



Nine Mile Creek Discovery Point
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MEMO

TO: Nine Mile Creek Watershed District Board of Managers

FROM: Lauren Foley

DATE: April 10, 2019

RE: Permit & Water Resources Coordinator Report

Continuing Activities

- Review and send permits as approved, including conditional and administrative approvals
- Intake and process materials from conditionally approved permits
- Drafting guidance documents to assistant applicants throughout the permitting process.

New Activities

- Received quotes for graphic design of guidance documents
- Comparing quotes (above)
- Researching ways to deliver only guidance documents that are needed to a prospective permittee
- Designed the following for inspection program:
 - Inspection report template – until GIS site is built
 - Prioritization protocol
 - Temporary map of sites – until GIS site is built
 - Site history tracking form – until GIS site is built
- Attended meeting for metro WD regulatory staff
- Cost share review for commercial and residential sites
- Sought CAC volunteers to beta test guidance documents project

Upcoming Plans

- Attend UMN Stormwater construction site manager class
- Attend UMN Stormwater stormwater practices inspection and maintenance class
- Absorb inspection program in May
- Participate in relevant working groups that result from metro WD regulatory staff meetings, as well as quarterly meetings