

NINE MILE CREEK WATERSHED DISTRICT
Treasurers Report
June 30, 2019

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NINE MILE CREEK WATERSHED DISTRICT
Cash Disbursements
June 30, 2019

Invoices to be Paid	Amount
Barr Engineering Co.	\$ 82,574.33
BlueCross BlueShield (ACH)	3,952.96
Carver County Water Management Org	333.33
CenterPoint Energy (ACH)	58.63
Classic Cleaning Company	280.00
Comcast (ACH)	195.58
Cream & Amber LLC	4,542.00
Gael Zembal	31.78
Guardian (ACH)	705.00
Highlander Townhome Association	2,612.42
Imagine IT, Inc (ACH)	840.50
Innovative Office Solutions	57.95
Jerry's Printing	401.50
Jodi Peterson	101.16
Johnson, Mattson, Smail & Cavanaugh, PLLC	2,095.00
Lauren Werner-Foley	14.73
Megan Jester	34.39
Pitney Bowes Global Financial (ACH)	207.00
Purchase Power (ACH)	168.97
Rachel Contracting Inc	32,842.62
Randy Anhorn	109.74
Smith Partners PLLP	8,829.87
Studio Lola	706.75
TForce	28.47
TGC Property Services	150.00
TimeSaver Off Site Secretarial, Inc.	500.00
Verizon Wireless (ach)	213.71
Wells Fargo 4274 (ACH)	2,492.89
Wells Fargo 8082 (ACH)	1,216.57
Windmill Design (ACH)	1,473.00
Xcel Energy (ACH)	199.83
Total Invoices	<u>147,970.68</u>
Payroll Disbursements	
Employee Salaries	27,019.08
Manager Per Diem Pay and Taxes	1,130.32
Employee Payroll Taxes	2,035.06
PERA Match	1,867.26
Payroll Processing Fee	145.00
HSA Expense	-
Total Payroll Disbursements	<u>32,196.72</u>
Total Cash Disbursements	<u><u>\$ 180,167.40</u></u>

Memo

The 2018 mileage rate is 54.5 cents per mile. The 2019 mileage rate is 58 cents per mile.

AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon, Windmill Design, Wells Fargo and Xcel

** Items represent a Surety or Permit Escrow payout.

NINE MILE CREEK WATERSHED DISTRICT
Fund Performance Analysis
June 30, 2019

	2019 Budget	Month Ended 6/30/2019	Year to Date 6/30/2019	YTD % of Budget 6/30/2019
REVENUES				
Tax Levy- Hennepin County	\$ 2,714,500.00	\$ -	\$ -	0%
Interest Income	0.00	14,777.51	113,519.48	0%
Permit Fee Income	0.00	5,518.10	14,498.10	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	0.00	0%
Stormwater Facilities Fund	0.00	0.00	0.00	0%
Other Income	0.00	100.00	12,592.82	0%
TOTAL REVENUES	<u>2,714,500.00</u>	<u>20,395.61</u>	<u>140,610.40</u>	<u>5%</u>
EXPENDITURES				
Administration				
Board				
Advisory Committees (CAC and TAC)	2,000.00	0.00	265.97	13%
Annual Audit	14,500.00	0.00	14,525.00	100%
Dues/Conferences/Membership Fees	16,000.00	0.00	7,825.00	49%
Insurance	14,000.00	910.67	5,038.26	36%
Per Diems and Payroll tax	10,000.00	1,130.32	1,130.32	11%
Manager Expenses	3,000.00	101.16	320.93	11%
Total Board	<u>59,500.00</u>	<u>2,142.15</u>	<u>29,105.48</u>	<u>49%</u>
Staff				
Salaries and Benefits	525,000.00	35,123.48	205,941.30	39%
Employee Expenses	8,000.00	140.64	1,739.51	22%
Staff Training/Professional Development	10,000.00	0.00	1,610.00	16%
Education Assistance	6,000.00	0.00	1,996.00	33%
Total Staff	<u>549,000.00</u>	<u>35,264.12</u>	<u>211,286.81</u>	<u>38%</u>
Office Costs				
Office Supplies & Expenses	15,000.00	717.50	3,807.33	25%
Office Utilities	18,000.00	667.75	8,137.76	45%
Office Networking Managed Services	15,000.00	840.50	5,781.75	39%
Office Equipment Maintenance	5,000.00	0.00	455.00	9%
Office Furniture/Equipment	50,000.00	590.75	33,689.28	67%
Official Minutes	4,500.00	500.00	2,149.00	48%
Operating Expenses	24,000.00	466.66	7,172.50	30%
Discovery Point Maintenance	25,000.00	1,000.00	1,134.97	5%
Total Office Costs	<u>156,500.00</u>	<u>4,783.16</u>	<u>62,327.59</u>	<u>40%</u>
Accounting				
General/Monthly Accounting	29,000.00	2,075.00	16,445.00	57%
Payroll Processing Fees	2,000.00	145.00	870.00	44%
Total Accounting	<u>31,000.00</u>	<u>2,220.00</u>	<u>17,315.00</u>	<u>56%</u>
Engineering Services				
Engineering Administration	80,000.00	7,507.95	34,733.72	43%
Total Engineering Services	<u>80,000.00</u>	<u>7,507.95</u>	<u>34,733.72</u>	<u>43%</u>
Legal				
General Legal Advice	45,000.00	3,434.47	18,947.97	42%
Policies/Bylaws	5,000.00	0.00	4,668.33	93%
Total Legal	<u>50,000.00</u>	<u>3,434.47</u>	<u>23,616.30</u>	<u>47%</u>
Other				

NINE MILE CREEK WATERSHED DISTRICT
Fund Performance Analysis
June 30, 2019

	2019 Budget	Month Ended 6/30/2019	Year to Date 6/30/2019	YTD % of Budget 6/30/2019
Other Consultant	45,000.00	0.00	3,500.00	8%
Total Engineering Services	45,000.00	0.00	3,500.00	8%
Total Administration	971,000.00	55,351.85	381,884.90	39%
Programs				
Data Collection, Assessment and Management				
Lake Level Monitoring	25,000.00	2,297.49	15,132.94	61%
Groundwater Level Monitoring	6,000.00	469.74	3,347.98	56%
Streamflow Monitoring	2,000.00	0.00	0.00	0%
Precipitation Monitoring	5,000.00	0.00	542.34	11%
WOMP Stations	115,000.00	7,730.45	55,036.74	48%
Lake Water Quality and Biological Stream Monitoring	125,000.00	18,490.23	71,403.15	57%
Targeted Monitoring	45,000.00	3,417.00	8,838.89	20%
Regional SW Volume Reduction Study	5,000.00	0.00	7,291.00	146%
Modeling and Atlas 14 Flood Planning/Management	70,000.00	330.00	12,185.54	17%
TMDL & UAA Studies	91,673.00	1,349.00	57,230.54	62%
Special Studies	30,000.00	4,574.50	14,587.89	49%
Total Data Collection, Assessment and Management	519,673.00	38,658.41	245,597.01	47%
Education & Outreach Program				
Public Involvement /Education				
Public Education Workshops & Outreach	20,000.00	459.66	3,537.51	18%
Program Development	7,500.00	0.00	0.00	0%
CAMP/Volunteer Monitoring	7,000.00	0.00	0.00	0%
Master Water Stewards Program	20,000.00	0.00	10,186.29	51%
Program & Event Sponsorships	7,000.00	0.00	6,000.00	86%
Total Public Involvement /Education	61,500.00	459.66	19,723.80	32%
Communications & Education Materials				
Annual Communication/Calendar	4,000.00	0.00	0.00	0%
Brochures & Educational Materials	15,000.00	204.27	657.73	4%
Educational Signage and Exhibits	25,000.00	0.00	199.93	1%
Marketing and Event Promotion	35,000.00	2,995.57	23,184.35	66%
Promotional Items	7,000.00	1,574.02	2,174.80	31%
Website/GIS Maintenance & Hosting	15,000.00	2,747.00	5,839.50	39%
Total Communications & Education Materials	101,000.00	7,520.86	32,056.31	32%
Total Education & Outreach Program	162,500.00	7,980.52	51,780.11	32%
Grant Program & Grant Match				
Cost Share Grant Program	200,000.00	7,154.42	64,259.48	32%
Planning Grants	0.00	0.00	4,069.50	0%
Grant Match Activities	1,500.00	0.00	0.00	0%
Research Collaborative Grant Funding	25,000.00	0.00	0.00	0%
Total Grant Program & Grant Match	226,500.00	7,154.42	68,328.98	30%
Regulatory Controls and Permitting				
Permit Application Review/Tracking	100,000.00	13,044.89	106,104.50	106%
Inspections	30,000.00	0.00	12,963.30	43%
Wetland Conservation Act	35,000.00	643.00	8,991.08	26%
Rules	0.00	495.50	3,264.50	0%
Total Regulatory Controls and Permitting	165,000.00	14,183.39	131,323.38	80%
Technical Assistance				
Residents	5,000.00	0.00	0.00	0%

NINE MILE CREEK WATERSHED DISTRICT
Fund Performance Analysis
June 30, 2019

	<u>2019 Budget</u>	<u>Month Ended 6/30/2019</u>	<u>Year to Date 6/30/2019</u>	<u>YTD % of Budget 6/30/2019</u>
Cities	5,000.00	0.00	825.00	17%
Professional Project and Plan Review	10,000.00	0.00	1,934.94	19%
Total Technical Assistance	20,000.00	0.00	2,759.94	14%
Water Management Plan				
Amendments	0.00	0.00	718.32	0%
Update	0.00	0.00	0.00	0%
Water Management Plan - Eng	0.00	0.00	0.00	0%
Watershed Mngt Plan- Legal	0.00	0.00	0.00	0%
Total Water Management Plan	0.00	0.00	718.32	0%
Total Programs	1,093,673.00	67,976.74	500,507.74	46%
Capital Projects				
Edina Streambank	100,000.00	2,195.05	17,634.80	18%
Normandale Lake	500,000.00	39,797.69	258,713.70	52%
Lake Cornelia	500,000.00	8,289.50	8,289.50	2%
Project Repair/Maintenance	100,000.00	0.00	2,150.00	2%
Discovery Point Landscape Maintenance/Restoration/Preserv:	20,000.00	522.00	6,709.50	34%
WRC Construction/Renovations	0.00	0.00	0.00	0%
Pentagon Park Project(s)	500,000.00	0.00	0.00	0%
Total Capital Project	1,720,000.00	50,804.24	293,497.50	17%
Stormwater Facilities Projects				
Stormwater Facilities Fund Projects	210,000.00	0.00	0.00	0%
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	6,474.36	13,820.72	11%
Total Stormwater Facilities Projects	335,000.00	6,474.36	13,820.72	4%
TOTAL EXPENDITURES	4,119,673.00	180,607.19	1,189,710.86	29%
Net Income				
Total Revenue	2,714,500.00	20,395.61	140,610.40	5%
Less Total Expenditures	4,119,673.00	180,607.19	1,189,710.86	29%
TOTAL NET PROFIT/LOSS	\$ (1,405,173.00)	\$ (160,211.58)	\$ (1,049,100.46)	75%

NINE MILE CREEK WATERSHED DISTRICT
Balance Sheet
June 30, 2019

ASSETS

Current Assets

Checking	\$ 570,351.29
Investments	7,331,519.24
Investment Adjustment FMV	(25,867.61)
Standing Cash in Investment Account	1,100.72
Accrued Investment Interest	35,754.34

Total Current Assets	7,912,857.98
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Other Assets

Prepaid Expense	15,165.16
Accounts Receivable	-
County Tax Receivable	161,272.01

Total Other Assets	176,437.17
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Total Assets	8,089,295.15
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LIABILITIES AND NET ASSETS

Liabilities

Current Liabilities

Accounts Payable	147,970.68
Payroll Withholding	-
Accrued Payroll	-
Retainages Payable	56,382.58

Total Current Liabilities	204,353.26
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Long-Term Liabilities

WCA Escrow	12,400.00
Permit Escrow	751,050.00
Sureties Payable	12,130.00
Delinquent Taxes	161,272.01
Unearned Revenue	5,140.26

Total Long-Term Liabilities	941,992.27
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Total Liabilities	1,146,345.53
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Net Assets

Fund Reserves	7,992,050.08
Net Profit/Loss	(1,049,100.46)

Total Net Assets	6,942,949.62
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Total Liabilities and Net Assets	\$ 8,089,295.15
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NINE MILE CREEK WATERSHED DISTRICT
Capital Projects Performance Analysis
June 30, 2019

	<u>Total Project Budget</u>	<u>2019 Budget</u>	<u>Month Ended 6/30/2019</u>	<u>Year to Date 6/30/2019</u>	<u>Lifetime Project Costs</u>
Capital Projects					
Normandale Lake	\$ 917,000.00	\$ 500,000.00	\$ 39,797.69	\$ 258,713.70	\$ 959,537.37
Edina Streambank	3,650,000.00	100,000.00	2,195.05	17,634.80	2,240,179.01
Project Repair/Maintenance	350,000.00	100,000.00	0.00	2,150.00	149,173.55
Lake Cornelia	100,000.00	500,000.00	8,289.50	8,289.50	8,289.50
Contingency Reserve	490,000.00	0.00	0.00	0.00	0.00
Pentagon Park Project(s)	500,000.00	500,000.00	0.00	0.00	0.00
Stormwater Facilities Fund Projects	210,000.00	210,000.00	0.00	0.00	0.00
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	125,000.00	6,474.36	13,820.72	13,820.72
Total Capital Project Costs	<u><u>\$ 6,342,000.00</u></u>	<u><u>\$ 2,035,000.00</u></u>	<u><u>\$ 56,756.60</u></u>	<u><u>\$ 300,608.72</u></u>	<u><u>\$ 3,371,000.15</u></u>

NINE MILE CREEK WATERSHED DISTRICT
Levy History
June 30, 2019

Historical Levies

2018 levy	\$ 2,634,775
2017 levy	2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547

NINE MILE CREEK WATERSHED DISTRICT
Wells Fargo Visa #8082 Activity
June 30, 2019

Date	Name	Memo	Account	Amount	Receipt?
6/26/2019	Home Depot	electric kettle	5301 · Office Supplies & Expenses	57.36	y
			5301 · Office Supplies & Expenses Total	57.36	
6/5/2019	Cub Foods	food for e/o workshop	6211 · Public Educ Workshops/Outreach	37.74	y
6/10/2019	Lunds & Byerlys	food for chloride stakeholder meeting	6211 · Public Educ Workshops/Outreach	29.95	y
6/12/2019	Cub Foods	cookies for e/o training	6211 · Public Educ Workshops/Outreach	19.98	y
			6211 · Public Educ Workshops/Outreach Total	87.67	
6/25/2019	Amazon	bike pump for pop-up cart repair	6232 · Brochures/Educational Materials	32.24	y
6/26/2019	Amazon	e/o supplies for volunteer planting	6232 · Brochures/Educational Materials	172.03	y
			6232 · Brochures/Educational Materials Total	204.27	
6/4/2019	4Imprint	promotional items - pens	6236 · Promotional Items	154.22	y
6/25/2019	Venmo	consultant paymnet of graphic design work on promotional it	6236 · Promotional Items	515.00	y
7/1/2019	4Imprint	promotional items - post its	6236 · Promotional Items	198.05	y
			6236 · Promotional Items Total	867.27	
			Grand Total	1,216.57	

NINE MILE CREEK WATERSHED DISTRICT
Wells Fargo Visa #4274 Activity
June 30, 2019

Date	Name	Memo	Account	Amount	Receipt?
6/21/2019	Home Depot	THE HOME DEPOT #2812 EDEN PRAIRIE MN	5301 · Office Supplies & Expenses	62.86	y
6/26/2019	Home Depot	THE HOME DEPOT #2812 EDEN PRAIRIE MN	5301 · Office Supplies & Expenses	8.30	y
6/26/2019	Precision Roller	PRECISION ROLLER 623-5813330 AZ	5301 · Office Supplies & Expenses	76.59	y
			5301 · Office Supplies & Expenses Total	147.75	
6/12/2019	Bauer's Minnoco Uhaul	MINNETONKA MINNOCO MINNETONKA MN	5305 · Office Furniture/Equipment	468.20	y
6/12/2019	Fastsigns	FASTSIGNS NO 270102 982-9149860 MN	5305 · Office Furniture/Equipment	122.55	y
			5305 · Office Furniture/Equipment Total	590.75	
6/20/2019	Bauer's Minnoco Uhaul	MINNETONKA MINNOCO MINNETONKA MN	5307 · Operating Expenses	16.66	y
			5307 · Operating Expenses Total	16.66	
6/6/2019	Long Lake Glass	IN *LONG LAKE GLASS 763-4734845 MN	5308 · Discovery Point Maintenance	1,000.00	y
			5308 · Discovery Point Maintenance Total	1,000.00	
6/20/2019	U-Haul	U-HAULBAUERS CUSTOM HITCHMINNETONKA MN	6211 · Public Educ Workshops/Outreach	26.83	y
6/25/2019	U-Haul	U-HAULBAUERS CUSTOM HITCHMINNETONKA MN	6211 · Public Educ Workshops/Outreach	26.83	y
			6211 · Public Educ Workshops/Outreach Tot	53.66	
6/13/2019	Northfield Lines, Inc	NORTHFIELD LINES INC 651-2038888 MN	6234 · Marketing and Event Promotion	684.07	y
			6234 · Marketing and Event Promotion Tota	684.07	
			Grand Total	2,492.89	



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Moving People and
Business Forward

Nine Mile Creek Watershed District
Board of Managers
Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of June 30, 2019, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

Other Matters

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

Johnson Mattson Smail + Cavanaugh, PLLC

JMSC, PLLC
Certified Public Accountants

July 12, 2019
Minneapolis, MN