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TO: NMCWD Board of Managers
FROM: Randy Anhorn
DATE: October 9, 2020
RE: District Administrator's Report for October 2020 Regular Board Meeting

Correspondence/Highlights:

- Met with new Manager Peggy Kvam a couple times for on-boarding session
- Continued work with Edina on the Rosland Park SW BMP
- Working on a data practices act request
- Meeting with Hennepin County, MNDNR, BWSR and Minnetonka to discuss Home School wetland restoration and Glen Lake outlet
- Numerous consultations with ImagineIT Help Desk on outlook issues
- MN Green Corp person, Lizzy Boor, started on September 25, 2020
- Sampled and analyzed (enumeration and identification) potential blue-green blooms on numerous District lakes. As a result, Arrowhead, Cornelia, Edina and Holiday lakes continue to have a posted advisory for counts above WHO thresholds for moderate health risks. The cities have also been notified
- Attended UMN Water Resources Conference

Permit (pre- and post-application/permit meetings):

- Numerous phone calls on current and upcoming permit applications.
- A couple calls on posted HAB advisories
- Meeting with DNR on permitting for Rosland Park Stormwater Filtration BMP project
- Pre-permitting meeting with contractor, Barr and City of Edina to discuss upcoming re-development of US Bank are in Edina along France Ave
- Meeting with Barr and Smith Partners for a permit at 9001 94th Street West in Bloomington

Meetings/updates

- September 17, 2020: End of the week staff check in meeting
- September 18, 2020: County Home School on-site visit
- September 18:2020: Prepared for Data Practices Act on-site review visit
- September 21, 2020: Contacted NorthRisk (our insurance advisor) about health insurance option comparison review for 2021
- September 21, 2020: Signed managers up for UMN Water Resources Conference
- September 22, 2020: Beginning of the week staff remote check-in meeting
- September 22, 2020: Meeting with SRF Consulting to discuss District's engineering pool
- September 22, 2020: Internal meeting with Barr and Smith Partners to discuss Rosland Park Stormwater Filtration BMP project
- September 23, 2020: Internal meeting to discuss upcoming meeting with DNR on permitting for Rosland Park Stormwater Filtration BMP project

- September 23, 2020: Pre-permitting meeting with contractor, Barr and City of Edina to discuss upcoming re-development of US Bank are in Edina along France Ave.
- September 24, 2020: Meeting with DNR to discuss permitting for Rosland Park Stormwater Filtration BMP project
- September 24, 2020: Meeting with Lauren to discuss permit questions and inspections
- September 25, 2020: Internal meeting to discuss results of meeting with DNR on permitting for Rosland Park Stormwater Filtration BMP project
- September 25, 2020: End of the week staff check in meeting
- September 28, 2020: Meeting with Barr to discuss Data-sharing web map project
- September 29, 2020: Beginning of the week staff remote check-in meeting
- September 30, 2020: Meeting with Barr and Edina to discuss lake level management plans for Arrowhead and Indianhead lakes
- September 30, 2020: On-boarding phone call with Peggy Kvam
- September 30, 2020: Hennepin County Emergency Management Quarterly meeting
- October 1, 2020: Special Board meeting
- October 2, 2020: End of the week staff check in meeting
- October 2, 2020: Prepared for Data Practices Act on-site review visit
- October 6, 2020: Beginning of the week staff remote check-in meeting
- October 6, 2020: Notified Edina and Minnetonka about results of recent enumeration and ID analysis on Lake Cornelia, Edina, Arrowhead and Holiday.
- October 6, 2020: Continued advisories for Arrowhead, Cornelia, Edina and Holiday lakes on website
- October 6, 2020: Metro Carp Management Group meeting
- October 7, 2020: Meeting with Barr and Smith Partners for a permit at 900194th Street West in Bloomington
- October 7, 2020: Monthly check in meeting with Board President
- October 8, 2020: On-boarding meeting with Peggy Kvam
- October 8, 2020: Meeting with Lauren to discuss permit questions and inspections
- October 9, 2020: End of the week staff check in meeting
- October 12, 2020: Office addition pay app and punch list walk through
- October 13, 2020: Beginning of the week staff remote check-in meeting
- October 14, 2020: [Minnesota Stormwater Research Spotlight Webinar](#)
- **October 15-16, 2020: PTO**
- October 20, 2020: Beginning of the week staff remote check-in meeting
- October 20, 2020: Metro MAWD
- October 20-21, 2020: UMN Water Resources Conference
- October 21, 2020: October regular Board meeting

Miscellaneous:

- The next scheduled Board meetings/events are as follows:
 - a) November 5, 2020 – Special Board meeting?
 - b) November 18, 2020 – Regular Board meeting
- Upcoming meeting topics
 - a) Rule amendments
 - b) Atlas-14 analysis/flood storage
 - c) Changes to Governance Manual
 - d) Manager training topics

Attachment hyperlinks on website agenda to:

- Agenda for the October regular board meeting
- Draft minutes from the following meetings

- a) Draft Minutes of the September 3, 2020 Special meeting
- b) Draft Minutes of the September 16, 2020 Regular Board Meeting
- c) Draft Minutes of the October 1, 2020 Special meeting
- Treasurer's report
- Permit and Water Resources Coordinator Memo
- Education and Outreach Program Memo
- Program and Project Manager Memo
- Administrator Memos
 - Administrator's report memo
 - Administratively approved permits
 - Agenda item memos and associated documents
- Barr September/October engineering report and permit review (and supporting documents)
- Received correspondences