

**NINE MILE CREEK WATERSHED DISTRICT**  
**Treasurers Report**  
**May 31, 2019**

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**NINE MILE CREEK WATERSHED DISTRICT**  
**Cash Disbursements**  
**May 31, 2019**

<b>Invoices to be Paid</b>	<b>Amount</b>
Barr Engineering Co.	\$ 80,623.83
BlueCross BlueShield (ACH)	3,952.96
Burnsville Toyota & Scion	30,637.15
CenterPoint Energy (ACH)	108.33
City of Eden Prairie	354.55
City of Edina	12,450.00
Classic Cleaning Company	1,800.00
Comcast (ACH)	185.50
Cream and Amber	2,905.00
Erdahl Aerial Photos	1,200.00
Erica Sniegowski	50.46
Erin Hunker	50.34
esri	500.00
Freshwater Society	1,000.00
Gael Zembal	2,123.37
Guardian (ACH)	705.00
HAB Aquatic Solutions	124,659.20
Heidi Niziolek	150.00
Imagine IT, Inc	840.50
Innovative Office Solutions	83.72
Java Companies	86,900.00 **
Jean David	75.00
Johnson, Mattson, Smail & Cavanaugh, PLLC	2,135.00
Landbridge Ecological	2,150.00
Lauren Werner-Foley	18.15
League of MN Cities Insurance	9,935.00
LHB, Inc	3,500.00
Megan Jester	51.74
Metro Blooms	583.33
Mimi Kennedy	50.00
Minnesota Native Landscapes	1,125.00
Nortec Communications, Inc	361.94
Purchase Power (ACH)	301.50
Rachel Contracting Inc	19,051.84
Randy Anhorn	194.20
Robert Cutshall	35.96
Smith Partners PLLP	8,299.01
Suburban Waste Services	89.42
TForce	28.72
TGC Property Services	709.50
Verizon Wireless (ach)	209.71
Wells Fargo 4274 (ACH)	187.54
Wells Fargo 8082 (ACH)	921.90
Windmill Design (ACH)	273.00
Xcel Energy (ACH)	220.43
<b>Total Invoices</b>	<u>401,787.80</u>
<b>Payroll Disbursements</b>	
Employee Salaries	24,781.74
Manager Per Diem Pay and Taxes	-
Employee Payroll Taxes	1,867.24
PERA Match	1,858.66
Payroll Processing Fee	145.00
HSA Expense	-
<b>Total Payroll Disbursements</b>	<u>28,652.64</u>
<b>Total Cash Disbursements</b>	<u><u>\$ 430,440.44</u></u>

**Memo**

The 2018 mileage rate is 54.5 cents per mile. The 2019 mileage rate is 58 cents per mile.  
AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon,  
Windmill Design, Wells Fargo and Xcel

\*\* Items represent a Surety or Permit Escrow payout.

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**May 31, 2019**

	<b>2019 Budget</b>	<b>Month Ended 5/31/2019</b>	<b>Year to Date 5/31/2019</b>	<b>YTD % of Budget 5/31/2019</b>
<b>REVENUES</b>				
Tax Levy- Hennepin County	\$ 2,714,500.00	\$ -	\$ -	0%
Interest Income	0.00	24,625.62	98,741.97	0%
Permit Fee Income	0.00	1,690.00	8,980.00	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	0.00	0%
Stormwater Facilities Fund	0.00	(250.00)	0.00	0%
Other Income	0.00	0.00	12,492.82	0%
<b>TOTAL REVENUES</b>	<b><u>2,714,500.00</u></b>	<b><u>26,065.62</u></b>	<b><u>120,214.79</u></b>	<b><u>4%</u></b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
<b>Board</b>				
Advisory Committees (CAC and TAC)	2,000.00	0.00	265.97	13%
Annual Audit	14,500.00	0.00	14,525.00	100%
Dues/Conferences/Membership Fees	16,000.00	0.00	7,825.00	49%
Insurance	14,000.00	910.67	4,127.59	29%
Per Diems and Payroll tax	10,000.00	0.00	0.00	0%
Manager Expenses	3,000.00	86.30	219.77	7%
<b>Total Board</b>	<b><u>59,500.00</u></b>	<b><u>996.97</u></b>	<b><u>26,963.33</u></b>	<b><u>45%</u></b>
<b>Staff</b>				
Salaries and Benefits	525,000.00	32,709.72	170,817.82	33%
Employee Expenses	8,000.00	392.36	1,598.87	20%
Staff Training/Professional Development	10,000.00	25.00	1,610.00	16%
Education Assistance	6,000.00	1,996.00	1,996.00	33%
<b>Total Staff</b>	<b><u>549,000.00</u></b>	<b><u>35,123.08</u></b>	<b><u>176,022.69</u></b>	<b><u>32%</u></b>
<b>Office Costs</b>				
Office Supplies & Expenses	15,000.00	555.91	3,089.83	21%
Office Utilities	18,000.00	1,440.46	7,470.01	42%
Office Networking Managed Services	15,000.00	865.50	4,941.25	33%
Office Equipment Maintenance	5,000.00	0.00	455.00	9%
Office Furniture/Equipment	50,000.00	30,668.56	33,098.53	66%
Official Minutes	4,500.00	0.00	1,649.00	37%
Operating Expenses	24,000.00	2,618.92	6,705.84	28%
Discovery Point Maintenance	25,000.00	0.00	134.97	1%
<b>Total Office Costs</b>	<b><u>156,500.00</u></b>	<b><u>36,149.35</u></b>	<b><u>57,544.43</u></b>	<b><u>37%</u></b>
<b>Accounting</b>				
General/Monthly Accounting	29,000.00	2,115.00	14,370.00	50%
Payroll Processing Fees	2,000.00	145.00	725.00	36%
<b>Total Accounting</b>	<b><u>31,000.00</u></b>	<b><u>2,260.00</u></b>	<b><u>15,095.00</u></b>	<b><u>49%</u></b>
<b>Engineering Services</b>				
Engineering Administration	80,000.00	6,072.36	27,225.77	34%
<b>Total Engineering Services</b>	<b><u>80,000.00</u></b>	<b><u>6,072.36</u></b>	<b><u>27,225.77</u></b>	<b><u>34%</u></b>
<b>Legal</b>				
General Legal Advice	45,000.00	2,998.44	15,513.50	34%
Policies/Bylaws	5,000.00	0.00	4,668.33	93%
<b>Total Legal</b>	<b><u>50,000.00</u></b>	<b><u>2,998.44</u></b>	<b><u>20,181.83</u></b>	<b><u>40%</u></b>
<b>Other</b>				

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**May 31, 2019**

	<b>2019 Budget</b>	<b>Month Ended 5/31/2019</b>	<b>Year to Date 5/31/2019</b>	<b>YTD % of Budget 5/31/2019</b>
Other Consultant	45,000.00	3,500.00	3,500.00	8%
<b>Total Engineering Services</b>	<b>45,000.00</b>	<b>3,500.00</b>	<b>3,500.00</b>	<b>8%</b>
<b>Total Administration</b>	<b>971,000.00</b>	<b>87,100.20</b>	<b>326,533.05</b>	<b>34%</b>
<b>Programs</b>				
<b>Data Collection, Assessment and Management</b>				
Lake Level Monitoring	25,000.00	3,165.99	12,835.45	51%
Groundwater Level Monitoring	6,000.00	485.54	2,878.24	48%
Streamflow Monitoring	2,000.00	0.00	0.00	0%
Precipitation Monitoring	5,000.00	300.00	542.34	11%
WOMP Stations	115,000.00	9,926.95	47,306.29	41%
Lake Water Quality and Biological Stream Monitoring	125,000.00	5,322.36	52,912.92	42%
Targeted Monitoring	45,000.00	1.45	5,421.89	12%
Regional SW Volume Reduction Study	5,000.00	176.00	7,291.00	146%
Modeling and Atlas 14 Flood Planning/Management	70,000.00	2,062.00	11,855.54	17%
TMDL & UAA Studies	91,673.00	9,462.50	55,881.54	61%
Special Studies	30,000.00	6,569.39	10,013.39	33%
<b>Total Data Collection, Assessment and Management</b>	<b>519,673.00</b>	<b>37,472.18</b>	<b>206,938.60</b>	<b>40%</b>
<b>Education &amp; Outreach Program</b>				
<b>Public Involvement /Education</b>				
Public Education Workshops & Outreach	20,000.00	2,318.10	3,077.85	15%
Program Development	7,500.00	0.00	0.00	0%
CAMP/Volunteer Monitoring	7,000.00	0.00	0.00	0%
Master Water Stewards Program	20,000.00	186.29	10,186.29	51%
Program & Event Sponsorships	7,000.00	1,000.00	6,000.00	86%
<b>Total Public Involvement /Education</b>	<b>61,500.00</b>	<b>3,504.39</b>	<b>19,264.14</b>	<b>31%</b>
<b>Communications &amp; Education Materials</b>				
Annual Communication/Calendar	4,000.00	0.00	0.00	0%
Brochures & Educational Materials	15,000.00	169.56	453.46	3%
Educational Signage and Exhibits	25,000.00	0.00	199.93	1%
Marketing and Event Promotion	35,000.00	7,258.50	20,188.78	58%
Promotional Items	7,000.00	0.00	600.78	9%
Website/GIS Maintenance & Hosting	15,000.00	2,000.50	3,092.50	21%
<b>Total Communications &amp; Education Materials</b>	<b>101,000.00</b>	<b>9,428.56</b>	<b>24,535.45</b>	<b>24%</b>
<b>Total Education &amp; Outreach Program</b>	<b>162,500.00</b>	<b>12,932.95</b>	<b>43,799.59</b>	<b>27%</b>
<b>Grant Program &amp; Grant Match</b>				
Cost Share Grant Program	200,000.00	15,630.00	57,105.06	29%
Planning Grants	0.00	0.00	4,069.50	0%
Grant Match Activities	1,500.00	0.00	0.00	0%
Research Collaborative Grant Funding	25,000.00	0.00	0.00	0%
<b>Total Grant Program &amp; Grant Match</b>	<b>226,500.00</b>	<b>15,630.00</b>	<b>61,174.56</b>	<b>27%</b>
<b>Regulatory Controls and Permitting</b>				
Permit Application Review/Tracking	100,000.00	14,688.36	93,059.61	93%
Inspections	30,000.00	0.00	12,963.30	43%
Wetland Conservation Act	35,000.00	282.28	8,348.08	24%
Rules	0.00	350.00	2,769.00	0%
<b>Total Regulatory Controls and Permitting</b>	<b>165,000.00</b>	<b>15,320.64</b>	<b>117,139.99</b>	<b>71%</b>
<b>Technical Assistance</b>				
Residents	5,000.00	0.00	0.00	0%

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**May 31, 2019**

	<u>2019 Budget</u>	<u>Month Ended 5/31/2019</u>	<u>Year to Date 5/31/2019</u>	<u>YTD % of Budget 5/31/2019</u>
Cities	5,000.00	0.00	825.00	17%
Professional Project and Plan Review	10,000.00	0.00	1,934.94	19%
<b>Total Technical Assistance</b>	<b>20,000.00</b>	<b>0.00</b>	<b>2,759.94</b>	<b>14%</b>
<b>Water Management Plan</b>				
Amendments	0.00	0.00	718.32	0%
Update	0.00	0.00	0.00	0%
Water Management Plan - Eng	0.00	0.00	0.00	0%
Watershed Mngt Plan- Legal	0.00	0.00	0.00	0%
<b>Total Water Management Plan</b>	<b>0.00</b>	<b>0.00</b>	<b>718.32</b>	<b>0%</b>
<b>Total Programs</b>	<b>1,093,673.00</b>	<b>81,355.77</b>	<b>432,531.00</b>	<b>40%</b>
<b>Capital Projects</b>				
Edina Streambank	100,000.00	2,138.85	15,439.75	15%
Normandale Lake	500,000.00	152,596.05	218,916.01	44%
Lake Cornelia	500,000.00	0.00	0.00	0%
Project Repair/Maintenance	100,000.00	2,150.00	2,150.00	2%
Discovery Point Landscape Maintenance/Restoration/Preserv:	20,000.00	1,972.00	6,187.50	31%
WRC Construction/Renovations	0.00	0.00	0.00	0%
Pentagon Park Project(s)	500,000.00	0.00	0.00	0%
<b>Total Capital Project</b>	<b>1,720,000.00</b>	<b>158,856.90</b>	<b>242,693.26</b>	<b>14%</b>
<b>Stormwater Facilities Projects</b>				
Stormwater Facilities Fund Projects	210,000.00	0.00	0.00	0%
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	6,702.36	7,346.36	6%
<b>Total Stormwater Facilities Projects</b>	<b>335,000.00</b>	<b>6,702.36</b>	<b>7,346.36</b>	<b>2%</b>
<b>TOTAL EXPENDITURES</b>	<b>4,119,673.00</b>	<b>334,015.23</b>	<b>1,009,103.67</b>	<b>24%</b>
<b>Net Income</b>				
Total Revenue	2,714,500.00	26,065.62	120,214.79	4%
Less Total Expenditures	4,119,673.00	334,015.23	1,009,103.67	24%
<b>TOTAL NET PROFIT/LOSS</b>	<b>\$ (1,405,173.00)</b>	<b>\$ (307,949.61)</b>	<b>\$ (888,888.88)</b>	<b>63%</b>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Balance Sheet**  
**May 31, 2019**

**ASSETS**

**Current Assets**

Checking	\$ 836,225.55
Investments	5,991,603.49
Investment Adjustment FMV	(25,867.61)
Standing Cash in Investment Account	1,326,260.24
Accrued Investment Interest	35,754.34

<b>Total Current Assets</b>	<b>8,163,976.01</b>
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**Other Assets**

Prepaid Expense	16,075.83
Accounts Receivable	-
County Tax Receivable	161,272.01

<b>Total Other Assets</b>	<b>177,347.84</b>
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<b>Total Assets</b>	<b>8,341,323.85</b>
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**LIABILITIES AND NET ASSETS**

**Liabilities**

**Current Liabilities**

Accounts Payable	401,787.80
Payroll Withholding	-
Accrued Payroll	-
Retainages Payable	56,382.58

<b>Total Current Liabilities</b>	<b>458,170.38</b>
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**Long-Term Liabilities**

WCA Escrow	12,400.00
Permit Escrow	589,050.00
Sureties Payable	12,130.00
Delinquent Taxes	161,272.01
Unearned Revenue	5,140.26

<b>Total Long-Term Liabilities</b>	<b>779,992.27</b>
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<b>Total Liabilities</b>	<b>1,238,162.65</b>
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**Net Assets**

Fund Reserves	7,992,050.08
Net Profit/Loss	(888,888.88)

<b>Total Net Assets</b>	<b>7,103,161.20</b>
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<b>Total Liabilities and Net Assets</b>	<b>\$ 8,341,323.85</b>
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**NINE MILE CREEK WATERSHED DISTRICT**  
**Capital Projects Performance Analysis**  
**May 31, 2019**

	<u>Total Project Budget</u>	<u>2019 Budget</u>	<u>Month Ended 5/31/2019</u>	<u>Year to Date 5/31/2019</u>	<u>Lifetime Project Costs</u>
<b>Capital Projects</b>					
Normandale Lake	\$ 917,000.00	\$ 500,000.00	\$ 152,596.05	\$ 218,916.01	\$ 919,739.68
Edina Streambank	3,650,000.00	100,000.00	2,138.85	15,439.75	2,237,983.96
Project Repair/Maintenance	350,000.00	100,000.00	2,150.00	2,150.00	149,173.55
Lake Cornelia	100,000.00	500,000.00	0.00	0.00	0.00
Contingency Reserve	490,000.00	0.00	0.00	0.00	0.00
Pentagon Park Project(s)	500,000.00	500,000.00	0.00	0.00	0.00
Stormwater Facilities Fund Projects	210,000.00	210,000.00	0.00	0.00	0.00
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	125,000.00	6,702.36	7,346.36	7,346.36
<b>Total Capital Project Costs</b>	<u><u>\$ 6,342,000.00</u></u>	<u><u>\$ 2,035,000.00</u></u>	<u><u>\$ 163,587.26</u></u>	<u><u>\$ 243,852.12</u></u>	<u><u>\$ 3,314,243.55</u></u>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Levy History**  
**May 31, 2019**

<b>Historical Levies</b>	
2018 levy	\$ 2,634,775
2017 levy	2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547



NINE MILE CREEK WATERSHED DISTRICT  
Wells Fargo Visa #8082 Activity  
May 31, 2019

Date	Name	Memo	Account	Amount	Receipt?
5/9/2019	Parking Ramp	PARKING RAMP ST. PAUL MN	5206 · Employee Expenses	12.00	y
			<b>5206 · Employee Expenses Total</b>	12.00	
5/3/2019	American Water Resources Assoc	AM WATER RES ASSOC 540-687-8390 VA	5207 · Staff Training/Prof Development	25.00	y
			<b>5207 · Staff Training/Prof Development Total</b>	25.00	
5/28/2019	Buca Di Beppo	BUCA DI BEPPO-EDEN PRAIR olo.com MN	6211 · Public Educ Workshops/Outreach	502.69	y
5/15/2019	Lund & Byerlys	LUNDS&BYERLYS EDENP EDEN PRAIRIE MN	6211 · Public Educ Workshops/Outreach	26.36	y
			<b>6211 · Public Educ Workshops/Outreach Total</b>	529.05	
5/20/2019	Noodles and Co	NOODLES & CO WEB 310 olo.com MN	6214 · Master Water Stewards Program	186.29	y
			<b>6214 · Master Water Stewards Program Total</b>	186.29	
5/22/2019	Amazon	AMAZON.COM*MN2RH9BA2 AMZNAMZN.COM/BILLWA	6232 · Brochures/Educational Materials	95.43	y
5/13/2019	Landscape Restortion	LANDSCAPE RESTORATION INC612-5909395 MN	6232 · Brochures/Educational Materials	74.13	y
			<b>6232 · Brochures/Educational Materials Total</b>	169.56	
			<b>Grand Total</b>	921.90	

NINE MILE CREEK WATERSHED DISTRICT  
 Wells Fargo Visa #4274 Activity  
 May 31, 2019

Date	Name	Memo	Account	Amount	Receipt?
5/13/2019	Floyd Total Security	FLOYD TOTAL SECURITY BLOOMINGTON MN	5301 - Office Supplies & Expenses	25.81	y
5/14/2019	Amazon	AMAZON.COM*MN0T67GL1 AMZNAMZN.COM/BILLWA	5301 - Office Supplies & Expenses	58.67	y
5/14/2019	Walmart	WALMART.COM 8009666546 800-966-6546 AR	5301 - Office Supplies & Expenses	7.49	y
			<b>5301 - Office Supplies &amp; Expenses Total</b>	91.97	
5/3/2019	National Assoc for Interpretaion	NATIONAL ASSOC FOR INTER 970-484-8283 CO	5303 - Office Network Managed Services	25	y
			<b>5303 - Office Network Managed Services To</b>	25	
5/16/2019	Problem Solver Office Parts	IN *PROBLEM SOLVER 1 919-5965555 NC	5305 - Office Furniture/Equipment	19.85	y
			<b>5305 - Office Furniture/Equipment Total</b>	19.85	
5/30/2019	Cub Foods	CUB FOODS EDEN PRAI EDEN PRAIRIE MN	6211 - Public Educ Workshops/Outreach	50.72	y
			<b>6211 - Public Educ Workshops/Outreach To</b>	50.72	
			<b>Grand Total</b>	187.54	



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Nine Mile Creek Watershed District  
Board of Managers  
Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of May 31, 2019, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

#### Other Matters

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

*Johnson Mattson Smail + Cavanaugh, PLLC*

JMSC, PLLC  
Certified Public Accountants

June 14, 2019  
Minneapolis, MN