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MEMO

TO: **Nine Mile Creek Watershed District Board of Managers**

FROM: **Randy Anhorn**

DATE: **August 30, 2018**

RE: **2019 Draft Budget**

Attached is the final revised budget following discussion from our July 25, 2018 budget workshop and August 15, 2018 Regular meeting.

The revised draft budget for 2019 (attached) is $3,941,500, slightly less than the 2018 budget. The main reason for the decrease in the proposed budget over that of 2018 is the near completion of the Edina streambank project.

While the proposed 2019 levy of $2,714,500 represents a is a slight (<2%) increase over that levied in 2018, the estimated annual impacts on property owners actually went down slightly because the District's tax capacity (total market value) has increased. The estimated annual impacts for various home values are as follows:

	2017	**2018**	**2019**
NMCWD levy on a $260,000 home	$ 34.34	$ 31.68	$ 31.30
NMCWD levy on a $360,000 home	$ 47.55	$ 43.86	$ 43.34
NMCWD levy on a 5000,000 home	$ 66.04	$ 60.92	$ 60.20
NMCWD levy on a $860,000 home	$125.48	$ 115.75	$ 114.38

The difference between the proposed budget and levied amounts ($1,227,000) are made up the reserve funds that have either been assigned in the past for specific projects and programs and have yet to be spent, or funds that have not been assigned to a specific line item.

Action

Staff recommends the adoption of the presented 2019 budget and levy resolutions.

			FY 2019 Budget				
Budget Item	New Account	FY 2018 Budget	Plan Implementation Fund	Capital Projects	Grant Funds	Reserve Funds	Proposed 2019 Budget
Administration							
Board	5100						
Advisory Committees (CAC and TAC)	5101	$ 2,000.00					$ 2,000.00
Annual Audit	5102	$ 14,500.00					$ 14,500.00
Dues/Conferences/Membership Fees	5103	$ 16,000.00					$ 16,000.00
Insurance	5104	$ 14,000.00					$ 14,000.00
Per Diems and Payroll tax	5105	$ 12,000.00					$ 10,000.00
Manager Expenses	5106	$ 3,000.00					$ 3,000.00
Staff	5200						
Employee Salaries and Benefits	5201	$ 425,000.00				$ 25,000.00	$ 525,000.00
Employee Expenses	5205	$ 6,000.00					$ 8,000.00
Staff Training/Professional Development	5206	$ 5,500.00					$ 10,000.00
Education Assistance	5207	$ 6,000.00					$ 6,000.00
Office	5300						
Office Supplies & Expenses	5301	$ 10,000.00					$ 15,000.00
Office Utilities	5302	$ 18,000.00					$ 18,000.00
Office Networking Managed Services	5303	$ 12,000.00					$ 15,000.00
Office Equipment Maintenance	5304	$ 5,000.00					$ 5,000.00
Office Furniture/Equipment	5305	$ 10,000.00				$ 25,000.00	$ 50,000.00
Official Minutes	5306	$ 4,500.00					$ 4,500.00
Operating Expenses	5307	$ 20,000.00					$ 24,000.00
Discovery Point Maintenance	5308						$ 25,000.00
Professional Services	5400						
Auditor/Accounting	5410						
General/Monthly Accounting	5411	$ 27,000.00					$ 29,000.00
Payroll Processing Fees	5412	$ 2,000.00					$ 2,000.00
Engineering	5420						
Administration	5421	$ 75,000.00					$ 80,000.00
Legal	5430						
General Legal Advice	5431	$ 45,000.00					$ 45,000.00
Policies/Bylaws	5432	$ 5,000.00					$ 5,000.00
Other	5440						
	5441						$ 5,000.00
						$ 160,000.00	

Budget Item	New Account	FY 2018 Budget	Plan Implementation Fund	Capital Projects	Grant Funds	Reserve Funds	Proposed 2019 Budget
			FY 2019 Budget				
Total		$ 737,500.00	$ 721,000.00			$ 210,000.00	$ 931,000.00
Programs							
Data Collection, Assessment and Management	6100						
Lake Level Monitoring	6101	$ 25,000.00					$ 25,000.00
Groundwater Level Monitoring	6102	$ 6,000.00					$ 6,000.00
Streamflow Monitoring	6103	$ 2,000.00					$ 2,000.00
Precipitation Monitoring	6104	$ 5,000.00					$ 5,000.00
WOMP Stations	6105	$ 110,000.00					$ 115,000.00
Lake Water Quality and Biological Stream Monitoring	6106	$ 120,000.00					$ 125,000.00
Targeted Monitoring	6107	$ 45,000.00					$ 45,000.00
Regional SW Volume Reduction Study	6108	$ 15,000.00					$ 5,000.00
Modeling and Atlas 14 Flood Planning/Management	6109	$ 70,000.00					$ 70,000.00
TMDL & UAA Studies	6110	$ 100,000.00					$ 35,000.00
Special Studies	6111						$ 30,000.00
Education and Outreach	6200						
Public Involvement /Education	6210						
Public Education Workshops & Outreach	6211	$ 15,000.00					$ 20,000.00
Program Development	6212	$ 7,500.00					$ 7,500.00
CAMP/Volunteer Monitoring	6213	$ 7,000.00					$ 7,000.00
Master Water Stewards Program	6214	$ 25,000.00					$ 20,000.00
Program & Event Sponsorships	6215	$ 11,000.00					$ 7,000.00
Communications & Education Materials	6230						
Annual Communication/Calendar	6231	$ 13,000.00					$ 4,000.00
Brochures & Educational Materials/Program Supplies	6232	$ 7,000.00					$ 15,000.00
Educational Signage and Exhibits	6233	$ 25,000.00					$ 25,000.00
Marketing and Event Promotion	6234	$ 3,000.00					$ 35,000.00
Promotional Items	6236	$ 2,000.00					$ 7,000.00
Website/GIS Maintenance & Hosting	6237	$ 5,500.00					$ 15,000.00
Grant Program & Grant Match	6300						
Cost Share Grant Program	6301	$ 200,000.00				$ 100,000.00	$ 200,000.00
Grant Match Activities	6303	$ 15,000.00					$ 45,000.00
Research Collaborative Grant Funding	6304	$ 25,000.00					$ 25,000.00
Regulatory Controls and Permitting	6400						
Permit Application Review/Tracking	6401	$ 130,000.00					$ 100,000.00
Inspections	6402	$ 35,000.00					$ 30,000.00
Wetland Conservation Act	6403	$ 35,000.00					$ 35,000.00
Technical Assistance	6500						

2019 Draft Budget

FY 2019 Budget							
Budget Item	**New Account**	**FY 2018 Budget**	**Plan Implementation Fund**	**Capital Projects**	**Grant Funds**	**Reserve Funds**	**Proposed 2019 Budget**
Residents	6501	0					$ 5,000.00
Cities	6502	0					$ 5,000.00
Professional Project and Plan Review	6503	$ 30,000.00					$ 10,000.00
Water Management Plan	6600						
						$ 412,000.00	
Total		**$ 1,089,000.00**	**$ 568,500.00**			**$ 512,000.00**	**$ 1,080,500.00**
Capital Projects							
Edina Stream Bank	7100	$ 1,500,000.00				$ 100,000.00	$ 100,000.00
Normandale Lake	7105	$ 500,000.00		$ 500,000.00			$ 500,000.00
Lake Cornelia	7110	$ 100,000.00		$ 400,000.00		$ 100,000.00	$ 500,000.00
Project Repair/Maintenance	7115	$ 100,000.00		$ 25,000.00		$ 75,000.00	$ 100,000.00
Discovery Point Landscape Restoration	7120	$ 85,000.00				$ 20,000.00	$ 20,000.00
Discovery Point Construction/Renovations	7125	0					
Pentagon Park Project(s)	?????			$ 500,000.00			$ 500,000.00
Stormwater Facilities Fund Project	7500					$ 210,000.00	$ 210,000.00
Watershed-Based Funding Grant Projects	**7601**						
CWF Grant Non-Profit BMP Project	**7602**						
Total				**$ 1,425,000.00**	**$ -**	**$ 505,000.00**	**$ 1,930,000.00**
Total			**$ 1,289,500.00**	**$ 1,425,000.00**		**$ 1,227,000.00**	**$ 3,941,500.00**
Total Levy							**$ 2,714,500.00**
Total Budget							**$ 3,941,500.00**

	Budget Total
2019 Total Budget	$3,941,500.00
2018 Total Budget	$4,158,000.00
	-5.21
	% budget increase

Total by Fund

	Plan Implementation Levy	Grant Funds	Reserve Funds
	$2,714,500.00	$0.00	$1,227,000.00
	$2,663,000.00		$1,495,000.00
	1.93		
	% levy increase		