



Nine Mile Creek Discovery Point
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TO: NMCWD Board of Managers
FROM: Randy Anhorn
DATE: March 11, 2020
RE: District Administrator's Report for February 2020 Regular Board Meeting

Correspondence/Highlights:

- Continued working on final maintenance easement documents to be recorded for various parcels along the Edina Streambank Project
- Hennepin County is re-starting the process for the County Home School wetland restoration to create a wetland bank
- Had conversations with the City of Minnetonka engineering and public works staff about potential partnerships for stormwater partnership projects on city future transportation project
- Interviews for internship position

Permit (pre- and post-application/permit meetings):

- Numerous phone calls on current and upcoming permit applications.
- Pre-permit info meeting redevelopment site-4701 W 77th Street - Edina
- Pre-permit meeting Walser Toyota 4401 American Blvd_Bloomington
- Pre-permit meeting TRPD to discuss temporary boardwalk for flooded area of Hyland Trail by Bush Lake

Meetings/updates:

- February 20, 2020: Hennepin County Home School wetland restoration/bank meeting
- February 24, 2020: City of Hopkins zoning regulation update project meeting
- February 25, 2020: Weekly staff meeting
- February 25, 2020: Building addition pre-bid meeting (only 3 contractors showed)
- February 27, 2020: MN stormwater seminar webinar
- February 28, 2020: Lower MN River 1 Watershed 1 Plan initial kickoff meeting
- March 2, 2020: Staff meeting with Barr staff to discuss budgets, schedules etc... of numerous projects
- March 2, 2020: Weekly staff meeting
- March 4, 2020: Monthly meeting with Board chair
- March 5, 2020: Board workshop
- March 9, 2020: Meeting with Bloomington and TRPD to discuss temporary boardwalk for flooded area of Hyland Trail by Bush Lake
- March 9 2020: Meeting with the City of Bloomington and Barr to discuss Bush Lake Shoreline Vegetation Management RFQ
- March 10, 2020: Weekly staff meeting
- March 10, 2020: Second pre-bid building addition walk through
- March 10, 2020: Pre-permit info meeting redevelopment site-4701 W 77th Street – Edina
- March 10, 2020: Internal meeting to discuss intern applications
- March 12, 2020: Pre-permit meeting Walser Toyota 4401 American Blvd_Bloomington

- March 13, 2020: Annual Audit exit interview
- March 16, 2020: Intern interviews
- March 17, 2020: Building addition bid opening
- March 17, 2020: Intern interviews
- March 18, 2020: February regular Board meeting

Miscellaneous:

- The next scheduled Board meetings/events are as follows:
 - a) April 7, 2020 – Board Retreat
 - b) April 15, 2020 – Regular Board meeting
 - c) May 7, 2020 – Special Board meeting
- Upcoming meeting topics
 - a) AIS strategy
 - b) Administrator annual performance review
 - c) New slate of officers
 - d) Professional services RFP
 - e) Annual Audit and Annual report
 - f) Manager training topics

Attachment hyperlinks on website agenda to:

- Agenda for the March regular board meeting
- Draft minutes from the following meetings
 - a) Draft Minutes of the February 6, 2020 Special Board Meeting
 - b) Draft Minutes of the February 19, 2020 Regular Board Meeting
- Treasurer’s report
- Permit and Water Resources Coordinator Memo
- Education and Outreach Program Memo
- Program and Project Manager Memo
- Administrator Memos
 - Administrator’s report memo
 - Administratively approved permits
 - Agenda item memos and associated documents
- Barr February/March engineering report and permit review (and supporting documents)
- Received correspondences