



Nine Mile Creek Discovery Point  
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TO: NMCWD Board of Managers  
FROM: Randy Anhorn, Administrator  
DATE: March 13, 2019  
RE: District Administrator's Report for March 2019 Regular Board Meeting

**Correspondence/Highlights:**

- Continued working on final maintenance easement documents to be recorded for various parcels along the Edina Streambank Project
- I will be out on vacation the week of March 25<sup>th</sup>.

**Permit (pre- and post-application/permit meetings):**

- Numerous phone calls on current and upcoming permit applications
- Pre-Permit meeting Kimley-Horn to discuss 7800 Picture Drive in Bloomington
- Meeting with City of Bloomington and Edina and Lower MN River and Richfield-Bloomington watersheds to discuss shared issues with upcoming I494 transportation improvements (Airport to Bush Lake Road)
- Pre-permit meeting Pentagon Park project (permit # 2019-01), Bio-Clean Environmental Services Inc., and other metro watersheds, to discuss the performance of the Kraken Membrane Filter (proposed to be used to meet the District's water quality requirements) and monitoring requirements to ensure compliance metro-wide

**Meetings/updates:**

- February 14, 2019: Meeting with Eden Prairie Planning staff to discuss logistics of building expansion
- February 15, 2019: Staff conference call with counsel to discuss funding options for planning grant projects that did not receive BWSR grant to implement
- February 19, 2019: Weekly staff meeting
- February 20, 2019: Pre-Permit meeting Kimley-Horn to discuss 7800 Picture Drive in Bloomington
- February 20, 2019: February regular Board meeting
- February 21, 2019: Meeting with Hennepin County Public Works to discuss upcoming County projects
- February 25, 2019: Weekly staff meeting
- February 26, 2019: Internal staff meeting to discuss received application for seasonal intern position
- February 27, 2019: MPCA webinar on infiltration and contaminated sites
- February 27, 2019: Staff meeting (including engineers and legal counsel), to discuss Normandale Alum Treatment
- February 28, 2019: Meeting with City of Hopkins
- March 1, 2019: Meeting with LHB Architect and Manager Cutshall to discuss potential building addition scope of work

- March 5, 2019: Weekly staff meeting
- March 6, 2019: Meeting with Lauren and RPBCWD Permit Manager Terry Jeffery to discuss permit inspection and reporting options
- March 7, 2019: Meeting with City of Bloomington and Edina and Lower MN River and Richfield-Bloomington watersheds to discuss shared issues with upcoming I494 transportation improvements (Airport to Bush Lake Road)
- March 7, 2019: Pre-permit meeting Pentagon Park project (permit # 2019-01), Bio-Clean Environmental Services Inc., and other metro watersheds, to discuss the performance of the Kraken Membrane Filter (proposed to be used to meet the District's water quality requirements) and monitoring requirements to ensure compliance metro-wide
- March 7, 2019: Board special meeting to discuss permit process and variance options
- March 11, 2019: Weekly staff meeting
- March 13, 2019: Meeting with Redpath and JMSC to discuss draft 2018 Annual Audit
- March 13, 2019: Meeting with Manager Sheely
- March 14, 2019: Intern interviews
- March 18, 2019: Intern interviews
- March 18, 2019: Weekly staff meeting
- March 20, 2019: Intern interviews
- March 20, 2019: March regular Board meeting

**Miscellaneous:**

- The next scheduled Board meetings/events are as follows:
  - a) April 7, 2019 – regular Board meeting
- Upcoming meeting topics
  - a) Minnetonka/Hopkins Shady Oak Pond Regional Stormwater Plan Request
  - b) AIS Strategy
  - c) Manager training topics
    - Governance
    - Permitting/variances
    - Funding
    - Bidding/CIP

**Attachment hyperlinks on website agenda to:**

- Agenda for the March regular board meeting
- Draft minutes from the following meetings
  - Regular meeting – February 20, 2019
  - Special Board meeting – March 7, 2019
- Permit and Water Resources Coordinator Memo
- Education and Outreach Program Memo
- Program and Project Manager Memo
- Administrator Memos
  - Administrator's report memo
  - District office addition LHB scope of work memo
  - Administratively approved permits
- Barr February/March engineering report and permit review (and supporting documents)
- Received correspondence