



Nine Mile Creek Discovery Point
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MEMO

TO: Nine Mile Creek Watershed District Board of Managers
FROM: Randy Anhorn
DATE: June 10, 2019
RE: Watershed District Manager Per Diem Rate Increase

Background/Discussion

As you are aware, the Watershed District manager per diem bill passed in the Environmental Omnibus Bill at the conclusion of this past legislation session. As a result, Watershed Districts will be able to pay their managers more per day for their service (up from \$75 to \$125).

The District's per diem for managers is set in the general governance policies section of our Governance Manual (which can be found on the Managers page of our website).

Per diems

- a. *Managers may receive a per diem for participation in a meeting of the Board of Managers and for other necessary duties. An activity must be authorized or requested by the Board of Managers or requested by the administrator to be considered a necessary duty for purposes of this policy.*
- b. *Managers will prepare claim forms for per diem and expenses in duplicate. The original will be submitted to the treasurer to be processed and approved in the same manner as other claims against the District. A claim for an expense must be submitted within 60 days of the date the expense was incurred. The manager will retain a copy for his or her personal records.*
- c. *A manager may receive only one per diem per day of service to the District.*
- d. *The District will establish the per diem rate by resolution. In the absence of such action by the Board, the per diem rate will be as specified in Minnesota Statutes section 103D.315, subdivision 8.*

To date, the District has not adopted a resolution establishing a specific per diem rate and has relied on Minnesota Statutes section 103D.315, subdivision 8 which currently states that the compensation of managers for meetings and for performance of other necessary duties may not exceed \$75 a day.

The increase per diem rate will be effective August 1, 2019 and assume this will be reflected in the State Statute at that time. So, managers could be provided up to \$125 a day for meetings, etc. after that day, absent a watershed district-specific governance policy stating otherwise.

Action

No action required.