



Nine Mile Creek Discovery Point  
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## MEMO

**TO: Nine Mile Creek Watershed District Board of Managers**

**FROM: Randy Anhorn**

**DATE: July 10, 2019**

**RE: Revised - LHB Architect Scope of Work Proposal to Prepare Needed Information for Submittal to the City Planning Commission**

### **Background**

At the March 20, 2019 regular Board meeting the managers authorized the Administrator to enter into an agreement with LHB to complete the scope of work defined in the amount of \$35,000 and submit building addition proposal to the City of Eden Prairie.

After conversations with legal counsel and LHB, there has been a couple changes to the proposed scope of work (attached is a revised scope of work with the changes tracked). The modifications are due to moving from a preselected contractor to a competitive bidding situation. Because the design/bid/build procurement method requires additional effort to prepare a full project manual with bidding and procurement documents as well as a full technical specification the proposed compensation for the architect's services increased from \$35,000 to \$40,000 to account for the added scope.

### **Request**

Authorize the Administrator to enter into an agreement with LHB to complete the scope of work at the revised amount of \$40,000 and submit building addition proposal to the City of Eden Prairie.