



Nine Mile Creek Discovery Point  
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# MEMO

**TO: Nine Mile Creek Watershed District Board of Managers**

**FROM: Randy Anhorn**

**DATE: January 7, 2020**

**RE: Revising Special Meeting Fees for Requested Special Meetings by Permit Applicant or Third Party**

## **Background**

As discussed at previous meetings, the Minnesota Legislature passed a bill during the 2019 legislative session increasing the per diem rate for watershed district managers from \$75 per day of service to \$125. As a result, the cost of the District holding a special meeting, at a permit applicant or other third-party request, exceeds the current fee of \$750, which was adopted in 2006. The reevaluated costs of gathering the five managers and staff exceed \$1,500.

## **Request**

Adopt Resolution 2020-01 (attached) revising the fee for special meetings requested by a permit applicant or a third-party to \$1,500.

**RESOLUTION NO. 2020-01**

**NINE MILE CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS**

**Adopting an updated fee for special meetings**

Manager \_\_\_\_\_ offered the following resolution and moved its adoption, seconded by Manager \_\_\_\_\_:

**WHEREAS** Nine Mile Creek Watershed District has permitting requirements duly adopted pursuant to Minnesota Statutes sections 103D.335, 103D.341 and 103D.345;

**WHEREAS** under Minnesota Statutes section 103D.345, subdivision 2, NMCWD may apply a permit fee to cover actual costs related to the permitting of projects conducted within its jurisdiction, including costs of services of staff and consultants;

**WHEREAS** from time to time permit applicants request that the Nine Mile Creek Watershed District Board of Managers convene a special meeting to review their permit application in order to meet the timetable constraints of the applicant;

**WHEREAS** the Board of Managers adopted a resolution on June 21, 2006, setting a fee of \$750 to cover special-meeting costs incurred by NMCWD in preparing for and convening a special meeting for a permit determination;

**WHEREAS** the Minnesota Legislature passed a bill during the 2019 legislative session increasing the per diem rate for watershed district managers from \$75 per day of service to \$125, and NMCWD has increased its manager per diems accordingly; and

**WHEREAS** actual costs incurred by NMCWD for special meetings exceed \$1,500.

**NOW THEREFORE BE IT RESOLVED** that the Board of Managers hereby revises the fee for special meetings requested by an applicant or a third party to \$1,500.

The question was on the adoption of the resolution and there were \_\_\_ yeas and \_\_\_ nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
CUTSHALL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HUNKER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OLSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PETERSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SHEELY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the chair declared the resolution \_\_\_\_\_.

\* \* \* \* \*

I, Erin Hunker, secretary of the Nine Mile Creek Watershed District, do hereby certify that I have compared the above resolution with the original thereof adopted January 15, 2020, as the same appears of record and on file with NMCWD and find the same to be a true and correct transcript thereof.

IN TESTIMONY WHEREOF, I have hereunto set my hand this \_\_\_ day of January 2020.

\_\_\_\_\_  
Erin Hunker, Secretary