.00	0.00	0.00
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	125,000.00	1,922.50	17,464.22	17,464.22
Total Capital Project Costs	\$ 6,342,000.00	\$ 2,035,000.00	\$ 26,416.42	\$ 401,148.97	\$ 3,471,540.40

NINE MILE CREEK WATERSHED DISTRICT Levy History October 31, 2019

Historical Levies

Thistorical Ecvics	
2018 levy	\$ 2,634,775
2017 levy	2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547

NINE MILE CREEK WATERSHED DISTRICT Wells Fargo Visa #8082 Activity October 31, 2019

Date	Name	Memo	Account	Amount	Receipt?
10/16/2019	Parking Ramp	IMPARK00200149U SAINT PAUL MN	5206 · Employee Expenses	10.00	у
			5206 · Employee Expenses Total	10.00	
10/29/2019	MN COUNCIL NON	MNCOUNCILNONPROFITS 651-757-3081 MN	5207 · Staff Training/Prof Development	80.00	у
			5207 · Staff Training/Prof Development Total	80.00	
10/10/2019	Home Depot	THE HOME DEPOT #2812 EDEN PRAIRIE MN	5301 · Office Supplies & Expenses	46.54	у
			5301 · Office Supplies & Expenses Total	46.54	
10/7/2019	Holiday Stations	HOLIDAY STATIONS 3596 EDEN PRAIRIE MN	5307 · Operating Expenses	18.19	У
			5307 · Operating Expenses Total	18.19	
10/3/2019	COOKIE CART	COOKIE CART MINNEAPOLIS MN	6211 · Public Educ Workshops/Outreach	165.00	У
			6211 · Public Educ Workshops/Outreach Total	165.00	
10/7/2019	Home Depot	THE HOME DEPOT #2812 EDEN PRAIRIE MN	6232 · Brochures/Educational Materials	12.66	У
10/20/2019	Amazon	AMAZON.COM*XR5WR5SS3 AMZNAMZN.COM/BILLV	6232 · Brochures/Educational Materials	64.50	У
10/29/2019	Amazon	AMZN Mktp US*IL5QN4473 Amzn.com/billWA	6232 · Brochures/Educational Materials	83.85	У
10/30/2019	Amazon	AMZN Mktp US*X34PW1CQ3 Amzn.com/billWA	6232 · Brochures/Educational Materials	118.15	у
			6232 · Brochures/Educational Materials Total	279.16	
			Grand Total	598.89	

NINE MILE CREEK WATERSHED DISTRICT Wells Fargo Visa #4274 Activity October 31, 2019

Date	Name	Memo	Account	Amount	Receipt?
10/19/2019	Lunds & Byerlys	LUNDS&BYERLYS EDENP EDEN PRAIRIE MN	5101 · Advisory Committees (CAC/TAC)	4.99	у
			5101 · Advisory Committees (CAC/TAC) Total	4.99	
10/8/2019	U of M	U OF M CONTLEARNING 844-228-0558 MN	5103 · Dues/Conferences/Membership Fee	250.00	У
10/28/2019	MN Assoc of Watershed Districts	MINNESOTA ASSOC OF WAT 999-9999999 MN	5103 · Dues/Conferences/Membership Fee	300.00	у
10/28/2019	MN Assoc of Watershed Districts	MINNESOTA ASSOC OF WAT 999-9999999 MN	5103 · Dues/Conferences/Membership Fee	800.00	у
			5103 · Dues/Conferences/Membership Fee Total	1,350.00	
10/14/2019	MN Naturalist	PAYPAL *MNATURALIST 402-935-7733 CA	5207 · Staff Training/Prof Development	65.00	у
10/14/2019	MN Naturalist	PAYPAL *MNATURALIST 402-935-7733 CA	5207 · Staff Training/Prof Development	165.00	у
			5207 · Staff Training/Prof Development Total	230.00	
10/3/2019	Star Tribune	THE STAR TRIBUNE CIRCULAT612-6734343 MN	5301 · Office Supplies & Expenses	49.27	у
10/16/2019	GANDER	GANDER - 682 EDEN PRAIRE MN	5301 · Office Supplies & Expenses	59.99	у
			5301 · Office Supplies & Expenses Total	109.26	
10/3/2019	SONICWALL, INC	SONICWALL, INC. SUNNYVALE CA	5303 · Office Network Managed Services	(41.66)	
			5303 · Office Network Managed Services Total	(41.66)	
10/23/2019	Home Depot	THE HOME DEPOT 2812 EDEN PRAIRIE MN	5308 · Discovery Point Maintenance	85.79	у
10/23/2019	Home Depot	THE HOME DEPOT #2812 EDEN PRAIRIE MN	5308 · Discovery Point Maintenance	(75.23)	у
10/23/2019	MENARDS	MENARDS EDEN PRAIRIE MN EDEN PRAIRIE MN	5308 · Discovery Point Maintenance	43.00	у
			5308 · Discovery Point Maintenance Total	53.56	
10/30/2019	Panera	PANERA BREAD #608024 EDEN PRAIRIE MN	6212 · Program Development	161.87	у
			6212 · Program Development Total	161.87	
10/15/2019	Northfield Lines, Inc	NORTHFIELD LINES INC 651-2038888 MN	6214 · Master Water Stewards Program	356.73	у
			6214 · Master Water Stewards Program Total	356.73	
•			Grand Total	2,224.75	

Note: October credits applied to September payment: \$116.89





Moving People and Business Forward

Nine Mile Creek Watershed District Board of Managers Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of October 31, 2019, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

Other Matters

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

Johnson Matteon Smail + Cavanaugh, PLLC

JMSC, PLLC

Certified Public Accountants

November 15, 2019 Minneapolis, MN