



Nine Mile Creek Discovery Point
12800 Gerard Drive

Eden Prairie, MN 55346

(952) 835-2078

www.ninemilecreek.org

MEMO

TO: Nine Mile Creek Watershed District Board of Managers

FROM: Randy Anhorn

DATE: August 29, 2019

RE: Permit Review Memo Storage

Background

As part of the delegation of permit approval authority to the administrator, staff is to:

- include the permits that had been approved since the previous board meeting in the monthly “*Administratively Approved Permit*” memo,
- store the engineer’s permit review memos for those types that had previously been included in the meeting packets, in the District’s website library at <https://www.ninemilecreek.org/resource-library/?rt=permits-and-rules&sort=&rs=> , and
- the stored reviews should be searchable by permit number and address/city.

Request

Provide feedback to staff on if the how the process has worked for this month’s meeting