

**NINE MILE CREEK WATERSHED DISTRICT**  
**Treasurers Report**  
**July 31, 2019**

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**NINE MILE CREEK WATERSHED DISTRICT**  
**Cash Disbursements**  
**July 31, 2019**

<b>Invoices Expensed and Paid in July</b>	<b>Amount</b>
League of MN Cities Insurance	\$ 552.00
<b>Total</b>	<b><u>\$ 552.00</u></b>

<b>Invoices to be Paid</b>	<b>Amount</b>
Association of Minnesota Counties	\$ 129.00
Barr Engineering Co.	71,907.39
BlueCross BlueShield (ACH)	3,952.96
Carp Solutions LLC	2,354.61
CenterPoint Energy (ACH)	20.67
Chamberland Fire & Security, Inc	155.00
Chase	100.00
City of Edina - 50th	600.00
City of Edina - Metro	30,742.00
Classic Cleaning Company	280.00
Comcast (ACH)	196.28
Desi Creswell	4,608.75
Erica Sniegowski	384.70
Gael Zembal	2,023.84
Good Samaritan United Methodist Church	1,087.50
Guardian (ACH)	705.00
Imagine IT, Inc (ACH)	840.50
Innovative Office Solutions	57.82
Johnson, Mattson, Smail & Cavanaugh, PLLC	1,770.00
Lauren Werner-Foley	11.26
League of MN Cities Insurance	173.00
Metro Blooms	17,233.23
Nortec Communications, Inc	361.94
Randy Anhorn	123.66
Smith Partners PLLP	6,013.18
Studio Lola	2,401.00
Sunram Construction	12,780.11
TForce	28.34
TGC Property Services	300.00
TimeSaver Off Site Secretarial, Inc.	250.00
Verizon Wireless (ach)	214.49
Wells Fargo 4274 (ACH)	2,146.79
Wells Fargo 8082 (ACH)	1,361.33
William Davis	3,915.00
Windmill Design (ACH)	1,033.00
Xcel Energy (ACH)	363.12
<b>Total Invoices</b>	<b><u>170,625.47</u></b>

<b>Payroll Disbursements</b>	
Employee Salaries	26,577.36
Manager Per Diem Pay and Taxes	726.64
Employee Payroll Taxes	1,995.54
PERA Match	1,870.12
Payroll Processing Fee	145.00
HSA Expense	-
<b>Total Payroll Disbursements</b>	<b><u>31,314.66</u></b>
<b>Total Cash Disbursements</b>	<b><u>\$ 201,940.13</u></b>

**Memo**

The 2018 mileage rate is 54.5 cents per mile. The 2019 mileage rate is 58 cents per mile.

AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon, Windmill Design, Wells Fargo and Xcel

\*\* Items represent a Surety or Permit Escrow payout.

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**July 31, 2019**

		Month Ended	Year to Date	YTD % of
	2019 Budget	7/31/2019	7/31/2019	Budget 7/31/2019
<b>REVENUES</b>				
Tax Levy- Hennepin County	\$ 2,714,500.00	\$ 1,382,107.00	\$ 1,382,107.00	51%
Interest Income	0.00	9,458.12	122,977.60	0%
Permit Fee Income	0.00	7,280.00	21,778.10	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	0.00	0%
Stormwater Facilities Fund	0.00	0.00	0.00	0%
Other Income	0.00	50.00	12,642.82	0%
<b>TOTAL REVENUES</b>	<b>2,714,500.00</b>	<b>1,398,895.12</b>	<b>1,539,505.52</b>	<b>57%</b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
<b>Board</b>				
Advisory Committees (CAC and TAC)	2,000.00	0.00	265.97	13%
Annual Audit	14,500.00	0.00	14,525.00	100%
Dues/Conferences/Membership Fees	16,000.00	358.60	8,183.60	51%
Insurance	14,000.00	1,188.84	6,227.10	44%
Per Diems and Payroll tax	10,000.00	726.64	1,856.96	19%
Manager Expenses	3,000.00	98.11	419.04	14%
<b>Total Board</b>	<b>59,500.00</b>	<b>2,372.19</b>	<b>31,477.67</b>	<b>53%</b>
<b>Staff</b>				
Salaries and Benefits	525,000.00	34,645.10	240,586.40	46%
Employee Expenses	8,000.00	133.52	1,873.03	23%
Staff Training/Professional Development	10,000.00	914.00	2,524.00	25%
Education Assistance	6,000.00	1,996.00	3,992.00	67%
<b>Total Staff</b>	<b>549,000.00</b>	<b>37,688.62</b>	<b>248,975.43</b>	<b>45%</b>
<b>Office Costs</b>				
Office Supplies & Expenses	15,000.00	557.62	4,364.95	29%
Office Utilities	18,000.00	1,156.50	9,294.26	52%
Office Networking Managed Services	15,000.00	840.50	6,622.25	44%
Office Equipment Maintenance	5,000.00	0.00	455.00	9%
Office Furniture/Equipment	50,000.00	0.00	33,689.28	67%
Official Minutes	4,500.00	250.00	2,399.00	53%
Operating Expenses	24,000.00	798.40	7,970.90	33%
Discovery Point Maintenance	25,000.00	0.00	1,134.97	5%
<b>Total Office Costs</b>	<b>156,500.00</b>	<b>3,603.02</b>	<b>65,930.61</b>	<b>42%</b>
<b>Accounting</b>				
General/Monthly Accounting	29,000.00	1,750.00	18,195.00	63%
Payroll Processing Fees	2,000.00	145.00	1,015.00	51%
<b>Total Accounting</b>	<b>31,000.00</b>	<b>1,895.00</b>	<b>19,210.00</b>	<b>62%</b>
<b>Engineering Services</b>				
Engineering Administration	80,000.00	4,883.00	39,616.72	50%
<b>Total Engineering Services</b>	<b>80,000.00</b>	<b>4,883.00</b>	<b>39,616.72</b>	<b>50%</b>
<b>Legal</b>				
General Legal Advice	45,000.00	4,587.18	23,535.15	52%
Policies/Bylaws	5,000.00	0.00	4,668.33	93%
<b>Total Legal</b>	<b>50,000.00</b>	<b>4,587.18</b>	<b>28,203.48</b>	<b>56%</b>
<b>Other</b>				

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**July 31, 2019**

		Month Ended	Year to Date	YTD % of
	2019 Budget	7/31/2019	7/31/2019	Budget 7/31/2019
Other Consultant	45,000.00	0.00	3,500.00	8%
<b>Total Engineering Services</b>	<b>45,000.00</b>	<b>0.00</b>	<b>3,500.00</b>	<b>8%</b>
<b>Total Administration</b>	<b>971,000.00</b>	<b>55,029.01</b>	<b>436,913.91</b>	<b>45%</b>
<b>Programs</b>				
<b>Data Collection, Assessment and Management</b>				
Lake Level Monitoring	25,000.00	2,163.49	17,296.43	69%
Groundwater Level Monitoring	6,000.00	469.74	3,817.72	64%
Streamflow Monitoring	2,000.00	0.00	0.00	0%
Precipitation Monitoring	5,000.00	300.00	842.34	17%
WOMP Stations	115,000.00	7,306.37	62,343.11	54%
Lake Water Quality and Biological Stream Monitoring	125,000.00	6,275.96	77,679.11	62%
Targeted Monitoring	45,000.00	6,635.11	15,474.00	34%
Regional SW Volume Reduction Study	5,000.00	0.00	7,291.00	146%
Modeling and Atlas 14 Flood Planning/Management	70,000.00	658.50	12,844.04	18%
TMDL & UAA Studies	91,673.00	4,350.00	61,580.54	67%
Special Studies	30,000.00	9,050.00	23,637.89	79%
<b>Total Data Collection, Assessment and Management</b>	<b>519,673.00</b>	<b>37,209.17</b>	<b>282,806.18</b>	<b>54%</b>
<b>Education &amp; Outreach Program</b>				
<b>Public Involvement /Education</b>				
Public Education Workshops & Outreach	20,000.00	1,413.96	4,951.47	25%
Program Development	7,500.00	0.00	0.00	0%
CAMP/Volunteer Monitoring	7,000.00	0.00	0.00	0%
Master Water Stewards Program	20,000.00	0.00	10,186.29	51%
Program & Event Sponsorships	7,000.00	0.00	6,000.00	86%
<b>Total Public Involvement /Education</b>	<b>61,500.00</b>	<b>1,413.96</b>	<b>21,137.76</b>	<b>34%</b>
<b>Communications &amp; Education Materials</b>				
Annual Communication/Calendar	4,000.00	0.00	0.00	0%
Brochures & Educational Materials	15,000.00	90.42	748.15	5%
Educational Signage and Exhibits	25,000.00	0.00	199.93	1%
Marketing and Event Promotion	35,000.00	1,397.59	24,581.94	70%
Promotional Items	7,000.00	2,401.00	4,575.80	65%
Website/GIS Maintenance & Hosting	15,000.00	2,154.02	7,993.52	53%
<b>Total Communications &amp; Education Materials</b>	<b>101,000.00</b>	<b>6,043.03</b>	<b>38,099.34</b>	<b>38%</b>
<b>Total Education &amp; Outreach Program</b>	<b>162,500.00</b>	<b>7,456.99</b>	<b>59,237.10</b>	<b>36%</b>
<b>Grant Program &amp; Grant Match</b>				
Cost Share Grant Program	200,000.00	58,219.48	122,478.96	61%
Planning Grants	0.00	0.00	4,069.50	0%
Grant Match Activities	1,500.00	0.00	0.00	0%
Research Collaborative Grant Funding	25,000.00	0.00	0.00	0%
<b>Total Grant Program &amp; Grant Match</b>	<b>226,500.00</b>	<b>58,219.48</b>	<b>126,548.46</b>	<b>56%</b>
<b>Regulatory Controls and Permitting</b>				
Permit Application Review/Tracking	100,000.00	14,126.50	120,231.00	120%
Inspections	30,000.00	0.00	12,963.30	43%
Wetland Conservation Act	35,000.00	3,068.92	12,060.00	34%
Rules	0.00	0.00	3,264.50	0%
<b>Total Regulatory Controls and Permitting</b>	<b>165,000.00</b>	<b>17,195.42</b>	<b>148,518.80</b>	<b>90%</b>
<b>Technical Assistance</b>				
Residents	5,000.00	0.00	0.00	0%

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**July 31, 2019**

		Month Ended	Year to Date	YTD % of
	2019 Budget	7/31/2019	7/31/2019	Budget 7/31/2019
Cities	5,000.00	0.00	825.00	17%
Professional Project and Plan Review	10,000.00	0.00	1,934.94	19%
<b>Total Technical Assistance</b>	<b>20,000.00</b>	<b>0.00</b>	<b>2,759.94</b>	<b>14%</b>
<b>Water Management Plan</b>				
Amendments	0.00	0.00	718.32	0%
Update	0.00	0.00	0.00	0%
Water Management Plan - Eng	0.00	0.00	0.00	0%
Watershed Mngt Plan- Legal	0.00	0.00	0.00	0%
<b>Total Water Management Plan</b>	<b>0.00</b>	<b>0.00</b>	<b>718.32</b>	<b>0%</b>
<b>Total Programs</b>	<b>1,093,673.00</b>	<b>120,081.06</b>	<b>620,588.80</b>	<b>57%</b>
<b>Capital Projects</b>				
Edina Streambank	100,000.00	16,264.72	33,899.52	34%
Normandale Lake	500,000.00	3,743.07	262,456.77	52%
Lake Cornelia	500,000.00	5,586.00	13,875.50	3%
Project Repair/Maintenance	100,000.00	0.00	2,150.00	2%
Discovery Point Landscape Maintenance/Restoration/Preserv:	20,000.00	1,028.12	7,737.62	39%
WRC Construction/Renovations	0.00	0.00	0.00	0%
Pentagon Park Project(s)	500,000.00	0.00	0.00	0%
<b>Total Capital Project</b>	<b>1,720,000.00</b>	<b>26,621.91</b>	<b>320,119.41</b>	<b>19%</b>
<b>Stormwater Facilities Projects</b>				
Stormwater Facilities Fund Projects	210,000.00	0.00	0.00	0%
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	1,070.50	14,891.22	12%
<b>Total Stormwater Facilities Projects</b>	<b>335,000.00</b>	<b>1,070.50</b>	<b>14,891.22</b>	<b>4%</b>
<b>TOTAL EXPENDITURES</b>	<b>4,119,673.00</b>	<b>202,802.48</b>	<b>1,392,513.34</b>	<b>34%</b>
<b>Net Income</b>				
Total Revenue	2,714,500.00	1,398,895.12	1,539,505.52	57%
Less Total Expenditures	4,119,673.00	202,802.48	1,392,513.34	34%
<b>TOTAL NET PROFIT/LOSS</b>	<b>\$ (1,405,173.00)</b>	<b>\$ 1,196,092.64</b>	<b>\$ 146,992.18</b>	<b>-10%</b>

**NINE MILE CREEK WATERSHED DISTRICT**

**Balance Sheet**

**July 31, 2019**

**ASSETS**

**Current Assets**

Checking	\$ 530,463.49
Investments	8,589,449.54
Investment Adjustment FMV	(25,867.61)
Standing Cash in Investment Account	2,586.88
Accrued Investment Interest	35,754.34

<b>Total Current Assets</b>	<b><u>9,132,386.64</u></b>
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**Other Assets**

Prepaid Expense	14,701.32
Accounts Receivable	-
County Tax Receivable	161,272.01

<b>Total Other Assets</b>	<b><u>175,973.33</u></b>
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<b>Total Assets</b>	<b><u>9,308,359.97</u></b>
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**LIABILITIES AND NET ASSETS**

**Liabilities**

**Current Liabilities**

Accounts Payable	170,625.47
Payroll Withholding	-
Accrued Payroll	-
Retainages Payable	56,699.97

<b>Total Current Liabilities</b>	<b><u>227,325.44</u></b>
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**Long-Term Liabilities**

WCA Escrow	12,400.00
Permit Escrow	751,050.00
Sureties Payable	12,130.00
Delinquent Taxes	161,272.01
Unearned Revenue	5,140.26

<b>Total Long-Term Liabilities</b>	<b><u>941,992.27</u></b>
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<b>Total Liabilities</b>	<b><u>1,169,317.71</u></b>
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**Net Assets**

Fund Reserves	7,992,050.08
Net Profit/Loss	146,992.18

<b>Total Net Assets</b>	<b><u>8,139,042.26</u></b>
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<b>Total Liabilities and Net Assets</b>	<b><u>\$ 9,308,359.97</u></b>
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**NINE MILE CREEK WATERSHED DISTRICT**  
**Capital Projects Performance Analysis**  
**July 31, 2019**

	<b>Total Project Budget</b>	<b>2019 Budget</b>	<b>Month Ended 7/31/2019</b>	<b>Year to Date 7/31/2019</b>	<b>Lifetime Project Costs</b>
<b>Capital Projects</b>					
Normandale Lake	\$ 917,000.00	\$ 500,000.00	\$ 3,743.07	\$ 262,456.77	\$ 963,280.44
Edina Streambank	3,650,000.00	100,000.00	16,264.72	33,899.52	2,256,443.73
Project Repair/Maintenance	350,000.00	100,000.00	0.00	2,150.00	149,173.55
Lake Cornelia	100,000.00	500,000.00	5,586.00	13,875.50	13,875.50
Contingency Reserve	490,000.00	0.00	0.00	0.00	0.00
Pentagon Park Project(s)	500,000.00	500,000.00	0.00	0.00	0.00
Stormwater Facilities Fund Projects	210,000.00	210,000.00	0.00	0.00	0.00
Non-Profit Planning Grant Stormwater BMP Project	125,000.00	125,000.00	1,070.50	14,891.22	14,891.22
<b>Total Capital Project Costs</b>	<b><u>\$ 6,342,000.00</u></b>	<b><u>\$ 2,035,000.00</u></b>	<b><u>\$ 26,664.29</u></b>	<b><u>\$ 327,273.01</u></b>	<b><u>\$ 3,397,664.44</u></b>

**NINE MILE CREEK WATERSHED DISTRICT**

**Levy History**

**July 31, 2019**

<b>Historical Levies</b>	
2018 levy	\$ 2,634,775
2017 levy	2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547



**NINE MILE CREEK WATERSHED DISTRICT**  
**Wells Fargo Visa #8082 Activity**  
**July 31, 2019**

Date	Name	Memo	Account	Amount	Receipt?
7/10/2019	Cub Foods	food for summer tour	6211 · Public Educ Workshops/Outreach	89.08	y
7/10/2019	The Tomato Vine	food for summer tour	6211 · Public Educ Workshops/Outreach	514.54	y
7/31/2019	The Tomato Vine	food for WET workshop	6211 · Public Educ Workshops/Outreach	367.20	y
7/31/2019	Wufoo.com	renewal	6211 · Public Educ Workshops/Outreach	299.00	y
			<b>6211 · Public Educ Workshops/Outreach Total</b>	1,269.82	
7/2/2019	Bachmanns	greenhouse supplies	6232 · Brochures/Educational Materials	79.68	y
7/2/2019	Michaels	program supplies	6232 · Brochures/Educational Materials	10.74	y
			<b>6232 · Brochures/Educational Materials Total</b>	90.42	
7/31/2019	Facebook	ad	6234 · Marketing and Event Promotion	1.09	y
			<b>6234 · Marketing and Event Promotion Total</b>	1.09	
			<b>Grand Total</b>	1,361.33	

**NINE MILE CREEK WATERSHED DISTRICT**  
**Wells Fargo Visa #4274 Activity**  
**July 31, 2019**

Date	Name	Memo	Account	Amount	Receipt?
7/31/2019	Panera	PANERA BREAD #608024 EDEN PRAIRIE MN	5106 · Manager Expenses	98.11	y
			<b>5106 · Manager Expenses Total</b>	98.11	
7/16/2019	American Water Resources Assoc	AM WATER RES ASSOC 540-687-8390 VA	5207 · Staff Training/Prof Development	785.00	y
			<b>5207 · Staff Training/Prof Development Tot</b>	785.00	
7/4/2019	Home Depot	HOMEDepot.COM 800-430-3376 GA	5301 · Office Supplies & Expenses	13.09	y
7/4/2019	Star Tribune	THE STAR TRIBUNE CIRCULAT612-6734343 MN	5301 · Office Supplies & Expenses	49.27	y
7/9/2019	Amazon	AMZN Mktp US*MH8EQ5XH2 Amzn.com/billWA	5301 · Office Supplies & Expenses	353.76	y
			<b>5301 · Office Supplies &amp; Expenses Total</b>	416.12	
7/12/2019	Bauer's Minnoco Uhaul	MINNETONKA MINNOCO MINNETONKA MN	5307 · Operating Expenses	19.06	y
7/31/2019	Holiday Stations	HOLIDAY STATIONS 0402 EDEN PRAIRIE MN	5307 · Operating Expenses	24.34	y
			<b>5307 · Operating Expenses Total</b>	43.40	
7/16/2019	U-Haul	U-HAUL MOVING & STORAGE OPLYMOUTH MN	6211 · Public Educ Workshops/Outreach	26.83	y
7/26/2019	U-Haul	U-HAULBAUERS CUSTOM HITCHMINNETONKA MN	6211 · Public Educ Workshops/Outreach	26.83	y
7/30/2019	U-Haul	U-HAUL OF BLOOMINGTON BLOOMINGTON MN	6211 · Public Educ Workshops/Outreach	26.83	y
7/31/2019	Cub Foods	CUB FOODS EDEN PRAI EDEN PRAIRIE MN	6211 · Public Educ Workshops/Outreach	51.82	y
7/18/2019	U-Haul	U-HAUL OF BLOOMINGTON BLOOMINGTON MN	6211 · Public Educ Workshops/Outreach	26.83	y
			<b>6211 · Public Educ Workshops/Outreach To</b>	159.14	
7/18/2019	Adobe	ADOBE *CREATIVE CLOUD 800-833-6687 CA	6237 · Website/GIS Maintenance Hosting	645.02	y
			<b>6237 · Website/GIS Maintenance Hosting To</b>	645.02	
			<b>Grand Total</b>	2,146.79	

Nine Mile Creek Watershed District  
Board of Managers  
Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of July 31, 2019, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

#### Other Matters

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

*Johnson Mattson Smail + Cavanaugh, PLLC*

JMSC, PLLC  
Certified Public Accountants

August 16, 2019  
Minneapolis, MN