

**NINE MILE CREEK WATERSHED DISTRICT  
Treasurers Report  
March 31, 2020**

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**NINE MILE CREEK WATERSHED DISTRICT**  
**Cash Disbursements**  
**March 31, 2020**

<b>Invoices to be Paid</b>	<b>Amount</b>
Amy Herbert LLC	\$ 525.00
Barr Engineering Co.	101,932.49
BlueCross BlueShield (ACH)	4,274.02
Cavanaugh & Company	1,980.00
CenterPoint Energy (ACH)	259.36
City of Eden Prairie	378.66
Comcast (ACH)	198.63
Erica Sniegowski	14.95
Friendship Village	12,130.00 **
Gael Zembal	50.72
Grace Sheely	73.77
Guardian (ACH)	718.90
Imagine IT, Inc (ACH)	1,082.00
Jerry's Printing	380.00
Larry Olson	51.78
Lauren Werner-Foley	16.84
League of MN Cities	1,939.00
LHB, Inc	6,400.00
Nortec Communications, Inc	361.94
Pitney Bowes Global Financial (ACH)	207.00
Randy Anhorn	54.06
Redpath and Company	14,950.00
Smith Partners PLLP	10,106.41
TForce	27.84
The Tree Guys	2,800.00
Verizon Wireless (ach)	226.16
Wells Fargo 4274 (ACH)	483.49
Wells Fargo 8082 (ACH)	844.88
Windmill Design (ACH)	319.00
Xcel Energy (ACH)	215.43
<b>Total Invoices</b>	<u>163,002.33</u>
<b>Payroll Disbursements</b>	
Employee Salaries	25,577.44
Manager Per Diem Pay and Taxes	-
Employee Payroll Taxes	1,947.31
PERA Match	1,918.30
Payroll Processing Fee	145.00
HSA Expense	-
<b>Total Payroll Disbursements</b>	<u>29,588.05</u>
<b>Total Cash Disbursements</b>	<u><u>\$ 192,590.38</u></u>

**Memo**

The 2019 mileage rate is 58 cents per mile. The 2020 mileage rate is 57.5 cents per mile.

AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon, Windmill Design, Wells Fargo and Xcel

\*\* Items represent a Surety, Permit Escrow or Retainage payout.

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**March 31, 2020**

	<b>2020 Budget</b>	<b>Month Ended 3/31/2020</b>	<b>Year to Date 3/31/2020</b>	<b>YTD % of Budget 3/31/2020</b>
<b>REVENUES</b>				
Tax Levy- Hennepin County	\$ 2,720,000.00	\$ -	\$ -	0%
Interest Income	0.00	14,485.08	31,387.94	0%
Permit Fee Income	0.00	5,400.00	7,250.00	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	0.00	0%
Stormwater Facilities Fund	0.00	0.00	0.00	0%
Other Income	0.00	0.00	0.00	0%
<b>TOTAL REVENUES</b>	<b><u>2,720,000.00</u></b>	<b><u>19,885.08</u></b>	<b><u>38,637.94</u></b>	<b><u>1%</u></b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
<b>Board</b>				
Advisory Committees (CAC and TAC)	8,000.00	53.57	145.42	2%
Annual Audit	14,500.00	14,950.00	14,950.00	103%
Dues/Conferences/Membership Fees	16,000.00	(100.00)	7,500.00	47%
Insurance	14,000.00	1,015.84	3,047.52	22%
Per Diems and Payroll tax	10,000.00	0.00	0.01	0%
Manager Expenses	3,000.00	83.98	83.98	3%
<b>Total Board</b>	<b><u>65,500.00</u></b>	<b><u>16,003.39</u></b>	<b><u>25,726.93</u></b>	<b><u>39%</u></b>
<b>Staff</b>				
Salaries and Benefits	525,000.00	33,945.09	111,237.34	21%
Employee Expenses	6,000.00	86.57	368.85	6%
Staff Training/Professional Development	12,000.00	0.00	200.00	2%
Education Assistance	6,000.00	0.00	0.00	0%
<b>Total Staff</b>	<b><u>549,000.00</u></b>	<b><u>34,031.66</u></b>	<b><u>111,806.19</u></b>	<b><u>20%</u></b>
<b>Office Costs</b>				
Office Supplies & Expenses	15,000.00	1,431.21	3,411.64	23%
Office Utilities	18,000.00	1,640.18	4,658.94	26%
Office Networking Managed Services	15,000.00	1,082.00	2,763.00	18%
Office Equipment Maintenance	8,000.00	0.00	0.00	0%
Office Furniture/Equipment	30,000.00	0.00	26.45	0%
Official Minutes	4,500.00	525.00	1,420.43	32%
Operating Expenses	29,000.00	2,851.00	5,593.56	19%
Discovery Point Maintenance (building and landscaping)	30,000.00	0.00	250.00	1%
<b>Total Office Costs</b>	<b><u>149,500.00</u></b>	<b><u>7,529.39</u></b>	<b><u>18,124.02</u></b>	<b><u>12%</u></b>
<b>Accounting</b>				
General/Monthly Accounting	29,000.00	1,960.00	10,710.00	37%
Payroll Processing Fees	2,000.00	145.00	435.00	22%
<b>Total Accounting</b>	<b><u>31,000.00</u></b>	<b><u>2,105.00</u></b>	<b><u>11,145.00</u></b>	<b><u>36%</u></b>
<b>Engineering Services</b>				
Engineering Administration	80,000.00	7,394.56	28,055.53	35%
<b>Total Engineering Services</b>	<b><u>80,000.00</u></b>	<b><u>7,394.56</u></b>	<b><u>28,055.53</u></b>	<b><u>35%</u></b>
<b>Legal</b>				
General Legal Advice	45,000.00	4,590.59	10,794.94	24%
Policies/Bylaws	5,000.00	652.46	700.26	14%
<b>Total Legal</b>	<b><u>50,000.00</u></b>	<b><u>5,243.05</u></b>	<b><u>11,495.20</u></b>	<b><u>23%</u></b>
<b>Other</b>				

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**March 31, 2020**

	<u>2020 Budget</u>	<u>Month Ended 3/31/2020</u>	<u>Year to Date 3/31/2020</u>	<u>YTD % of Budget 3/31/2020</u>
Other Consultant	10,000.00	6,400.00	12,860.04	129%
<b>Total Engineering Services</b>	<b>10,000.00</b>	<b>6,400.00</b>	<b>12,860.04</b>	<b>129%</b>
<b>Total Administration</b>	<b>935,000.00</b>	<b>78,707.05</b>	<b>219,212.91</b>	<b>23%</b>
<b>Programs</b>				
<b>Data Collection, Assessment and Management</b>				
Lake Level Monitoring	25,000.00	240.00	6,761.19	27%
Groundwater Level Monitoring	6,000.00	0.00	1,541.94	26%
Precipitation Monitoring	5,000.00	200.00	200.00	4%
WOMP Stations	115,000.00	10,661.58	22,380.58	19%
Lake Water Quality and Biological Stream Monitoring	132,000.00	25,079.25	37,600.16	28%
Targeted Monitoring	45,000.00	0.00	4,634.33	10%
Regional SW Volume Reduction Study	5,000.00	0.00	270.00	5%
Modeling and Atlas 14 Flood Planning/Management	40,000.00	8,897.50	15,464.48	39%
TMDL & UAA Studies	5,000.00	0.00	14,912.98	298%
Special Studies	50,000.00	0.00	0.00	0%
Monitoring Equipment	10,000.00	170.00	170.00	2%
<b>Total Data Collection, Assessment and Management</b>	<b>438,000.00</b>	<b>45,248.33</b>	<b>103,935.66</b>	<b>24%</b>
<b>Education &amp; Outreach Program</b>				
<b>Public Involvement /Education</b>				
Public Education Workshops & Outreach	30,500.00	0.00	7,259.81	24%
Volunteer Programs	25,500.00	0.00	10,075.12	40%
<b>Total Public Involvement /Education</b>	<b>56,000.00</b>	<b>0.00</b>	<b>17,334.93</b>	<b>31%</b>
<b>Communications &amp; Education Materials</b>				
Communication and Marketing Materials	25,000.00	380.00	1,617.01	6%
Website & Web-Based Programs	25,000.00	319.00	1,003.00	4%
<b>Total Communications &amp; Education Materials</b>	<b>50,000.00</b>	<b>699.00</b>	<b>2,620.01</b>	<b>5%</b>
<b>Total Education &amp; Outreach Program</b>	<b>106,000.00</b>	<b>699.00</b>	<b>19,954.94</b>	<b>19%</b>
<b>Grant Program &amp; Grant Match</b>				
Cost Share Grant Program	200,000.00	17.00	10,140.33	5%
Planning Grants	0.00	0.00	0.00	0%
Grant Match Activities	0.00	0.00	0.00	0%
Research Collaborative Grant Funding	25,000.00	0.00	0.00	0%
<b>Total Grant Program &amp; Grant Match</b>	<b>225,000.00</b>	<b>17.00</b>	<b>10,140.33</b>	<b>5%</b>
<b>Regulatory Controls and Permitting</b>				
Permit Application Review/Tracking	100,000.00	19,560.90	49,328.07	49%
Inspections	10,000.00	0.00	0.00	0%
Wetland Conservation Act	35,000.00	729.00	3,755.60	11%
Rules	10,000.00	0.00	1,088.24	11%
<b>Total Regulatory Controls and Permitting</b>	<b>155,000.00</b>	<b>20,289.90</b>	<b>54,171.91</b>	<b>35%</b>
<b>Technical Assistance</b>				
Residents	5,000.00	849.00	849.00	17%
Cities	5,000.00	663.00	663.00	13%
Professional Project and Plan Review	10,000.00	0.00	49.50	0%
<b>Total Technical Assistance</b>	<b>20,000.00</b>	<b>1,512.00</b>	<b>1,561.50</b>	<b>8%</b>
<b>Water Management Plan</b>				
Amendments	0.00	0.00	1,472.00	0%
Update	0.00	0.00	0.00	0%

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**March 31, 2020**

	<u>2020 Budget</u>	<u>Month Ended 3/31/2020</u>	<u>Year to Date 3/31/2020</u>	<u>YTD % of Budget 3/31/2020</u>
Water Management Plan Workplan Implementation	30,000.00	2,605.80	6,462.57	22%
Watershed Mngt Plan- Legal	0.00	0.00	0.00	0%
<b>Total Water Management Plan</b>	<b>30,000.00</b>	<b>2,605.80</b>	<b>7,934.57</b>	<b>26%</b>
<b>Total Programs</b>	<b>974,000.00</b>	<b>70,372.03</b>	<b>197,698.91</b>	<b>20%</b>
<b>Capital Projects</b>				
Edina Streambank	0.00	1,029.86	17,699.08	0%
Normandale Lake	150,000.00	6,819.39	20,724.00	14%
Lake Cornelia	830,000.00	10,404.52	22,053.52	3%
Lake Edina	500,000.00	0.00	0.00	0%
Project Repair/Maintenance	100,000.00	1,255.00	4,330.98	4%
Discovery Point Landscape Restoration	10,000.00	80.00	320.00	3%
Discovery Point Construction/Renovations	0.00	5,412.50	5,412.50	0%
Regional Flood Study Projects	500,000.00	0.00	0.00	0%
Southeast Anderson Lake	200,000.00	0.00	0.00	0%
<b>Total Capital Project</b>	<b>2,290,000.00</b>	<b>25,001.27</b>	<b>70,540.08</b>	<b>3%</b>
<b>Stormwater Facilities Projects</b>				
Stormwater Facilities Fund Projects	210,000.00	0.00	0.00	0%
Non-Profit Planning Grant Stormwater BMP Project	300,000.00	4,896.99	17,358.84	6%
<b>Total Stormwater Facilities Projects</b>	<b>510,000.00</b>	<b>4,896.99</b>	<b>17,358.84</b>	<b>3%</b>
<b>TOTAL EXPENDITURES</b>	<b><u>4,709,000.00</u></b>	<b><u>178,977.34</u></b>	<b><u>504,810.74</u></b>	<b><u>11%</u></b>
<b>Net Income</b>				
Total Revenue	2,720,000.00	19,885.08	38,637.94	1%
Less Total Expenditures	4,709,000.00	178,977.34	504,810.74	11%
<b>TOTAL NET PROFIT/LOSS</b>	<b><u>\$ (1,989,000.00)</u></b>	<b><u>\$ (159,092.26)</u></b>	<b><u>\$ (466,172.80)</u></b>	<b><u>23%</u></b>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Balance Sheet**  
**March 31, 2020**

**ASSETS**

**Current Assets**

Checking	\$ 306,036.44
Investments	7,850,000.00
Investment Adjustment FMV	(539.31)
Standing Cash in Investment Account	1,129,929.37
Accrued Investment Interest	11,755.92

<b>Total Current Assets</b>	<b>9,297,182.42</b>
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**Other Assets**

Prepaid Expense	8,834.66
Accounts Receivable	8,339.00
County Tax Receivable	166,479.31

<b>Total Other Assets</b>	<b>183,652.97</b>
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<b>Total Assets</b>	<b>9,480,835.39</b>
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**LIABILITIES AND NET ASSETS**

**Liabilities**

**Current Liabilities**

Accounts Payable	163,002.33
Payroll Withholding	-
Accrued Payroll	-
Retainages Payable	15,026.99

<b>Total Current Liabilities</b>	<b>178,029.32</b>
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**Long-Term Liabilities**

WCA Escrow	12,400.00
Permit Escrow	778,400.00
Sureties Payable	-
Delinquent Taxes	166,479.31
Unearned Revenue	-

<b>Total Long-Term Liabilities</b>	<b>957,279.31</b>
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<b>Total Liabilities</b>	<b>1,135,308.63</b>
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**Net Assets**

Fund Reserves	8,811,699.56
Net Profit/Loss	(466,172.80)

<b>Total Net Assets</b>	<b>8,345,526.76</b>
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<b>Total Liabilities and Net Assets</b>	<b>\$ 9,480,835.39</b>
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**NINE MILE CREEK WATERSHED DISTRICT**  
**Capital Projects Performance Analysis**  
**March 31, 2020**

	<u>Total Project Budget</u>	<u>2020 Budget</u>	<u>Month Ended 3/31/2020</u>	<u>Year to Date 3/31/2020</u>	<u>Lifetime Project Costs</u>
<b>Capital Projects</b>					
Edina Streambank	\$ 3,650,000.00	\$ -	\$ 1,029.86	\$ 17,699.08	\$ 2,281,210.34
Normandale Lake	917,000.00	150,000.00	6,819.39	20,724.00	1,020,392.09
Lake Cornelia	1,000,000.00	830,000.00	10,404.52	22,053.52	77,334.82
Lake Edina	500,000.00	500,000.00	0.00	0.00	0.00
Project Repair/Maintenance	350,000.00	100,000.00	1,255.00	4,330.98	168,839.78
Discovery Point Landscape Restoration	90,000.00	10,000.00	80.00	320.00	320.00
Regional Flood Study Projects	500,000.00	500,000.00	0.00	0.00	0.00
Southeast Anderson Lake	200,000.00	200,000.00	0.00	0.00	0.00
Stormwater Facilities Fund Projects	210,000.00	210,000.00	0.00	0.00	0.00
Non-Profit Planning Grant Stormwater BMP Project	300,000.00	300,000.00	4,896.99	17,358.84	49,563.81
<b>Total Capital Project Costs</b>	<b><u>\$ 7,717,000.00</u></b>	<b><u>\$ 2,800,000.00</u></b>	<b><u>\$ 24,485.76</u></b>	<b><u>\$ 82,486.42</u></b>	<b><u>\$ 3,597,660.84</u></b>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Levy History**  
**March 31, 2020**

<b>Historical Levies</b>	
2019 levy	\$ 2,674,684
2018 levy	2,634,775
2017 levy	2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547



**NINE MILE CREEK WATERSHED DISTRICT**  
**Wells Fargo Visa #8082 Activity**  
**March 31, 2020**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Account</b>	<b>Amount</b>	<b>Receipt?</b>
3/30/2020	Amazon	AMZN Mktp US*V54VR11V3 Amzn.com/billWA	5301 - Office Supplies & Expenses	32.25	y
3/27/2020	Adobe	ADOBE ACROBAT STD 408-536-6000 CA	5301 - Office Supplies & Expenses	167.61	y
3/6/2020	Adobe	ADOBE CREATIVE CLOUD 800-833-6687 CA	5301 - Office Supplies & Expenses	645.02	y
			<b>5301 - Office Supplies &amp; Expenses Total</b>	844.88	
			<b>Grand Total</b>	844.88	

NINE MILE CREEK WATERSHED DISTRICT  
Wells Fargo Visa #4274 Activity  
March 31, 2020

Date	Name	Memo	Account	Amount	Receipt?
3/5/2020	MRI Software	MRI SOFTWARE 800-3218770 OH	5101 · Advisory Committees (CAC/TAC)	12.00	y
			<b>5101 · Advisory Committees (CAC/TAC) Total</b>	12.00	
3/13/2020	MN Assoc of Watershed Districts	MINNESOTA ASSOC OF WAT SAINT PAUL MN	5103 · Dues/Conferences/Membership Fee	(100.00)	y
			<b>5103 · Dues/Conferences/Membership Fee Total</b>	(100.00)	
3/13/2020	MENARDS	MENARDS EDEN PRAIRIE MN EDEN PRAIRIE MN	5301 · Office Supplies & Expenses	143.16	y
3/5/2020	Panera	PANERA BREAD #608024 EDEN PRAIRIE MN	5301 · Office Supplies & Expenses	115.34	y
3/3/2020	STAPLES	STAPLES 00119180 BLOOMINGTON MN	5301 · Office Supplies & Expenses	42.99	y
			<b>5301 · Office Supplies &amp; Expenses Total</b>	301.49	
3/5/2020	Amazon	AMZN Mktp US*SQ5WS2MR3 Amzn.com/billWA	6112 · Monitoring Equipment	170.00	y
			<b>6112 · Monitoring Equipment Total</b>	170.00	
			<b>Grand Total</b>	383.49	

Note: March credits applied to February payment: \$100



Nine Mile Creek Watershed District  
Board of Managers  
Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of March 31, 2020, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

**Other Matters**

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

*Cavanaugh & Company, PLLC*

Cavanaugh & Company, PLLC  
Certified Public Accountants

April 10, 2020  
Minneapolis, MN