# MINUTES OF THE REGULAR MEETING OF THE BOARD OF MANAGERS OF THE NINE MILE CREEK WATERSHED DISTRICT

#### WEDNESDAY, SEPTEMBER 21, 2016

#### Call to Order

Chair Kloiber called the meeting of the Board of Managers of the Nine Mile Creek Watershed District to order at 7:00 p.m., Wednesday, September 21, 2016, at the Nine Mile Creek Watershed District Office, 12800 Gerard Drive, Eden Prairie, MN 55346.

Managers Present:

Twele, Lynch, Kloiber, and Peterson

Managers Absent:

Segreto (term expired)

Advisors Present:

Louis Smith, Bob Obermeyer, Janna Kieffer, and Erica Sniegowski

#### Agenda

Interim Administrator Sniegowski requested to add an item under Unfinished Business titled Office Networking.

Attorney Smith suggested that a Secretary Pro-tem be appointed in the absence of Manager Segreto.

Chair Kloiber noted that item could be added following the approval of the agenda.

Manager Lynch moved, seconded by Manager Twele, to approve the agenda as amended. Upon a vote, the motion carried.

#### **Appointment of Secretary Pro-tem**

Chair Kloiber moved, seconded by Manager Twele, to appoint Manager Lynch as Secretary. Upon a vote, the motion carried.

#### Reading and Approval of Minutes

The Chair called for review of the minutes of the Regular Meeting of August 17, 2016. Manager Lynch noted on page eight, the third paragraph from the bottom, it should state,"...phase phased approach..." On page eight, the last paragraph, it should state, "...Barbara completed conducted some buckthorn removal..."

Manager Peterson moved, seconded by Manager Twele, to approve the minutes with the noted corrections. Upon a vote, the motion carried.

The Chair called for review of the minutes of the Special Meeting of August 24, 2016. Chair Kloiber asked if the names of the other applicants should be made anonymous. Attorney Smith stated that as finalists under the data practices act their comments were made at a public meetings and general practice would be to make the names of those finalists public.

Manager Twele moved, seconded by Manager Peterson, to approve the minutes as published. Upon a vote, the motion carried.

The Chair called for review of the minutes of the Special Meeting of August 30, 2016. Randy Anthorn stated that in other situations he has been involved in the details were kept private and the statements were more general. Chair Kloiber stated that as a public employee someone can google that salary and therefore believed that should be kept in the minutes as is.

Manager Peterson moved, seconded by Manager Twele, to approve the minutes with the noted corrections. Upon a vote, the motion carried.

The Chair called for review of the minutes of the Special Meeting of September 8, 2016. Manager Peterson noted on the last sentence of the third page, it should state, "...request then that she..."

Manager Twele moved, seconded by Manager Peterson, to approve the minutes with the noted correction. Upon a vote, the motion carried.

#### **Correspondence**

None.

#### **Hennepin County Commissioner Jan Callison**

Hennepin County Commissioner Jan Callison reported that the County Commission set their maximum levy the previous day which would be a 4.49 percent property tax increase, despite the decrease of 2.57 percent in the budget. She explained that the areas proposed to be cut are not supported by property taxes. She noted that the biggest changes would be to child protection and the MnSure system, noting that nearly 200 additional staff members will be added as well as an update to computer systems. She stated that for the first time since 2008 the County's property tax base is as large as it was in 2008, noting that apartments have grown and are a larger contributor. She stated that the majority of the property tax growth is attributed to new construction. She equated that 4.49 percent increase to ten dollars for a median valued home of \$250,000. She provided an update on improvements that will occur with some County library locations. She stated that two members of the 9 Mile Creek Watershed had expired terms and advised that only one person has applied for the two positions. She encouraged the Managers to reach out to people that may be interested in joining the Board. She thanked the Board for their efforts.

#### **Education & Outreach Program Report**

The Chair called for the report of the Citizens Advisory Committee.

#### A. Discovery Point Restoration Plan Scope of Work

Interim Administrator Sniegowski stated that an amended scope of work was provided in the packet, based on the comments of the Managers, which now includes a one-year time frame of the phased approach. She stated that the work would be completed in sections, noting that this work would begin with the southeastern portion of the property, the northern facing slope south of Discovery Point, trail connection and invasive species removal. She stated that the budget has been reduced to match the one-year timeline. She stated that the budget does include educational opportunities, preparation of the documents, bid assistance, interpretive signage, construction observation and updates to the Master Plan. She stated that the scope of work has been reduced to \$26,600 with an estimated total construction cost \$75,000.

Manager Lynch asked if the \$75,000 cost would occur in the one-year time period.

Interim Administrator Sniegowski stated that some volunteer buckthorn removal could occur this fall and then preparation of documents over the winter with work to begin in the spring.

Matt Kumka, Barr Engineering, stated that the work would preferably begin when the ground is still frozen in February/March.

Chair Kloiber stated that perhaps the volunteers could be used this fall for Basal Bark treatment.

Interim Administrator Sniegowski stated that staff would review the options for the volunteers.

Manager Peterson asked and received confirmation that the Board has already budgeted for this item.

Interim Administrator Sniegowski replied that the Board had budgeted \$122,000 for 2017, and this would use about \$100,000 of that line item.

Manager Lynch moved, seconded by Manager Peterson, to approve the Discovery Point Scope of Work, with a cost of \$26,600. Upon a vote, the motion carried.

#### B. Outdoor Classroom Scope of Work

Interim Administrator Sniegowski stated that the Board previously discussed this item and presented a scope of work for the development of an outdoor classroom and memorial. She stated that this scope would include development of plans, bid assistance and construction

observation. She stated that the cost for the scope of work would be \$11,000 with a targeted construction cost of \$30,000 to \$40,000. She stated that the budget for this would come from the Education and Outreach budget, specifically exhibits which has substantial funds available.

Manager Lynch asked if the Board would be able to see the final plan.

Interim Administrator Sniegowski stated that the Board would provide feedback at the concept plan step and also at the time of final approval.

Manager Lynch asked if seating for 15 people would be enough or whether additional seats should be planned.

Interim Administrator Sniegowski replied that the plan was for 15 people with standing room as well but noted that as the design moves forward they can better determine the exact number of seats.

Manager Lynch asked if there would be a pergola canopy over the area.

Matt Kumka stated that a canopy would substantially raise the cost and therefore is not included.

Chair Kloiber asked how many people are in attendance when the Master Water Stewards classes are held.

Interim Administrator Sniegowski replied that is a combination with another Watershed and stated that there are about 20 people in that group. She stated that perhaps 20 would be a good benchmark.

Manager Lynch moved, seconded by Manager Peterson, to approve the outdoor classroom scope of work with a cost of \$11,000. Upon a vote, the motion carried.

#### C. Colonial Church Planning Grant

Interim Administrator Sniegowski stated that a church planning grant is wrapping up with Good Samaritan Church, noting that the only work left are some education items, and wanted the Board to see the results. She stated that Colonial Church has submit an application and their interests are in erosion reduction, stormwater reduction and native habitat restoration.

Chair Kloiber stated that there may be a difficulty in this application noting that infiltration may not be feasible as it appears this site was built on a filled wetland.

Interim Administrator Sniegowski stated that the goal for this application may focus on native habitat restoration.

Manager Twele moved, seconded by Manager Peterson, to approve the Colonial Church planning grant.

Further Discussion: Attorney Smith clarified that the grant is above and beyond rule compliance.

Interim Administrator Sniegowski clarified that the applicant has had a previous application that requires wetland buffers and therefore this is above and beyond that in that this is master planning for the site.

Upon a vote, the motion carried.

#### D. Adopt a Storm Drain Pilot

Interim Administrator Sniegowski presented a partnership opportunity between the District, Hamline University's Center for Global Environmental Education, and the City of Bloomington. She stated that this has been in discussion for a long time and Bloomington is very interested in this. She stated that this program started in Capital Region Watershed District where residents can go onto the website to see the storm drains in their neighborhood and they adopt to keep that storm drain clear. She stated that when residents sign up they get a sign to place in their yard and reminders to complete the maintenance. She stated that when the program began there was a five to eight percent interest in the program. She noted that Hamline would like to test this program in another area as they would eventually like to expand this program across the metro. She stated that this pilot would begin in the Normandale Lake neighborhood. She stated that the budget would incorporate the cost for Hamline to administer the program. She highlighted the items that the city and District would be responsible for noting that would be a cost-share between the two for a cost of \$6,131 for the District. She noted that this would tie nicely with what the District intends for the Normandale area and can expand education and outreach intent for that area as well.

Manager Lynch asked if maintenance of the storm drains would be the responsibility of the city.

Interim Administrator Sniegowski stated that the city completes street sweeping twice per year but noted that there is a lot of material still getting into the storm drains. She explained that this activity would catch more materials and prevent them from going into the storm drain but would also provide an educational aspect.

Manager Twele acknowledged that the educational component would be great because she has neighbors that put grass clippings into the storm drain.

Chair Kloiber asked if there is any measurement in terms of the longevity of the program participation.

Interim Administrator Sniegowski stated that this is a new program that has only been around for two to three years, therefore those types of questions have not yet been answered.

Chair Kloiber stated that he would like to communicate that the District would like information such as the participation, longevity and commitment to the program.

Manager Peterson asked if this would be for a one-year period or whether continued participation is committed.

Interim Administrator Sniegowski commented that this pilot program has a course of one year but noted that additional costs could occur should the Board choose to continue the program.

Manager Lynch moved, seconded by Manager Twele, to approve participation in the Adopt a Stormwater Drain Pilot program with a cost of \$6,131 with direction that the Board would like to receive participation information from the program. Upon a vote, the motion carried.

#### E. Website Launch

Interim Administrator Sniegowski reported that the new website has been launched. She stated that there are still some pieces being developed and errors being caught. She asked the Board to alert staff if they find any errors that need to be corrected or added.

#### F. Master Water Steward Update

Interim Administrator Sniegowski stated that the deadline for applications has been extended to September 30<sup>th</sup>. She reported that the District has received four applications but can accept eight to ten applications.

#### **Hearing and Discussion of Matters of General Public Interest**

There were none.

#### Public Hearing – Minor Plan Amendment

Chair Kloiber introduced himself and the members of the Board and staff present. He reviewed the purpose of the hearing; to receive comments on proposed plan amendment, which ensures that regulatory controls remain in place to protect water resources in accordance with standards and criteria established by the Nine Mile Creek Watershed District rules. He explained the reason for the amendment noting that a 2015 state water-planning rule change requires cities to update their local surface water management plans in 2017-18. The new rules also provide that cities do not have to amend their water plans from 2018 to 2028 in response to watershed plan amendments. He stated that since NMCWD will not complete its new plan until sometime in 2017, the amendment was issued to alert cities to the fact that watershed will require a commitment to ensuring consistency of regulatory standards and criteria in the cities' local water management plans.

Attorney Smith had nothing further to add.

Chair Kloiber stated that the amendment provides that a watershed city, in its local surface water management plan, can ensure or achieve the necessary consistency of regulatory standards and criteria by; indicating that they intend to exercise sole regulatory authority for rules within city authority by confirming that their ordinances are at least as protective as the current and updated watershed rules; or, by deferring exercise of the authority to regulate to protect water resources to NMCWD. He further stated that cities, Hennepin County and state agencies had an opportunity to review the amendment in draft form, and only the City of Eden Prairie commented on it. A copy of Eden Prairie's comment and NMCWD's response is available for anyone who would like to review it. He opened the public hearing.

No comments were made.

Chair Kloiber closed the public hearing. He stated that based on the record of review and comment on the proposed amendment established to date, the Managers will now consider adoption of the amendment.

Attorney Smith stated that the draft resolution is before the Board tonight which recites the process described by Chair Kloiber and if adopted, after the necessary distribution, would become a part of the District's Plan.

Manager Lynch moved, seconded by Manager Twele, to approve the minor plan amendment as proposed. Upon a vote, the motion carried.

#### **Consent Agenda**

None.

#### **Hearing of Permit Applications**

A. Permit #2016-88: Southwest Light Rail Transit; Grading and land alteration permit: Eden Prairie, Hopkins, Minnetonka

Engineer Obermeyer presented the permit request and proposed plans. He stated that the Southwest Rail has now received the necessary state and federal approvals. He stated that the formal 60-day review period began on August 10<sup>th</sup> and noted that preliminary information was provided in February on which the District commented on. He stated that on September 7<sup>th</sup> the District received the response to those comments. He stated that there are commitments regarding the purchase of wetland credits for the replacement, and therefore action is necessary this fall. He hoped that staff could bring back the entire package at the October meeting, but noted that the wetland item would be on that agenda. He noted that no action is required of the Board at this time other than acceptance of the application, now that it is complete and beginning the review period which would then expire on November 10<sup>th</sup>.

## B. Permit #2016-96: Edina Schools Transportation Facility - 7600 Metro Boulevard; Grading and land alteration permit: Edina

Engineer Obermeyer stated that the necessary approvals from the Planning Commission and City Council in Edina have been obtained and presented the permit request and proposed plans. He recommended approval of the permit contingent upon the general conditions, submission of a maintenance declaration from the School District for the project and as-builts drawings.

Attorney Smith asked if there were different points of discharge or whether underground chambers would be included.

Engineer Obermeyer replied that underground chambers would be used that would discharge from one location.

Manager Peterson asked if this would have an impact on Normandale.

Engineer Obermeyer stated that this would be an improvement for the water being discharged from this location.

Manager Peterson moved, seconded by Manager Lynch, to approve the permit. Upon a vote, the motion carried.

## C. Permit #2016-100: Williston Woods West – Williston Road and Excelsior Boulevard; Grading and land alteration permit: Minnetonka

Engineer Obermeyer recommended that this item be continued until the necessary information is submit.

Manager Peterson moved, seconded by Manager Twele, to continue the permit. Upon a vote, the motion carried.

## D. Permit #2016-118: Toro Corporate Headquarters – Phase 3; American Boulevard and Penn Avenue; Grading and land alteration permit: Bloomington

Engineer Obermeyer presented the permit request and proposed plans. He stated that a phase two assessment was completed due to the commercial industrial site and noted that there are areas identified as acceptable for stormwater management within the report and agreed upon by staff. He recommended approval of the permit contingent upon the general conditions, financial assurance in the amount of \$28,100 and the necessary maintenance agreement to be recorded prior to commencement of construction.

Manager Peterson stated that her calculations for the surety were \$27,975.

Engineer Obermeyer stated that he would adjust the figure.

Chair Kloiber referenced the reduction in imperviousness that was mentioned and asked for clarification.

Engineer Obermeyer replied that the reduction would be eight tenths of a percent.

Manager Lynch moved, seconded by Manager Peterson, to approve the permit. Upon a vote, the motion carried.

## E. Permit #2016-119: Braemar Golf Course; Grading and land alteration permit: Edina

Engineer Obermeyer presented the permit request and proposed plans. He reviewed the wetland approvals the District has already provided for this project and provided details on the wetland replacement. He stated that the variance request deals with the relocation of two bridges, and cart paths to those bridges, which would encroach within the wetland buffer. He noted that the wetland impact of the two areas would total approximately .04 acres while the project as a whole would provide an additional two acres of wetland buffer above what is required. He noted that various options were reviewed by the applicant's engineer and noted that staff agrees that the two areas proposed minimize the encroachment into the buffer. He stated that there will also be a net reduction in the amount of impervious surface through this project, approximately 17,000 square feet of reduction. He recommended approval of the permit, variance and WCA Permit for the project. He provided a revised letter to the Board.

Manager Peterson stated that this seems to make sense and asked if the carts would sink driving across the buffer area.

Chair Kloiber explained that the pathways would be paved. He noted that there are already two paved paths that are being relocated to a better location. He stated that overall this will be a net improvement for the water, with the addition of the buffers and wetland restoration.

Manager Lynch, moved, seconded by Manager Twele, to approve the variance to the wetland buffers for the cart paths as a net improvement will be provided, this is the best alternative, and follows the recommendation of the wetland study. Upon a vote, the motion carried.

Manager Lynch moved, seconded by Manager Peterson, to approve the permit. Upon a vote, the motion carried.

#### F. WCA Permit: Braemar Golf Course: Edina

Manager Lynch moved, seconded by Manager Twele, to approve the WCA Notice of Decision. Upon a vote, the motion carried.

## G. District Permits Reviewed and Issued Administratively Since the August 17, 2016 District Meeting

Interim Administrator Sniegowski stated that this is a new item on the agenda. She explained that it is simply a list of the permits that were reviewed and administratively issued during the last month. She stated that there are a lot of permits that are not seen by the Board and therefore this agenda item will remain in order to provide the Board with a review of those items. She confirmed that this activity has been ongoing but staff simply wanted to provide the information to the Board as well.

#### Treasurer's Report

The Treasurer submitted the report.

Manager Twele moved, seconded by Manager Peterson, to approve the Treasurer's Report and pay the bills. Upon a vote, the motion carried.

#### **Unfinished Business**

#### A. Discovery Point Replanting/Sign Plantings

Interim Administrator Sniegowski provided information regarding the replacement of plants that have had animal browse. She stated that staff is proposing plants that animals seem to like less. She stated that this would have a proposed cost of \$3,367 which would fill in the prairie, front and edges that have been browsed as well as tree replacement. She noted that cages would be installed to protect the trees from deer. She stated that plantings are also proposed around the Discover Point entry sign with a cost of \$1,572.50. She noted that installation would occur this fall. She advised that Barr Engineering has done the plant selection to determine what the animals would be less likely to browse.

Engineer Obermeyer stated that staff is open to any plant types that the Board may want to suggest.

Manager Lynch asked if the plants would be warrantied for the winter weather.

Engineer Obermeyer confirmed that the plants would be warrantied, although not from animals.

Manager Peterson moved, seconded by Manager Lynch, to approve the plantings in the amount not to exceed \$5,000. Upon a vote, the motion carried.

### B. Eden Prairie Request for Assistance: Chamberlain-Cherokee Drainage System Analysis

Interim Administrator Sniegowski stated that the District received a request to partner with Eden Prairie on the Chamberlain-Cherokee drainage system. She reviewed the information that would be included into a potential agreement and asked for direction from the Board for staff from Barr Engineering to meet with Eden Prairie staff to get a better understanding of the problem and possible partnership.

Manager Lynch noted that area is very close to her home and stated there have been multiple times when Old Shady Oak Road is flooded.

Engineer Kieffer provided additional information on the drainage for that area. She agreed that it would be helpful in the future for the Board to develop criteria to review these types of requests.

Administrator Sniegowski stated that the request right now is simply to help identify the problem in more depth.

Engineer Obermeyer confirmed that the next step would be to meet with Eden Prairie staff to gather additional information to better determine what has been done and what could be done. He stated that this would not include developing any solutions but simply to clarify the information known and identify the problem.

Chair Kloiber stated that he would think the staff time would be justified to sit down with the staff and determine what the issue is. He noted that he does not see this ranking as high as the Pentagon Park project which is more of a regional solution.

It was the consensus of the Board to direct staff, Barr Engineering, to meet with staff from Eden Prairie.

#### C. MAWD Resolutions

Interim Administrator Sniegowski stated that if the Board had resolutions they wished to move forward, this would be that time.

No resolutions were proposed.

#### D. Office Furniture: Board Table

Interim Administrator Sniegowski explained the current furniture needs of the Board meeting room. She reviewed possible options for tables. She stated that the purchase would fit into the furniture budget for this year with a cost of \$5,773 plus sales tax so she estimated a total of \$6,206.57. She confirmed that the District does receive a government discount on the furniture purchases.

It was the consensus of the Board to purchase the tables without the modesty panels.

Interim Administrator Sniegowski asked for direction to purchase the tables without the modesty panels. It was determined that the cost would be about half as much and therefore \$3,000 should be sufficient.

Manager Twele moved, seconded by Manager Lynch, to approve a purchase of Board tables in an amount not to exceed \$3,000. Upon a vote, the motion carried.

#### E. Progress Updates

Interim Administrator Sniegowski provided an update noting an item that would come to the Board in October.

#### F. Office Networking

Interim Administrator Sniegowski stated that the District has changed IT service providers and there was an error with Windows licensing. She stated that staff is getting through the process of the previous vendor providing the District with a refund for the software licensing paid for but not received. She stated that new licensing would be needed through the current service provider.

Manager Lynch asked the amount of the refund.

Interim Administrator Sniegowski stated that the refund would be in the amount of \$1,212.54 and would cover the cost of licensing.

Manager Lynch moved, seconded by Manager Twele, to approve the purchase of Windows Licensing through the current IT service provider. Upon a vote, the motion carried.

#### **New Business**

#### A. Updates to Fair Labor Standards Act

Interim Administrator Sniegowski stated that this was provided for informational purposes as there is a new salary floor for employees to be qualified as exempt, which takes effect on December 1, 2016. She explained the changes that would need to occur for Education and Outreach Specialist Zembal to meet the new qualification of non-exempt. She confirmed that staff could make improvements to the timesheets to better track time.

#### Engineer's Report

- A. Bush Lake Outlet Project: Status Report
- B. Eden Prairie Lakes Water Quality Improvement Project: Status Report
- C. Edina Creek Stabilization Project: Status Report
- D. Southeast Anderson Lake Water Quality Improvement Project: Status Report
- E. Normandale Lake Water Quality Improvement Project: Status Report
- F. Lower Valley: Status Report
- G. City of Bloomington Assistance with Local Surface Water Management Plan Update
- H. Pentagon Park Storm Water Management

Engineer Kieffer stated that included in the packet is a proposed scope of work for constructing a regional stormwater management plan for the Pentagon Park area. She stated that multiple parties were involved in the discussions for this item to determine if the flooding condition for that area could be improved. She stated that the other element would be to determine if something could be done to provide additional regional treatment that would benefit redevelopment in that area. She noted that there would be an in depth stakeholder process for this to determine what can be done to improve the condition, the efficiency and effectiveness for the site.

Engineer Obermeyer stated that this is in response to the District's desire for the City of Edina to take the lead for the stormwater in this area to find a more regional improvement for treatment and flood control.

Engineer Kieffer stated that this improvement would then provide a benefit to the down water areas in the watershed.

Chair Kloiber stated that he likes that the District has been involved earlier in this process and was excited that this could potentially go above and beyond and therefore justified the District's participation. He stated that it appears that the District is a bit reactive and stated that in regards to planning for the watershed perhaps criteria should be identified for these types of projects as they come forward more often now asking for District input prior to the permit process. He stated that this project is a big opportunity and would fit with any criteria the District may develop in the future. He suggested that in the future the different flood areas be identified by two different colors.

Manager Lynch asked which category of the budget this item would fit into.

Chair Kloiber stated that this would fall under engineering.

Interim Administrator Sniegowski confirmed that there is a line item in the 2017 budget for this project. She stated that the proposed scope of work cost would be \$56,500 and advised that the cities of Edina and Bloomington have a stake in this as well and therefore the Board could consider cost-sharing.

Engineer Kieffer stated that the next step would be to determine what the cost-share agreement would look like. She noted that there was mention that this would be a partnership and the cities would be responsible for some portion of the cost. She stated that the cost-share could be split into thirds or the District could contribute 50 percent with the two cities splitting the other half of the cost.

Chair Kloiber confirmed the consensus of the Board to direct staff to work with the cities to determine a framework for a potential cost-share agreement.

Engineer Kieffer stated that the Fred Richards Golf Course is on the north side of the study area and stated that the city is in the process of selecting a consultant to do a master plan for that area and noted that the outcome of this study could have pretty big implications for what happens with that park. She stated that does factor into the schedule as everyone is excited to be moving forward.

Interim Administrator Sniegowski stated that the Board could determine an amount they would like to fund and propose that figure or percentage to the cities.

It was the consensus of the Board to direct staff to approach the cities to determine what they would be willing to cost-share.

Kristina Smitten, Hillcrest Development, stated that they are redeveloping the 42-acre site and their property is impacted by the new flood data. She noted that the neighboring parcel owners are largely impacted and they are excited for the opportunity to work on a regional solution for this area and possibly develop a model that could be used for other areas.

#### I. Lake Cornelia: Status Report

In referencing the recent algal blooms on Lake Cornelia, Interim Administrator Sniegowski stated that in sampling in late July and August, high levels of blue green algae were identified above the health standards. She stated that confirmation was received the previous week that the amounts were above the health standard mark and therefore she worked in collaboration to send out information to residents and noted that the information was also posted on the District website.

Chair Kloiber stated that some of the response on social media has been that the general public believes that response should occur sooner than November. He also referenced a quote that could have been misunderstood.

Interim Administrator Sniegowski reviewed some of the elements that will improve the algae levels. She stated that the City wants to submit an application to the DNR for an aquatic plant management plan for curly leaf pond weed.

Chair Kloiber stated that there are different opportunities and one would be to make the decision to covert turbid algae dominated states to a more Macrophyte clear water state.

Engineer Kieffer provided information on upcoming public meetings and communication.

#### J. Status of Construction Projects

#### Attorney's Report

Attorney Smith had nothing further to report.

#### Administrator's Report

Interim Administrator Sniegowski had nothing further to add.

#### Managers' Report

The Chair called for reports.

#### Task Summary Report & Manager's Calendar

The Managers reviewed and updated the task report. The Board directed staff to reschedule the early October meeting to Thursday October 13<sup>th</sup> at 5:30 p.m.

#### **Adjournment**

It was moved by Manager Twele, seconded by Manager Peterson, to adjourn the meeting at 9:11 p.m. Upon a vote, the motion carried.

Respectfully submitted,

Corrine Lynch, Secretary

ATTACHMENTS: Treasurer's Report