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## MEMO

**TO:** Nine Mile Creek Watershed District Board of Managers

**FROM:** Lauren Foley

**DATE:** July 10, 2019

**RE:** Permit & Water Resources Coordinator Report

### Continuing Activities

- Review and send permits as approved, including conditional and administrative approvals
- Intake and process materials from conditionally approved permits
- Progress the guidance document project
- Tweak inspection program as new challenges and considerations emerge
- Create map for inspection sites

### New Activities

- Vacation 5/29-7/13 ☺
- Working with permittees to correct issues found during inspections. So far, we've had a high degree of response and useful site improvements.
- Heavy work with pre-permittees as a result of a surge in permit applications

### Upcoming Plans

- Create plan for graphic design of guidance documents
- Compare GIS programs and make plan to get one to use for inspections