



Nine Mile Creek Discovery Point  
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TO: NMCWD Board of Managers  
FROM: Randy Anhorn, Administrator  
DATE: July 11, 2018  
RE: District Administrator's Report for July 2018 Regular Board Meeting

**Correspondence/Highlights:**

- Starting to draft 2019 budget
- Worked with Noah & Associates on salary/job description survey
- Bid opening for phase 2 of the Edina Streambank Project
- Bi-weekly team meetings/updates
- I will be on vacation from August 9<sup>th</sup> – 13<sup>th</sup> and August 27<sup>th</sup> – 29<sup>th</sup>

**Permit (pre- and post-application/permit meetings):**

- Numerous pre- and post- permit phone calls
- Pre-permit application meeting with HOM furniture
- Pre-permit application meeting- parking lot FilmTech\_Edina

**Meetings/updates:**

- June 18, 2018: Met with the City of Minnetonka, Metro Blooms and Lake Minnetoga Lake Association to discuss potential projects
- June 19, 2018: Berkley risk Audit on LMCIT workers compensation insurance
- June 20, 2018: MN Association of Watershed Administrators (MAWA) meeting
- June 20, 2018: June Board meeting
- June 22, 2018: Hosted Metro MAWD technical/leadership workshop
- June 22, 2018: Bid opening for phase 2 of Edina Streambank Project
- June 26, 2018: Hennepin County Watershed-Based Funding meeting – conference call
- June 28, 2018: internal staff meeting with Barr to discuss potential partnership stormwater volume reduction at All Saints Lutheran Church in Minnetonka and scope of groundwater/surface water interaction analysis
- July 1, 2018: Check on Discovery Point – alarm went off due to power outage—had to reset system
- July 2, 2018: Pre-permit application meeting with HOM furniture
- July 10, 2018: MNLA Water Resources Committee meeting
- July 10, 2018: Lake Cornelia and Edina UAA update kick-off public meeting
- July 12, 2018: Special Board meeting
- July 13, 2018: Pre-permit application meeting- parking lot FilmTech\_Edina
- July 16, 2018: Electrofishing on Lake Cornelia
- July 18, 2018: July Regular Board meeting

**Miscellaneous:**

- The next scheduled Board meetings/events are as follows:
  - a) Set a Budget Workshop (August 2, 2018?)
  - b) August 15, 2018 – regular Board meeting

- Upcoming meeting topics
  - a) Stormwater Volume Reduction Opportunity Analysis

**Attachment hyperlinks on website agenda to :**

- Agenda for the July regular board meeting
- Draft minutes from the following meetings
  - Regular meeting – June 20, 2018
- Noah & Associates Salary Survey results
- Education and Outreach Program Memos
  - E&O Program report - July 2018
- Program and Project Manager Memos
  - Program and Project Manager's report memo
    - Cost-Share Grant Program Memo
- Administrator Memos
  - Administrator's report memo
  - Edina Creek Stabilization Phase 2 Project Memo
  - Meeting minutes/agenda memo
  - 2019 Draft Budget Memo
  - Administratively approved permits
- Barr June/July engineering report and permit review (and supporting documents)
- Received correspondence