



Nine Mile Creek Discovery Point
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MEMO

TO: Nine Mile Creek Watershed District Board of Managers

FROM: Lauren Foley

DATE: May 13, 2020

RE: Permit & Water Resources Coordinator Report

Summary of month's activities

- Issued 25 permits, modification, or extensions
- Special board meeting May 7
- Inspected to essential work requirements, focus on risk level this month (instead of size)
- Reformatted administratively approved permits memo to spend less time fixing the format each month – will look very similar to current format
- Cost Share Grant program
 - Put together list of tasks remaining for 2020
 - Set up survey for grant reviewers to give feedback on grant review process
 - Assisting homeowners on planning possible projects for 2021 cycle
- Meetings with/about Houston Engineering for MS4Front software
 - Provided common letters and inspection report fields for input into software
 - Comparison with Cost Share Grant items to ensure we're under limits for these items
 - Compiling a list of common combinations of search fields
- High volume of questions about performance monitoring of stormwater BMPs
- Put together set of directions for permittees to look for rainfall amounts near 1.0 inches for performance monitoring
- Assisted with testing of Teams Live and guest presenting
- Worked with City of Minnetonka to get a message to go automatically to their permit applicants warning that a watershed permit may be needed
- Site visit to home to interpret wetland boundary
- Permittees who are getting their conditional approvals or permits issued also receive an FAQ pdf to learn about how the District encourages the use of biodegradable netting in erosion blanket, the reasoning behind this, and the alternative names for biodegradable blanket to help identify a product with their sales reps