



Nine Mile Creek Discovery Point
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MEMO

TO: Nine Mile Creek Board of Managers
FROM: Randy Anhorn
DATE: August 16, 2021
RE: Request for Qualifications and Proposals for the Protection of High-Quality Wetland Scoping and Prioritization Study

Background/Information

At the Board's June 16, 2021, regular Board meeting, the managers authorized staff to release request for qualifications and proposals (RFP/RFQ) for the protection of high-quality wetland scoping and prioritization study.

The District received four (4) qualification/proposal submittals, by the July 8, 2021 deadline. Proposals were received from:

- Houston Engineering
- ISG
- SRF
- Stantec/Wenck

Staff reviewed the submitted proposals, checked on the references and example projects provided in the submittals, and then held interviews with a couple of the firms that submitted.

Recommendation

Following the review and follow-up of the submittals, staff recommends that the Board - authorize the administrator, on advice of counsel, to enter into an agreement with SRF to complete the scope of work for the protection of high-quality wetland scoping and prioritization study for an amount not to exceed \$35,065.