



Nine Mile Creek Discovery Point  
12800 Gerard Drive  
Eden Prairie, MN 55346  
(952) 835-2078  
ninemilecreek.org

## MEMO

---

**TO: Nine Mile Creek Board of Managers**  
**FROM: Randy Anhorn**  
**DATE: October 13, 2021**  
**RE: Professional Services Agreement with Imagine IT for Managed Information Technology Services**

### Background/Information

The District entered into a professional services agreement with Imagine IT for managed information technology services in August of 2016. For a reason, staff and legal counsel has been working with Imagine IT to draft a new agreement

- The original professional services agreement has lapsed
- The scope of work in the original agreement is outdated
- A new scope of work is needed to represent the recent switch from a server-based system to the Cloud-based system.

The proposed draft professional services agreement is attached.

### Recommendation

Staff recommends that the managers authorize the administrator, with advice of counsel, to enter an agreement with Imagine IT for two years of ongoing information-technology managed services at a cost not to exceed \$30,000.