



Nine Mile Creek Discovery Point
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TO: NMCWD Board of Managers
FROM: Randy Anhorn
DATE: July 10, 2019
RE: District Administrator's Report for July 2019 Regular Board Meeting

Correspondence/Highlights:

- Continued working on final maintenance easement documents to be recorded for various parcels along the Edina Streambank Project
- Continued conversations with the City of Eden Prairie on addition
- Multiple emails thanking the District for our work and current outcomes on Normandale Lake Water Quality Project
- Working on draft budget for 2020
- I will be on vacation from Friday, July 19 until Tuesday, July 30.

Permit (pre- and post-application/permit meetings):

- Numerous phone calls on current and upcoming permit applications
- Permit update meeting for 2016-09 – Midland Garage Door building addition

Meetings/updates:

- June 18, 2019: UMN Water Resources Stormwater Seminar Series Webinar on Investigating the stormwater quantity and quality impacts of urban trees.
- June 20, 2019: Weekly staff meeting
- June 26, 2019: Permit site visit 5500 Mayview Lane in Minnetonka
- June 28, 2019: Meeting with Lauren to discuss current and future permits and needs to be undertaken while she is out on vacation
- July 2, 2019: Weekly staff meeting
- July 2, 2019: Minnetonka – Shady Oak Pond Regional SW Management Plan update
- July 3, 2019: Monthly meeting with Board chair
- July 8, 2019: 2020 budget meeting with Board chair and treasurer
- July 9, 2019: Weekly staff meeting
- July 9, 2019: Meeting with City of Minnetonka to discuss potential construction of permanent outlet at Shady Oak Lake
- July 10, 2019: Permit update meeting for 2016-09 – Midland Garage Door building addition
- July 10, 2019: Summer Tour
- July 16, 2019: Weekly staff meeting
- July 16, 2019: Association of MN Counties online workshop “Practical Leadership: Supervising for Employee Engagement”
- July 17, 2019: Association of MN Counties online workshop “Practical Leadership: Supervising for Employee Engagement”
- July 18, 2019: Association of MN Counties online workshop “Practical Leadership: Supervising for Employee Engagement”
- July 18, 2019: July regular Board meeting

Miscellaneous:

- The next scheduled Board meetings/events are as follows:
 - a) August 1, 2019 – Budget workshop??
 - b) August 21, 2019 – regular Board meeting
- Upcoming meeting topics
 - a) Hennepin County Medical Examiners Building
 - b) 2020 budget
 - c) AIS Strategy
 - d) Manager training topics

Attachment hyperlinks on website agenda to:

- Agenda for the July regular board meeting
- Draft minutes from the following meetings
 - Regular meeting – June 19, 2019
- Treasurer's report
 - Rachel Contracting pay request
- Permit and Water Resources Coordinator Memo
- Education and Outreach Program Memo
- Program and Project Manager Memo
 - Non-profit Planning Grant SW BMP projects update
- Administrator Memos
 - Administrator's report memo
 - Administratively approved permits
 - Agenda item memos
- Barr June/July engineering report and permit review (and supporting documents)
- Received correspondences