



# Community Advisory Committee Meeting Agenda

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April 2, 2025 | 7-8 PM

**Hybrid: In person at Discovery Point and via Microsoft Teams**  
**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 223 041 475 563

Passcode: T5wsbQ

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## 1. Call to Order

- a. CAC Members present:
- b. CAC Members absent:
- c. Staff present:
- d. Board Managers present:

\*indicates attended virtually

## 2. Yearly Business—moved from Feb meeting

- a. Electing officers:
  - i. Chair:
  - ii. Secretary:
- b. Review CAC policies/bylaws/code of conduct
- c. Review open meeting law: a gathering of 4 or more CAC members constitutes a quorum, which must be noticed and accessible to public. Email communications to whole CAC will be blind carbon copied.
- d. Conference attendance fund: Each CAC member has funds set aside to attend at least one conference, workshop, or seminar of their choosing throughout the year. Examples of eligible conferences include the Road Salt Symposium (Aug), MAISRC (Sep), the Minnesota Water Resources Conference (Oct) and the Minnesota Watersheds Annual Conference (Dec). Other events such as communications workshops, online webinars, or conferences/symposiums not listed here may be approved on a case by case basis. Members must submit a request to the staff liaison for these events.

## 3. Open Public Forum

## 4. Member and Board liaison updates

- a. Equity committee meeting recap and upcoming outreach

## 5. District updates



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- a. Loosestrife beetle collect and release workshop coming up, date TBD.
- b. Recap on snow pile monitoring research project (Claire)
- c. Recap on STEM on Tap workshop for teachers

### 6. Upcoming volunteer events:

- a. Valley Park Trash Cleanup: Saturday, May 10, in conjunction with City of Hopkins garden clean up day. No rsvp form yet.

### 7. Adjourn

CAC meetings: every other month, first Wednesday from 7-8 PM in person at Discovery Point and over Microsoft Teams.

### **2025 meetings (first Wednesdays, from 7-8, hybrid)**

February 5

April 2

June 4

August 6

October 1

**\*\*December 10: please note this is the second Wednesday, to not conflict with a conference\*\***