

**NINE MILE CREEK WATERSHED DISTRICT  
Treasurers Report  
September 30, 2020**

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**NINE MILE CREEK WATERSHED DISTRICT**  
**Cash Disbursements**  
**September 30, 2020**

<b>Invoices to be Paid</b>	<b>Amount</b>
Anantjot Anand	\$ 5,000.00 **
Barr Engineering Co.	121,210.46
BlueCross BlueShield (ACH)	4,274.02
Cavanaugh & Company	1,970.00
CenterPoint Energy (ACH)	51.73
Chamberland Fire & Security, Inc	888.00
City of Eden Prairie	379.91
City of Edina - Metro	1,875.00
Classic Cleaning Company	560.00
Comcast (ACH)	226.88
Dering Pierson Group LLC	63,457.94
Elizabeth Boor	67.74
Ember Kapitan	48.38
Erica Sniegowski	18.98
FamEP LLC	5,000.00 **
Gael Zembal	43.00
Guardian (ACH)	718.90
Hennepin County Public Works	1,090.29
Highlander Townhome Association	3,375.00
Houston Engineering Inc	1,794.50
Imagine IT, Inc (ACH)	985.00
Innovative Office Solutions	135.24
Landbridge Ecological, Inc	2,530.00
Lauren Werner-Foley	8.40
LHB, Inc	863.83
Michael and Carah Hurt	5,000.00
Nortec Communications, Inc	361.94
Pitney Bowes Global Financial (ACH)	207.00
Purchase Power (ACH)	301.50
Randy Anhorn	50.00
Richfield Bloomington Credit Union	5,000.00 **
Sara Thronson	1,816.05
Smith Partners PLLP	10,700.88
TForce	21.11
The Grounds Crew	300.00
Verizon Wireless (ach)	220.52
Wells Fargo 4274 (ACH)	648.80
Wells Fargo 8082 (ACH)	1,196.95
Windmill Design (ACH)	319.00
wsb	8,356.75
Xcel Energy (ACH)	362.98
<b>Total Invoices</b>	<u>251,436.68</u>
<b>Payroll Disbursements</b>	
Employee Salaries	26,791.58
Manager Per Diem Pay and Taxes	672.81
Employee Payroll Taxes	1,992.35
PERA Match	1,973.36
Payroll Processing Fee	145.00
HSA Expense	-
Total Payroll Disbursements	<u>31,575.10</u>
<b>Total Cash Disbursements</b>	<u><u>\$ 283,011.78</u></u>

**Memo**

The 2019 mileage rate is 58 cents per mile. The 2020 mileage rate is 57.5 cents per mile.  
AutoPay Invoices: BCBS, CenterPoint, Comcast, Guardian, Pitney Bowes, Purchase Power, Verizon, Windmill Design, Wells Fargo and Xcel

\*\* Items represent a Surety, Permit Escrow or Retainage payout.

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**September 30, 2020**

	<u>2020 Budget</u>	<u>Month Ended 9/30/2020</u>	<u>Year to Date 9/30/2020</u>	<u>YTD % of Budget 9/30/2020</u>
<b>REVENUES</b>				
Tax Levy- Hennepin County	\$ 2,720,000.00	\$ -	\$ 1,403,773.88	52%
Interest Income	0.00	449.26	66,466.91	0%
Permit Fee Income	0.00	1,090.00	28,020.00	0%
Grant Income	0.00	0.00	0.00	0%
Cost Sharing Revenue	0.00	0.00	0.00	0%
Stormwater Facilities Fund	0.00	0.00	24,259.00	0%
Other Income	0.00	0.00	2,244.00	0%
<b>TOTAL REVENUES</b>	<b><u>2,720,000.00</u></b>	<b><u>1,539.26</u></b>	<b><u>1,524,763.79</u></b>	<b><u>56%</u></b>
<b>EXPENDITURES</b>				
<b>Administration</b>				
<b>Board</b>				
Advisory Committees (CAC and TAC)	8,000.00	370.00	975.42	12%
Annual Audit	14,500.00	0.00	14,950.00	103%
Dues/Conferences/Membership Fees	16,000.00	534.58	8,222.58	51%
Insurance	14,000.00	1,031.09	9,239.33	66%
Per Diems and Payroll tax	10,000.00	672.81	6,728.14	67%
Manager Expenses	3,000.00	0.00	168.22	6%
<b>Total Board</b>	<b><u>65,500.00</u></b>	<b><u>2,608.48</u></b>	<b><u>40,283.69</u></b>	<b><u>62%</u></b>
<b>Staff</b>				
Salaries and Benefits	440,000.00	35,259.33	325,184.01	74%
Employee Expenses	6,000.00	138.12	1,334.73	22%
Staff Training/Professional Development	12,000.00	581.36	976.36	8%
Education Assistance	6,000.00	0.00	4,392.00	73%
<b>Total Staff</b>	<b><u>464,000.00</u></b>	<b><u>35,978.81</u></b>	<b><u>331,887.10</u></b>	<b><u>72%</u></b>
<b>Office Costs</b>				
Office Supplies & Expenses	15,000.00	1,127.39	7,232.84	48%
Office Utilities	18,000.00	2,491.96	13,196.89	73%
Office Networking Managed Services	15,000.00	985.00	10,621.39	71%
Office Equipment Maintenance	8,000.00	0.00	935.00	12%
Office Furniture/Equipment	30,000.00	0.00	18,046.02	60%
Official Minutes	4,500.00	0.00	3,505.43	78%
Operating Expenses	29,000.00	880.00	10,196.89	35%
Discovery Point Maintenance (building and landscaping)	30,000.00	2,530.00	12,844.50	43%
<b>Total Office Costs</b>	<b><u>149,500.00</u></b>	<b><u>8,014.35</u></b>	<b><u>76,578.96</u></b>	<b><u>51%</u></b>
<b>Accounting</b>				
General/Monthly Accounting	29,000.00	1,950.00	21,395.00	74%
Payroll Processing Fees	2,000.00	145.00	1,305.00	65%
<b>Total Accounting</b>	<b><u>31,000.00</u></b>	<b><u>2,095.00</u></b>	<b><u>22,700.00</u></b>	<b><u>73%</u></b>
<b>Engineering Services</b>				
Engineering Administration	80,000.00	6,123.10	74,924.81	94%
<b>Total Engineering Services</b>	<b><u>80,000.00</u></b>	<b><u>6,123.10</u></b>	<b><u>74,924.81</u></b>	<b><u>94%</u></b>
<b>Legal</b>				
General Legal Advice	45,000.00	1,885.56	24,529.74	55%
Policies/Bylaws	5,000.00	47.80	1,537.48	31%
<b>Total Legal</b>	<b><u>50,000.00</u></b>	<b><u>1,933.36</u></b>	<b><u>26,067.22</u></b>	<b><u>52%</u></b>
<b>Other</b>				

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**September 30, 2020**

	<u>2020 Budget</u>	<u>Month Ended 9/30/2020</u>	<u>Year to Date 9/30/2020</u>	<u>YTD % of Budget 9/30/2020</u>
Other Consultant	10,000.00	863.83	18,657.07	187%
<b>Total Engineering Services</b>	<b>10,000.00</b>	<b>863.83</b>	<b>18,657.07</b>	<b>187%</b>
<b>Total Administration</b>	<b>850,000.00</b>	<b>57,616.93</b>	<b>591,098.85</b>	<b>70%</b>
<b>Programs</b>				
<b>Data Collection, Assessment and Management</b>				
Lake Level Monitoring	25,000.00	4,097.00	22,933.14	92%
Groundwater Level Monitoring	6,000.00	532.25	4,561.67	76%
Precipitation Monitoring	5,000.00	400.00	901.73	18%
WOMP Stations	115,000.00	11,925.28	72,156.23	63%
Lake Water Quality and Biological Stream Monitoring	157,000.00	18,372.38	129,673.73	83%
Targeted Monitoring	95,000.00	8,668.68	38,499.25	41%
Regional SW Volume Reduction Study	5,000.00	0.00	270.00	5%
Modeling and Atlas 14 Flood Planning/Management	60,000.00	4,130.00	56,333.48	94%
TMDL & UAA Studies	5,000.00	0.00	14,912.98	298%
Special Studies	50,000.00	5,382.50	10,000.50	20%
Monitoring Equipment	10,000.00	0.00	170.00	2%
<b>Total Data Collection, Assessment and Management</b>	<b>533,000.00</b>	<b>53,508.09</b>	<b>350,412.71</b>	<b>66%</b>
<b>Education &amp; Outreach Program</b>				
<b>Public Involvement /Education</b>				
Public Education Workshops & Outreach	30,500.00	(166.66)	11,720.14	38%
Volunteer Programs	25,500.00	26.85	13,178.54	52%
<b>Total Public Involvement /Education</b>	<b>56,000.00</b>	<b>(139.81)</b>	<b>24,898.68</b>	<b>44%</b>
<b>Communications &amp; Education Materials</b>				
Communication and Marketing Materials	25,000.00	1,134.67	8,130.32	33%
Website & Web-Based Programs	30,000.00	2,080.00	14,987.69	50%
<b>Total Communications &amp; Education Materials</b>	<b>55,000.00</b>	<b>3,214.67</b>	<b>23,118.01</b>	<b>42%</b>
<b>Total Education &amp; Outreach Program</b>	<b>111,000.00</b>	<b>3,074.86</b>	<b>48,016.69</b>	<b>43%</b>
<b>Grant Program &amp; Grant Match</b>				
Cost Share Grant Program	200,000.00	12,066.05	40,836.39	20%
Research Collaborative Grant Funding	25,000.00	0.00	0.00	0%
<b>Total Grant Program &amp; Grant Match</b>	<b>225,000.00</b>	<b>12,066.05</b>	<b>40,836.39</b>	<b>18%</b>
<b>Regulatory Controls and Permitting</b>				
Permit Application Review/Tracking	165,000.00	18,393.56	142,825.57	87%
Inspections	40,000.00	1,794.50	17,804.00	45%
Wetland Conservation Act	20,000.00	4,400.19	21,739.20	109%
Rules	10,000.00	0.00	1,088.24	11%
<b>Total Regulatory Controls and Permitting</b>	<b>235,000.00</b>	<b>24,588.25</b>	<b>183,457.01</b>	<b>78%</b>
<b>Technical Assistance</b>				
Residents	5,000.00	21,194.99	45,744.19	915%
Cities	5,000.00	780.00	7,567.50	151%
Professional Project and Plan Review	10,000.00	0.00	49.50	0%
<b>Total Technical Assistance</b>	<b>20,000.00</b>	<b>21,974.99</b>	<b>53,361.19</b>	<b>267%</b>
<b>Water Management Plan</b>				
Amendments	0.00	0.00	1,472.00	0%
Update	0.00	0.00	0.00	0%
Water Management Plan Workplan Implementation	30,000.00	0.00	9,988.69	33%
<b>Total Water Management Plan</b>	<b>30,000.00</b>	<b>0.00</b>	<b>11,460.69</b>	<b>38%</b>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Fund Performance Analysis**  
**September 30, 2020**

	<u>2020 Budget</u>	<u>Month Ended 9/30/2020</u>	<u>Year to Date 9/30/2020</u>	<u>YTD % of Budget 9/30/2020</u>
<b>Total Programs</b>	<b>1,154,000.00</b>	<b>115,212.24</b>	<b>687,544.68</b>	<b>60%</b>
<b>Capital Projects</b>				
Edina Streambank	50,000.00	440.63	30,566.80	61%
Normandale Lake	150,000.00	6,753.50	59,947.97	40%
Lake Cornelia	250,000.00	21,068.67	226,527.14	91%
Lake Edina	30,000.00	0.00	0.00	0%
Project Repair/Maintenance	100,000.00	80.00	17,357.88	17%
Discovery Point Landscape Restoration	10,000.00	1,372.50	2,202.50	22%
Discovery Point Construction/Renovations	290,000.00	68,760.33	214,660.78	74%
Southeast Anderson Lake	200,000.00	0.00	0.00	0%
<b>Total Capital Project</b>	<b>1,080,000.00</b>	<b>98,475.63</b>	<b>551,263.07</b>	<b>51%</b>
<b>Stormwater Facilities Projects</b>				
Stormwater Facilities Fund Projects	10,000.00	0.00	0.00	0%
Non-Profit Planning Grant Stormwater BMP Project	300,000.00	545.00	245,416.30	82%
<b>Total Stormwater Facilities Projects</b>	<b>310,000.00</b>	<b>545.00</b>	<b>245,416.30</b>	<b>79%</b>
<b>TOTAL EXPENDITURES</b>	<b><u>3,394,000.00</u></b>	<b><u>271,849.80</u></b>	<b><u>2,075,322.90</u></b>	<b><u>61%</u></b>
<b>Net Income</b>				
Total Revenue	2,720,000.00	1,539.26	1,524,763.79	56%
Less Total Expenditures	3,394,000.00	271,849.80	2,075,322.90	61%
<b>TOTAL NET PROFIT/LOSS</b>	<b><u>\$ (674,000.00)</u></b>	<b><u>\$ (270,310.54)</u></b>	<b><u>\$ (550,559.11)</u></b>	<b><u>82%</u></b>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Balance Sheet**  
**September 30, 2020**

**ASSETS**

**Current Assets**

Checking	\$ 193,736.39
Investments	5,727,000.00
Investment Adjustment FMV	(539.31)
Standing Cash in Investment Account	3,487,978.51
Accrued Investment Interest	11,755.92

<b>Total Current Assets</b>	<b>9,419,931.51</b>
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**Other Assets**

Prepaid Expense	14,887.27
Accounts Receivable	-
County Tax Receivable	166,479.31

<b>Total Other Assets</b>	<b>181,366.58</b>
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<b>Total Assets</b>	<b>9,601,298.09</b>
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**LIABILITIES AND NET ASSETS**

**Liabilities**

**Current Liabilities**

Accounts Payable	251,436.68
Payroll Withholding	-
Accrued Payroll	-
Retainages Payable	24,641.65

<b>Total Current Liabilities</b>	<b>276,078.33</b>
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**Long-Term Liabilities**

WCA Escrow	12,400.00
Permit Escrow	885,200.00
Sureties Payable	-
Delinquent Taxes	166,479.31
Unearned Revenue	-

<b>Total Long-Term Liabilities</b>	<b>1,064,079.31</b>
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<b>Total Liabilities</b>	<b>1,340,157.64</b>
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**Net Assets**

Fund Reserves	8,811,699.56
Net Profit/Loss	(550,559.11)

<b>Total Net Assets</b>	<b>8,261,140.45</b>
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<b>Total Liabilities and Net Assets</b>	<b>\$ 9,601,298.09</b>
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**NINE MILE CREEK WATERSHED DISTRICT**  
**Capital Projects Performance Analysis**  
**September 30, 2020**

	<b>Total Project Budget</b>	<b>2020 Budget</b>	<b>Month Ended 9/30/2020</b>	<b>Year to Date 9/30/2020</b>	<b>Lifetime Project Costs</b>
<b>Capital Projects</b>					
Edina Streambank	\$ 3,650,000.00	\$ 50,000.00	\$ 440.63	\$ 30,566.80	\$ 2,294,078.06
Normandale Lake	917,000.00	150,000.00	6,753.50	59,947.97	1,059,616.06
Lake Cornelia	1,000,000.00	250,000.00	21,068.67	226,527.14	281,808.44
Lake Edina	500,000.00	30,000.00	0.00	0.00	0.00
Project Repair/Maintenance	350,000.00	100,000.00	80.00	17,357.88	181,866.68
Discovery Point Landscape Restoration	90,000.00	10,000.00	1,372.50	2,202.50	2,202.50
Regional Flood Study Projects	500,000.00	0.00	0.00	0.00	0.00
Southeast Anderson Lake	200,000.00	200,000.00	0.00	0.00	0.00
Stormwater Facilities Fund Projects	210,000.00	10,000.00	0.00	0.00	0.00
Non-Profit Planning Grant Stormwater BMP Project	300,000.00	300,000.00	545.00	245,416.30	277,621.27
<b>Total Capital Project Costs</b>	<b><u>\$ 7,717,000.00</u></b>	<b><u>\$ 1,100,000.00</u></b>	<b><u>\$ 30,260.30</u></b>	<b><u>\$ 582,018.59</u></b>	<b><u>\$ 4,097,193.01</u></b>

**NINE MILE CREEK WATERSHED DISTRICT**  
**Levy History**  
**September 30, 2020**

<b>Historical Levies</b>	
2019 levy	\$ 2,674,684
2018 levy	2,634,775
2017 levy	2,522,901
2016 levy	2,411,305
2015 levy	2,429,162
2014 levy	2,442,978
2013 levy	2,373,150
2012 levy	2,326,668
2011 levy	1,290,630
2010 levy	1,441,898
2009 levy	1,457,656
2008 levy	1,352,770
2007 levy	1,238,447
2006 levy	1,130,021
2005 levy	1,041,215
2004 levy	992,961
2003 levy	953,702
2002 levy	909,559
2001 levy	839,523
2000 levy	775,382
1999 levy	772,547



**NINE MILE CREEK WATERSHED DISTRICT**  
**Wells Fargo Visa #8082 Activity**  
**September 30, 2020**

<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	<b>Receipt?</b>
9/14/2020	U of M	5101 · Advisory Committees (CAC/TAC)	170.00	Y split
9/22/2020	U of M	5101 · Advisory Committees (CAC/TAC)	85.00	Y
9/25/2020	U of M	5101 · Advisory Committees (CAC/TAC)	115.00	Y split
		<b>5101 · Advisory Committees (CAC/TAC) Total</b>	370.00	
9/14/2020	U of M	5207 · Staff Training/Prof Development	255.00	Y split
9/16/2020	Event Bright	5207 · Staff Training/Prof Development	54.67	Y
9/16/2020	Event Bright	5207 · Staff Training/Prof Development	24.48	Y
9/16/2020	Event Bright	5207 · Staff Training/Prof Development	77.54	Y
9/24/2020	Event Bright	5207 · Staff Training/Prof Development	54.67	Y
9/25/2020	U of M	5207 · Staff Training/Prof Development	115.00	Y split
		<b>5207 · Staff Training/Prof Development Total</b>	581.36	
9/3/2020	EDIBLE ARRANGEMENTS	5301 · Office Supplies & Expenses	32.25	Y
9/26/2020	Amazon	5301 · Office Supplies & Expenses	63.48	Y
9/28/2020	MENARDS	5301 · Office Supplies & Expenses	38.01	Y
		<b>5301 · Office Supplies &amp; Expenses Total</b>	133.74	
9/9/2020	Home Depot	6213 · Volunteer Monitoring	26.85	Y
		<b>6213 · Volunteer Monitoring Total</b>	26.85	
9/30/2020	PREZI	6231 · Communication and Marketing Mat	36.00	Y
		<b>6231 · Communication and Marketing Mat Total</b>	36.00	
9/14/2020	SMASHBALLOON	6237 · Website/GIS Maintenance Hosting	49.00	Y
		<b>6237 · Website/GIS Maintenance Hosting Total</b>	49.00	
		<b>Grand Total</b>	1,196.95	

**NINE MILE CREEK WATERSHED DISTRICT**  
**Wells Fargo Visa #4274 Activity**  
**September 30, 2020**

<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>	<b>Receipt?</b>
9/21/2020	U of M	5103 · Dues/Conferences/Membership Fee	255.00	Y
9/30/2020	U of M	5103 · Dues/Conferences/Membership Fee	115.00	Y
		<b>5103 · Dues/Conferences/Membership Fee Total</b>	370.00	
9/11/2020	Amazon	5301 · Office Supplies & Expenses	169.48	Y
9/17/2020	Office Depot	5301 · Office Supplies & Expenses	54.81	Y
9/24/2020	DROPBOX	5301 · Office Supplies & Expenses	54.51	Y
		<b>5301 · Office Supplies &amp; Expenses Total</b>	278.80	
		<b>Grand Total</b>	648.80	



Nine Mile Creek Watershed District  
Board of Managers  
Eden Prairie, MN

To the Board of Directors:

We have compiled the accompanying Balance Sheet of Nine Mile Creek Watershed District as of September 30, 2020, and the related Cash Disbursements, Fund Performance Analysis, Capital Projects Performance Analysis, Levy History, Wells Fargo Visa #8082 Activity, and Wells Fargo Visa #4274 Activity for the period then ended in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurances on these financial statements.

**Other Matters**

The financial statements included in the accompanying prescribed form is presented in accordance with the requirements of the Board of Managers of the Nine Mile Creek Watershed District and is not intended to be a presentation in accordance with accounting principles generally accepted in the United States of America.

We are not independent with respect to the Nine Mile Creek Watershed District.

*Cavanaugh & Company, PLLC*

Cavanaugh & Company, PLLC  
Certified Public Accountants

October 16, 2020  
Minneapolis, MN