



Nine Mile Creek Discovery Point

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MEMO

**TO: Nine Mile Creek Watershed District Board of Managers**

**FROM: Lauren Foley**

**DATE: Nov 10, 2020**

**RE: Permit & Water Resources Coordinator Report**

Summary of month's activities

- Inspections – routine and scheduled
- Staff meetings – Tuesdays/Fridays
- Attended Water Resources Conference – focused on attending wetlands topics
- Meeting with MCWD and engineers about linear project that borders both districts
- Weekly or twice-weekly meetings about permit tracking with Louise Heffernan (Barr)
- Meeting with Houston Engineering on MS4 Front software setup
- Work on testing MS4 Front software's setup
- Assisted Houston Engineering with first data import to MS4 Front
- Researched options for taking permit application payments electronically
- Four meetings with permittees on their projects
- Finished preparing cost share project forms and their samples for 2021 grant cycle
  - Pervious pavers form and sample
  - Habitat restoration form and sample
  - Chloride form and sample
  - Raingarden form and sample
  - Shoreline buffer form and sample
- Special board meeting 11/5/20