



Nine Mile Creek Discovery Point

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ninemilecreek.org

MEMO

TO: Nine Mile Creek Board of Managers
FROM: Erica Sniegowski
DATE: December 10, 2019
RE: Program & Project Manager's Report for the December 2019 Regular Board Meeting

Project Updates

Nonprofit BMP Project

In-person meetings were held with Oak Grove, Good Samaritan, Chapel Hills, and St. Luke's regarding their BMP design plans in late November and early December. Barr is working on final design plans and bid documents. I had a preliminary phone call with Metro Blooms to discuss BMP maintenance on the projects. I applied for funding through Hennepin County's Opportunity Grant program for the project. We will know by the end of January if we have received a grant.

Program Updates

Education and Outreach (E/O) Program

Staff continued to work on the annual communication to prepare it for print and electronic distribution by the end of the year.

Cost Share Grants

Staff continued to work on updates to the cost share program, including revisions to the cost share guidelines, applications, and website. I conducted site visits and met with potential applicants to review their project ideas and offer suggestions for their applications.

Meetings

November 18	Phone call with legal regarding nonprofit cooperative agreements
November 19	Phone call with Barr staff regarding nonprofit BMP project
November 19	Cost share meeting with Londonderry Townhome Association
November 20	Advisory committee meeting for Smart Salting Property Manager Workshop manual
November 20	Meeting with Oak Grove Presbyterian Church re: nonprofit BMP project
November 21	Cost share site visit
November 21	Meeting with Good Samaritan UMC re: nonprofit BMP project
Nov 27-Dec 2	Vacation
December 3	Meeting with Chapel Hill Church of Christ re: nonprofit BMP project
December 3	Meeting with St. Luke's Lutheran Church re: nonprofit BMP project
December 5-6	MAWD Conference
December 10	Cost share site visit

Miscellaneous

- Had weekly staff meetings & meetings with program staff
- Made website updates