



Nine Mile Creek Discovery Point
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MEMO

TO: Nine Mile Creek Watershed District Board of Managers

FROM: Lauren Foley

DATE: April 8, 2020

RE: Permit & Water Resources Coordinator Report

Updates

- Helped City of Minnetonka launch a new message to all permit applicants to their permit system about potential watershed requirements
- Meetings to define essential work
- Inspected to new requirements
- Began defining which sites will be inspected during stay-at-home order
- Cost Share Grant program
 - Prepared data and documentation for review meetings
 - My evaluation of all project applications
 - Completed Part 2 score of review for all applications
 - Board/staff meeting
 - CAC meeting
 - MIDS for Colonial church
- Meetings with/about Houston Engineering for MS4Front software
 - Created lists of settings, queries, etc. to best serve the permit program
 - Comparison with Cost Share Grant items to ensure we're under limits for these items
- Sent out email to 145 people (permit holders and others involved with permits) about the importance of temporarily stabilizing sites as they become inactive due to COIVD
- Increased inquiries about permits, particularly housing construction
- Launched new communication attached to conditional approvals and permit issuance emails encouraging the use of biodegradable netting in erosion control blanket

Continuing Activities

- Inspections
- Assistance to permit applicants
- Tracking and issuing permit progress

Upcoming Activities

- Completion of guidance documents