



Nine Mile Creek Discovery Point  
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[www.ninemilecreek.org](http://www.ninemilecreek.org)

## MEMO

**TO: Nine Mile Creek Watershed District Board of Managers**

**FROM: Randy Anhorn**

**DATE: August 29, 2019**

**RE: Permit Review Storage**

### **Background**

As part of the delegation of permit approval authority to the administrator, staff is to:

- include the permits that had been approved since the previous board meeting in the monthly “*Administratively Approved Permit*” memo,
- store the engineer’s permit review memos for those types that had previously been included in the meeting packets, in the District’s website library at <https://www.ninemilecreek.org/resource-library/?rt=permits-and-rules&sort=&rs=> , and
- the stored reviews should be searchable by permit number and address/city.

### **Request**

Provide feedback to staff on if the how the process has worked for this month’s meeting