

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF MANAGERS
OF THE
NINE MILE CREEK WATERSHED DISTRICT**

WEDNESDAY, April 16, 2025

[Board Meeting Agenda](#) *(including links to packet materials)*
[Board Meeting Recording](#)

1. Call to Order

President Larry Olson called the Nine Mile Creek Watershed District Board of Managers regular meeting to order at 6:30 p.m. The meeting was held at the NMCWD office, Discovery Point, 12800 Gerard Drive, Eden Prairie.

Managers Present: Bob Cutshall, Brian Kirk, Chris-Ann Lauria, Peggy Kvam, and Larry Olson

Advisors Present: Janna Kieffer (Barr Engineering Company) and Michael Welch (Smith Partners)

Staff Present: Erica Sniegowski (Administrator), Elizabeth Boor (Watershed Specialist), Brett Eidem (Project and Planning Manager), Cynthia Rubio (Administrative Specialist), Zach Stafslie (Regulatory Program Manager), Jordan Wein (Water Resources Project Manager), Claire Volk (Minnesota GreenCorps Member), and Gael Zembal (Education and Outreach Coordinator).

2. Approval of Agenda

Erica Sniegowski requested the addition of authorization to receive a grant and enter a grant contract with Hennepin County to the agenda. **MOTION:** Manager Kirk moved, seconded by Manager Cutshall, to approve the meeting agenda as amended. **Upon vote, the motion carried.**

3. **Public Open Forum**

No members of the public spoke.

4. **Consent Agenda**

a. **Approve Minutes of March 19, 2025, Board Meeting**

b. **2024 Annual Report Memo**

c. **2024 Annual Audit Memo**

MOTION: Manager Cutshall moved, seconded by Manager Kirk, to approve the consent agenda as presented. **Upon vote, the motion carried.**

5. **Action Items**

a. **Adopt Minor Plan Amendment**

MOTION: Manager Kvam moved, seconded by Manager Kirk, to adopt resolution 2025-03, adopting an amendment adding Hopkins Central Park and Bloomington Main Stem capital projects, a watershed-wide flood study and water-resource study details to the watershed plan, as presented. **On a roll call vote, the motion carried 5-0.**

b. **Water Management Plan Scope of Work**

MOTION: Manager Lauria moved, seconded by Manager Kirk, to authorize Barr Engineering to complete the water management plan assistance scope of work as presented for not to exceed \$134,600. **Upon vote, the motion carried.**

c. **Greenhouse Windows & Door Replacement**

No action was taken. An additional quote will be presented at the next meeting.

d. **Edina Cooperative Agreement**

MOTION: Manager Kirk moved, seconded by Manager Kvam, to authorize the president, on advice of counsel, to enter into the cooperative agreement with the City of Edina for Lake Edina and Lake Cornelia Fisheries and Aquatic Plant Management, as presented. **Upon vote, the motion carried.**

e. **Hennepin County Grant Agreement**

MOTION: Manager Cutshall moved, seconded by Manager Kirk, to authorize the administrator to enter into a grant agreement with Hennepin County for \$10,260 for herbicide treatment on Shady Oak Lake. **Upon vote, the motion carried.**

6. **Treasurer's Report**

MOTION: Manager Cutshall moved, seconded by Manager Kirk, to accept the treasurer's report. **Upon vote, the motion carried.**

7. **Information Presentation**

Jordan Wein presented a review of the 2024 fisheries management program work and results.

8. **Discussion Items**

a. **Water Management Plan Draft Public Engagement Plan**

b. **Permit Costs and Excess Costs Recovery Discussion**

c. **Stormwater Facilities Fund: South Library**

The managers concurred in deploying the balance of Stormwater Facilities Fund, \$243,888, for beyond-compliance stormwater management on Hennepin County's Southdale Library project. **MOTION:** Manager Kvam moved, seconded by Manager Cutshall, to authorize and direct the administrator to notice a public hearing for the Hennepin County Southdale Library Stormwater Facilities Fund project for the appropriate meeting in accordance with Minnesota Statutes section 103B.251, subdivision 3. **Upon vote, the motion carried.**

d. **Cost-Share Policy Update**

MOTION: Manager Kvam moved, seconded by Manager Cutshall, to amend the cost-share policy to state that 50 percent of the 2025 cost-share budget will be reserved for projects within the district's priority equity zones until May 1, at which point half of the reserved funds, 25 percent of the cost-share budget, will be made available for projects across the entire district. After August 1, all unused funds will be made available for projects across the district. **Upon vote, the motion carried.**

e. **Minnesota Watersheds Resolution Process Update**

9. Updates

- a. Administrator's Report
- b. Staff Reports
- c. Administratively Approved Permits & Inspection Report
- d. Engineer's Report
- e. Attorney's Report
- f. Manager Reports

10. Adjournment

MOTION: Manager Lauria moved, seconded by Manager Kirk to adjourn the meeting at 8:49 p.m. **Upon vote, the motion carried.**

Respectfully Submitted,

Chris-Ann Lauria

Chris-Ann Lauria, Secretary

Signature: 
Chris-Ann Lauria (May 28, 2025 14:08 CDT)
Email: clauria@ninemilecreek.org






NMCWD-April16 2025-Regular-Board-Meeting-Minutes

Final Audit Report

2025-05-28

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