

NINE MILE CREEK WATERSHED DISTRICT
Treasurers Report
October 31, 2018

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NINE MILE CREEK WATERSHED DISTRICT
Cash Disbursements
October 31, 2018

Invoices to be Paid	Amount
Barr Engineering Co.	\$ 66,625.52
BlueCross BlueShield (ACH)	3,288.13
CenterPoint Energy (ACH)	117.28
City of Bloomington	1,380.00
City of Bloomington - cost share	9,984.68
Classic Cleaning Company	280.00
Comcast (ACH)	185.53
Erica Sniegowski	60.50
Gael Zembal	145.87
General Sprinkler Corporation	370.00
Guardian (ACH)	628.54
Heidi Niziolek	700.00
Imagine IT, Inc	3,019.55
JMSC	1,445.00
Metropolitan Council Environmental Servic	3,450.00
Mimi Kennedy	854.00
Nortec Communitcations, Inc	361.94
Rachel Contracting Inc	77,490.15
Randy Anhorn	127.04
Riley Purgatory Bluff Creek Watershed Dis	6,750.00
RMB Environmental Laboratories, Inc	352.00
Smith Partners PLLP	8,470.46
Sunram Construction	279,570.85
TForce	20.59
The Grounds Crew	150.00
The Sioux Chef	365.00
TimeSaver Off Site Secretarial, Inc.	176.50
Trusted Employees	26.00
US Department of the Interior	75.00
Verizon Wireless (ach)	169.48
Wells Fargo 4274 (ACH)	1,738.95
Wells Fargo 8082 (ACH)	657.11
Windmill Design Inc	807.00
Xcel Energy (ACH)	248.47
Total Invoices	<u>470,091.14</u>
Payroll Disbursements	
Employee Salaries	19,842.48
Manager Per Diem Pay and Taxes	-
Employee Payroll Taxes	1,463.65
PERA Match	1,449.92
Payroll Processing Fee	145.00
HSA Expense	-
Total Payroll Disbursements	<u>22,901.05</u>
Total Cash Disbursements	<u><u>\$ 492,992.19</u></u>

Memo

The 2017 mileage rate is 53.5 cents per mile. The 2018 mileage rate is 54.5 cents per mile.
AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon, Wells Fargo and Xcel

** Items represent a Surety or Permit Escrow payout.

NINE MILE CREEK WATERSHED DISTRICT
Fund Performance Analysis
October 31, 2018

	2018 Budget	Month Ended 10/31/2018	Year to Date 10/31/2018	YTD % of Budget 10/31/2018
REVENUES				
Tax Levy- Hennepin County	\$ 2,663,000.00	\$ -	\$ 1,428,209.00	54%
Interest Income	0.00	12,312.77	77,667.61	0%
Permit Fee Income	0.00	2,270.00	39,250.00	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	8,993.29	0%
Stormwater Facilities Fund	0.00	0.00	11,764.00	0%
Other Income	0.00	0.00	13,121.55	0%
TOTAL REVENUES	2,663,000.00	14,582.77	1,579,005.45	59%
EXPENDITURES				
Administration				
Board				
Advisory Committees (CAC and TAC)	2,000.00	519.33	1,185.96	59%
Annual Audit	14,500.00	0.00	14,200.00	98%
Dues/Conferences/Membership Fees	16,000.00	1,255.00	10,933.00	68%
Insurance	14,000.00	768.75	8,032.52	57%
Per Diems and Payroll tax	12,000.00	0.00	4,036.91	34%
Manager Expenses	3,000.00	0.00	509.50	17%
Total Board	61,500.00	2,543.08	38,897.89	63%
Staff				
Salaries and Benefits	425,000.00	26,283.46	270,979.89	64%
Employee Expenses	6,000.00	332.13	3,478.36	58%
Staff Training/Professional Development	5,500.00	400.00	3,450.42	63%
Education Assistance	6,000.00	0.00	4,961.00	83%
Total Staff	442,500.00	27,015.59	282,869.67	64%
Office Costs				
Office Supplies & Expenses	10,000.00	494.85	15,905.98	159%
Office Utilities	18,000.00	913.22	11,794.59	66%
Office Networking Managed Services	12,000.00	826.00	9,128.50	76%
Office Equipment Maintenance	5,000.00	518.34	3,783.72	76%
Office Furniture/Equipment	10,000.00	2,256.69	5,449.94	54%
Official Minutes	4,500.00	176.50	3,219.76	72%
Operating Expenses	20,000.00	450.00	8,012.80	40%
Total Office Costs	79,500.00	5,635.60	57,295.29	72%
Accounting				
General/Monthly Accounting	27,000.00	1,425.00	19,640.00	73%
Payroll Processing Fees	2,000.00	145.00	1,450.00	73%
Total Accounting	29,000.00	1,570.00	21,090.00	73%
Engineering Services				
Engineering Administration	75,000.00	8,134.79	67,814.13	90%
Total Engineering Services	75,000.00	8,134.79	67,814.13	90%
Legal				
General Legal Advice	45,000.00	4,043.72	29,515.69	66%
Policies/Bylaws	5,000.00	132.60	3,100.80	62%
Total Legal	50,000.00	4,176.32	32,616.49	65%
Total Administration	737,500.00	49,075.38	500,583.47	68%

NINE MILE CREEK WATERSHED DISTRICT
Fund Performance Analysis
October 31, 2018

	<u>2018 Budget</u>	<u>Month Ended 10/31/2018</u>	<u>Year to Date 10/31/2018</u>	<u>YTD % of Budget 10/31/2018</u>
Programs				
Data Collection, Assessment and Management				
Lake Level Monitoring	25,000.00	228.00	18,063.61	72%
Groundwater Level Monitoring	6,000.00	0.00	3,940.73	66%
Streamflow Monitoring	2,000.00	0.00	0.00	0%
Precipitation Monitoring	5,000.00	142.50	1,586.54	32%
WOMP Stations	110,000.00	6,848.00	87,267.80	79%
Lake Water Quality and Biological Stream Monitoring	120,000.00	3,292.81	136,758.63	114%
Targeted Monitoring	45,000.00	7,252.00	17,513.13	39%
Regional SW Volume Reduction Study	15,000.00	543.50	12,843.00	86%
Modeling and Atlas 14 Flood Planning/Management	70,000.00	1,384.00	5,353.38	8%
TMDL & UAA Studies	100,000.00	4,042.00	37,908.10	38%
Total Data Collection, Assessment and Management	498,000.00	23,732.81	321,234.92	65%
Education & Outreach Program				
Public Involvement /Education				
Public Education Workshops & Outreach	15,000.00	1,455.00	9,666.28	64%
Program Development	7,500.00	0.00	0.00	0%
CAMP/Volunteer Monitoring	7,000.00	3,802.00	3,802.00	54%
Master Water Stewards Program	25,000.00	0.00	15,419.71	62%
Program & Event Sponsorships	11,000.00	0.00	4,500.00	41%
Total Public Involvement /Education	65,500.00	5,257.00	33,387.99	51%
Communications & Education Materials				
Annual Communication/Calendar	13,000.00	0.00	827.86	6%
Brochures & Educational Materials	7,000.00	0.00	3,429.12	49%
Educational Signage and Exhibits	25,000.00	374.00	15,487.81	62%
Marketing and Event Promotion	3,000.00	0.00	925.40	31%
Education Program Supplies	6,500.00	18.97	2,090.85	32%
Promotional Items	2,000.00	0.00	541.69	27%
Website/GIS Maintenance & Hosting	5,500.00	807.00	8,936.00	162%
Water Quality Materials	5,000.00	0.00	0.00	0%
Web site content review	10,000.00	0.00	0.00	0%
Total Communications & Education Materials	77,000.00	1,199.97	32,238.73	42%
Total Education & Outreach Program	142,500.00	6,456.97	65,626.72	46%
Grant Program & Grant Match				
Cost Share Grant Program	200,000.00	11,538.68	45,633.57	23%
Planning Grants	15,000.00	1,595.00	33,337.71	222%
Grant Match Activities	15,000.00	0.00	15,000.00	100%
Research Collaborative Grant Funding	25,000.00	0.00	0.00	0%
Total Grant Program & Grant Match	255,000.00	13,133.68	93,971.28	37%
Regulatory Controls and Permitting				
Permit Application Review/Tracking	130,000.00	9,966.37	117,254.20	90%
Inspections	35,000.00	4,916.20	40,491.15	116%
Wetland Conservation Act	35,000.00	930.45	13,055.94	37%
Rules	0.00	0.00	24,357.06	0%
Total Regulatory Controls and Permitting	200,000.00	15,813.02	195,158.35	98%
Technical Assistance				
Residents	0.00	0.00	2,471.50	0%
Cities	0.00	944.00	2,545.50	0%
Professional Project and Plan Review	30,000.00	2,669.47	14,291.54	48%
Total Technical Assistance	30,000.00	3,613.47	19,308.54	64%

NINE MILE CREEK WATERSHED DISTRICT
Fund Performance Analysis
October 31, 2018

	<u>2018 Budget</u>	<u>Month Ended 10/31/2018</u>	<u>Year to Date 10/31/2018</u>	<u>YTD % of Budget 10/31/2018</u>
Water Management Plan				
Amendments	10,000.00	0.00	8,098.95	81%
Update	0.00	0.00	0.00	0%
Water Management Plan - Eng	0.00	0.00	0.00	0%
Watershed Mngt Plan- Legal	0.00	0.00	0.00	0%
Total Water Management Plan	<u>10,000.00</u>	<u>0.00</u>	<u>8,098.95</u>	<u>81%</u>
Total Programs	1,135,500.00	62,749.95	703,398.76	62%
Capital Projects				
Edina Streambank	1,500,000.00	295,898.30	945,541.95	63%
Normandale Lake	500,000.00	92,425.63	471,100.17	94%
Lake Cornelia	100,000.00	0.00	0.00	0%
Project Repair/Maintenance	100,000.00	0.00	9,640.50	10%
Discovery Point Landscape Maintenance/Restoration/Preserv:	85,000.00	1,649.28	73,711.25	87%
WRC Construction/Renovations	0.00	0.00	0.00	0%
Total Capital Project	<u>2,285,000.00</u>	<u>389,973.21</u>	<u>1,499,993.87</u>	<u>66%</u>
Stormwater Facilities Projects				
Stormwater Facilities Fund Projects	0.00	0.00	0.00	0%
Total Stormwater Facilities Projects	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
TOTAL EXPENDITURES	<u>4,158,000.00</u>	<u>501,798.54</u>	<u>2,703,976.10</u>	<u>65%</u>
Net Income				
Total Revenue	2,663,000.00	14,582.77	1,579,005.45	59%
Less Total Expenditures	4,158,000.00	501,798.54	2,703,976.10	65%
TOTAL NET PROFIT/LOSS	<u>\$ (1,495,000.00)</u>	<u>\$ (487,215.77)</u>	<u>\$ (1,124,970.65)</u>	<u>75%</u>

NINE MILE CREEK WATERSHED DISTRICT
Balance Sheet
October 31, 2018

ASSETS

Current Assets

Checking	\$ 394,874.41
Investments	7,678,540.41
Investment Adjustment FMV	(3,108.48)
Standing Cash in Investment Account	4,833.55
Accrued Investment Interest	22,041.22

Total Current Assets	8,097,181.11
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Other Assets

Prepaid Expense	9,438.09
Accounts Receivable	3,036.52
County Tax Receivable	148,302.73

Total Other Assets	160,777.34
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Total Assets	8,257,958.45
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LIABILITIES AND NET ASSETS

Liabilities

Current Liabilities

Accounts Payable	470,091.14
Payroll Withholding	-
Accrued Payroll	-
Retainages Payable	56,268.58

Total Current Liabilities	526,359.72
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Long-Term Liabilities

WCA Escrow	34,912.82
Permit Escrow	446,150.00
Sureties Payable	12,130.00
Delinquent Taxes	148,302.73
Unearned Revenue	17,762.81

Total Long-Term Liabilities	659,258.36
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Total Liabilities	1,185,618.08
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Net Assets

Fund Reserves	8,197,311.02
Net Profit/Loss	(1,124,970.65)

Total Net Assets	7,072,340.37
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Total Liabilities and Net Assets	\$ 8,257,958.45
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NINE MILE CREEK WATERSHED DISTRICT
Capital Projects Performance Analysis
October 31, 2018

	Total Project Budget	2018 Budget	Month Ended 10/31/2018	Year to Date 10/31/2018	Lifetime Project Costs
Capital Projects					
Normandale Lake	\$ 917,000.00	\$ 500,000.00	\$ 92,425.63	\$ 471,100.17	\$ 604,989.94
Edina Streambank	3,650,000.00	1,500,000.00	295,898.30	945,541.95	2,210,644.06
Project Repair/Maintenance	350,000.00	100,000.00	0.00	9,640.50	147,979.05
Lake Cornelia	100,000.00	100,000.00	0.00	0.00	0.00
Contingency Reserve	490,000.00	0.00	0.00	0.00	0.00
Total Capital Project Costs	<u>\$ 5,507,000.00</u>	<u>\$ 2,200,000.00</u>	<u>\$ 388,323.93</u>	<u>\$ 1,426,282.62</u>	<u>\$ 2,963,613.05</u>

NINE MILE CREEK WATERSHED DISTRICT
Levy History
October 31, 2018

Historical Levies	
2017 levy	\$ 2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547

NINE MILE CREEK WATERSHED DISTRICT
Wells Fargo Visa #8082 Activity
October 31, 2018

DATE	PURCHASE FROM	AMT	DESCRIPTION	ACCT #	Receipt?
10/3/2018	CUB FOODS EDEN PRAI EDEN PRAIRIE MN	43.74	5101 · Advisory Committees (CAC/TAC)	5101	y
10/3/2018	DAVANNI'S #13 - EDEN PRAI952-9414444 MN	110.59	5101 · Advisory Committees (CAC/TAC)	5101	y
		154.33		5101 Total	
10/16/2018	PARKING RAMP ST. PAUL MN	12.00	5206 · Employee Expenses	5206	y
10/17/2018	PARKING RAMP ST. PAUL MN	12.00	5206 · Employee Expenses	5206	y
		24.00		5206 Total	
10/29/2018	MINNESOTA ASSOC OF WAT 999-9999999 MN	400.00	5207 · Staff Training/Prof Development	5207	y
		400.00		5207 Total	
10/14/2018	MILLS FLEET FARM 4000 877-633-7456 MN	55.82	7120 · Discovery Point	7120	y
10/19/2018	AM LEONARD 937-773-2694 OH	22.96	7120 · Discovery Point	7120	y
		78.78		7120 Total	
		657.11		Grand Total	

NINE MILE CREEK WATERSHED DISTRICT
Wells Fargo Visa #4274 Activity
October 31, 2018

DATE	PURCHASE FROM	AMT	DESCRIPTION	ACCT #	Receipt?
10/15/2018	U OF M CONTLEARNING 844-228-0558 MN	225.00	5103 · Dues/Conferences/Membership Fee	5103	y
10/26/2018	PAYPAL *MNATURALIST 402-935-7733 CA	165.00	5103 · Dues/Conferences/Membership Fee	5103	y
10/29/2018	MINNESOTA ASSOC OF WAT 999-9999999 MN	855.00	5103 · Dues/Conferences/Membership Fee	5103	y
		1,245.00		5103 Total	
10/17/2018	Birchwood Cafe Minneapolis MN	34.72	5206 · Employee Expenses	5206	y
		34.72		5206 Total	
10/4/2018	THE STAR TRIBUNE CIRCULAT612-6734343 MN	49.27	5301 · Office Supplies & Expenses	5301	y
10/22/2018	JIMMY JOHNS - 2507 - ECOM652-291-2323 MN	49.55	5301 · Office Supplies & Expenses	5301	y
10/23/2018	JIMMY JOHNS - 2507 - ECOM652-291-2323 MN	49.92	5301 · Office Supplies & Expenses	5301	y
10/26/2018	THE HOME DEPOT #2812 EDEN PRAIRIE MN	38.58	5301 · Office Supplies & Expenses	5301	y
10/29/2018	AMZN Mktp US*M82HK1EB1 Amzn.com/billWA	41.46	5301 · Office Supplies & Expenses	5301	y
		228.78		5301 Total	
10/16/2018	AMZN Mktp US*MT2KB6WV1 Amzn.com/billWA	95.70	5304 · Office Equipment Maintenance	5304	y
10/16/2018	AMZN Mktp US*MT3XB4WV1 Amzn.com/billWA	52.64	5304 · Office Equipment Maintenance	5304	y
		148.34		5304 Total	
10/3/2018	OFFICE DEPOT #415 EDEN PRAIRIE MN	52.40	5305 · Office Furniture/Equipment	5305	y
10/19/2018	APL* ITUNES.COM/BILL 866-712-7753 CA	10.74	5305 · Office Furniture/Equipment	5305	y
		63.14		5305 Total	
10/30/2018	SHUTTERFLY 800-986-1065 CA	18.97	6235 · Education Program Supplies	6235	y
		18.97		6235 Total	
		1,738.95		Grand Total	



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Nine Mile Creek Watershed District
Board of Managers
Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of October 31, 2018, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

Other Matters

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

Johnson Mattson Smail + Cavanaugh, PLLC

JMSC, PLLC
Certified Public Accountants

November 9, 2018
Minneapolis, MN