



Nine Mile Creek Discovery Point
12800 Gerard Drive

Eden Prairie, MN 55346

(952) 835-2078

www.ninemilecreek.org

MEMO

TO: Nine Mile Creek Watershed District Board of Managers
FROM: Randy Anhorn
DATE: March 10, 2018
RE: Biennial Request for Letters of Interest for Professional Services for 2020-2021

Background

Pursuant MN Statutes Section 103B.227, Watershed Districts, at least once every two years, are required to solicit interest proposals for legal, professional, or technical consultant services before retaining the services of an attorney or consultant or extending an annual services agreement.

The attached request for letter of interest for professional services for the years 2020-2021, will be published in our official papers during the weeks of April 6, 2020 and April 13, 2020. This follows the same timeline as previous solicitations. Staff will review received proposals and bring recommendations back to the Board for action at our May meeting.

In addition, there has been discussion about seeking statement of qualifications from firms qualified in a variety of watershed and water resource engineering/professional/technical services (e.g., landscape architecture, geographic information systems, and various watershed and water resource management and planning activities) that would be placed in a pool of professional service consultants for calendar years 2020-2021. The District would then request proposals (work orders) for projects from the pool within a respective service area as needed.

Request

No action needed, for informational purposes only.

**PUBLIC NOTICE
OF
NINE MILE CREEK WATERSHED DISTRICT

REQUEST FOR LETTERS OF INTEREST FOR
ACCOUNTING, ANNUAL AUDIT, ENGINEERING AND
LEGAL SERVICES:**

Pursuant to *MSA 103B.227, Subdivision 5*, Nine Mile Creek Watershed District (NMCWD) is soliciting Letters of Interest Proposals for primary/day-to-day accounting, engineering and legal services and annual audit for fiscal years 2020 and 2021.

Letters should include a brief description of the company and the experience of the individual(s) proposing to perform services for the NCWD. Letters of Interest Proposals shall be in a sealed envelope clearly marked, “NMCWD – Letter of Interest Proposal.” The NMCWD Board will review the letters and reserves to itself the right to take such action as it deems in the best interest of NMCWD. All Letters of Interest Proposals shall be submitted on or before Friday, April 24, 2020 electronically or in paper to:

Nine Mile Creek Watershed District

12800 Gerard Drive

Eden Prairie, MN 55346

Attention: Randy Anhorn, District Administrator

For further information about the Nine Mile Creek Watershed District, contact Randy Anhorn, Administrator at (952) 835-2078 or ranhorn@ninemilecreek.org or visit the District's website at www.ninemilecreek.org.