

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF MANAGERS  
OF THE  
NINE MILE CREEK WATERSHED DISTRICT**

**WEDNESDAY, JANUARY 21, 2015**

**Call to Order**

Chair Lynch called the meeting of the Board of Managers of the Nine Mile Creek Watershed District to order at 7:00 p.m., Wednesday, January 21, 2015, at the Nine Mile Creek Watershed District Office, 12800 Gerard Drive, Eden Prairie, MN 55346.

Managers Present: Twele, Lynch, Kloiber, Segreto and Peterson

Managers Absent: None.

Advisors Present: Kevin Bigalke, Louis Smith, Robert Obermeyer, and Erica Sneigowski

**Agenda**

Manager Segreto moved, seconded by Manager Peterson, to approve the agenda. Upon a vote, the motion carried.

**Election of Officers**

Chair Lynch stated that she has spoken with all of the Managers and they are aware that she would not like to continue on as Chair.

Chair Lynch moved, seconded by Manager Kloiber, to election Manager Kloiber as Chair, Manager Peterson as Vice Chair, Manager Twele as Treasurer, and Manager Segreto as Secretary for 2015. Upon a vote, the motion carried.

Manager Kloiber took over as Chair of the meeting.

**Reading and Approval of Minutes**

The Chair called for review of the minutes of the Regular Meeting of December 17, 2014. It was noted on page five, the third paragraph from the bottom, the last sentence, it should state, "...have been ~~submit~~ submitted on time..." On page five, the fifth paragraph, it should state, "...commended and ~~tasked~~ asked..." On page four, the second paragraph from the bottom, the second and third lines, it should state, "... ~~waver~~ waiver..."

Manager Segreto moved, seconded by Manager Twele, to approve the minutes with the noted corrections. Upon a vote, the motion carried.

### **Correspondence**

There was none.

### **Citizens Advisory Committee/Education & Outreach Report**

The Chair called for the report of the Citizens Advisory Committee.

#### **A. Building Name Discussion – Sean McDonnell**

Education and Outreach Coordinator Sneigowski advised that this discussion is continued from the December meeting and noted that Sean McDonnell is present to assist this discussion. She referenced the water resource center interpretive framework and exhibits document, which is the guiding document in regard to the education and exhibit aspects for the building. She stated that the name is not simply for today but is also a name that the District can grow into in the future. She provided a brief overview of the document and the vision for the facility in the future. She reminded the Board of the input that was received from the public in different sessions that was then provided to the consultant in order to develop the list of possible names, which were presented at the District open house. She stated that those names were presented to the public and voted on at the open house, with those results presented to the Board at the December meeting. She stated that staff is presenting two name options which are Nine Mile Creek Discovery Point and Nine Mile Creek Water Discovery Center.

Sean McDonnell stated that he listened to the audio of the December Board meeting so he is aware of the comments and discussion of the Board and is here to answer any questions. He stated that naming is a hard process, explaining that there are a finite number of words that can be used to describe this type of facility. He stated that through the process a number of names were developed and advised that list was then further narrowed before additional input was received from the public and stakeholders. He stated that based upon conversations with staff, the Board and the community they were able to see what those groups see for the facility in the future in terms of education. He stated that in regard to the term discovery center that is a term that is commonly used and provided examples. He agreed that perhaps discovery center is a term that is associated with youth and explained that is how discovery point was developed. He stated that term is not commonly used and would be a great description for this unique property and facility. He stated that no matter the name that the Board selects, the chances are that in everyday usage the name will be shortened by those using it. He believed that discovery point is favored by staff because of its uniqueness.

Manager Lynch stated that the idea that resonated with her was the fact that the Watershed is urban and that this is a preserve not only for water resources but land as well.

Education and Outreach Coordinator Sneigowski stated that the tagline includes the term urban.

Manager Segreto stated that in her opinion preserve would not fit the area because of the connotation of what is known as a preserve. She referenced the visioning document for the future, which focuses on learning and suggested the name of Nine Mile Creek Learning and Management Center. She stated that discover center to her seemed to jump ahead too far based on the current staffing.

Administrator Bigalke commented that in his opinion learning center implies more staffing, noting that discovery center would imply more of a self-guided aspect. He stated that staff wanted to avoid nature center, learning center, etc. because of the experience of people in visiting that type of center and the expectation that would provide.

Manager Peterson stated that she favors discovery point because it incorporates the idea of self-discovery without adding an idea of staffing that would be implied through the use of center.

Manager Lynch agreed that the term center is over used. She suggested discovery place.

Administrator Bigalke stated that throughout this process they have tried to avoid tying the name specifically to the building and trying to think about the property as well.

Mr. McDonnell stated that it appears there is consensus to include Nine Mile Creek in the name and noted that the tagline is also very descriptive. He stated that the terms discovery point and discovery center are broader and combine well with the more descriptive aspects to provide balance.

Chair Kloiber stated that he likes the uniqueness of discovery point and agreed that the name lends itself to the property as a whole rather than just the building. He stated that the term discovery is not solely associated with youth.

Administrator Bigalke stated that staff has been very involved throughout this process. He stated that there were 70 people at the open house that voted on six to eight names and the two naming options that used discovery were the two highest vote getters. He believed that the name should resonate with people and invite them in. He explained that the intent is not to hold large classes but to draw people in small numbers, which would require only a few minutes of staff time with self-guided activities.

Manager Segreto stated that the other option would be not to name the building.

Education and Outreach Coordinator Sneigowski stated that naming the building is an important part of this process. She stated that the District spent a lot of money on this facility in order to further the education and outreach aspects. She stated that the name of the building will welcome people and bring them in and will be used through marketing and communications. She stated that this is a special place and special property, which allows the District the ability to do so much more in terms of education and outreach, compared to other Watersheds.

Manager Segreto moved, seconded by Manager Twele, to name the facility Nine Mile Creek Discovery Point. Upon a vote, the motion carried.

**B. Letterhead and Business Card Designs**

Education and Outreach Coordinator Sneigowski presented two concepts for letterhead and business card designs. She stated that staff can continue to work with both concepts and present both options at a future meeting but noted that if the Board consensus favored one over the other, staff could move forward with revisions on only one concept.

Manager Segreto stated that the size of print seems a bit small.

Education and Outreach Coordinator Sneigowski commented that staff is still making revisions and will add the building name, but explained that the purpose tonight was simply to determine if the Board favored one concept over the other. She advised that the consultant will also be designing a PowerPoint frame as well as a header for the newsletter.

Attorney Smith commented on the distinctive aspect of placing the city where the Manager resides near their name. He stated that he cannot think of another Watershed that includes this information because there is a difference in opinion as to whether the Manager, once appointed, represents their area or the District as a whole.

Administrator Bigalke stated that the District currently lists the cities on their contact information. He agreed that the cities could be removed as that information can be found on the website.

The Board provided consensus on their preferred concept for moving forward

Manager Peterson moved, seconded by Manager Lynch, to approve option one for use on the letterhead and business cards with direction to remove the city names where the Managers reside and include larger font. Upon a vote, the motion carried.

It was agreed that the Board has provided sufficient direction for staff to make the necessary revisions and move forward.

**Hearing and Discussion of Matters of General Public Interest**

There were none.

**Consent Agenda**

- A. Permit #2015-01: Home Construction – 5512 Benton Avenue; Grading and land alteration permit: Edina**
- B. Adoption of Schedule of Board of Managers and CAC Meetings**
- C. Adoption of CAC Members**
- D. Naming of District Bank and Permit Security Depository**

- E. Naming of Official Newspaper**
- F. Review of Permit Fees and Financial Assurances**

Manager Segreto moved, seconded by Manager Twele, to approve the Consent Agenda. Upon a vote, the motion carried.

**Treasurer's Report**

The Treasurer submitted the report.

Administrator Bigalke advised that a payment of \$3,610.67 is included although not listed in the report, which is the last payment to Chamberlain Security. He provided clarification regarding the taxes paid to Hennepin County, which have been reimbursed to the District and are reflected in the report. He also noted that the District received approximately \$34,000 in insurance funds because of the claim that had been filed relating to the previous damage to the building, which will be reflected in the report for next month.

Manager Twele moved, seconded by Manager Peterson, to approve the Treasurer's Report and pay the bills. Upon a vote, the motion carried.

**Unfinished Business**

- A. District Policies/By-Laws Review**

Administrator Bigalke stated that staff had previously mentioned updated to the policies and by-laws that would be necessary. He stated that the by-laws allow for a 30-day review period and therefore the information was included in the packet with action to be taken at the February meeting.

- B. Water Resources Center Planning Update**

Administrator Bigalke had nothing further to report.

**New Business**

- A. Three Rivers Park District's Nine Mile Creek Regional Trail, Edina Pre-Permit Application Presentation by Three Rivers Park District**

Administrator Bigalke stated that representatives from Three Rivers Park District and SCH are present tonight to provide a presentation on the proposed trail, which will come forward to the Board for action at the March meeting. He noted that the intent tonight is to provide some general information and allow for the Board to provide input.

Eric Nelson, Three Rivers Park District, provided a brief overview of the project, which began in 2008. He advised that two possible routes were discussed with the public and presented the proposed route that was determined after obtaining that public input. He confirmed that they

are working with the School District on the portion of the trail, which runs along their property. He continued to review the path of the trail as proposed as well as improvements that would be associated with the project. He reviewed the project timeline noting that the hope is to submit an application to the District in February for review at the March meeting of the Board, noting that there is still discussion of whether the entire portion will be included or whether the east and west segments would be brought forward separately.

Deric Deuschle, SEH, stated that staff has been helpful throughout this process. He referenced the Wetland Conservation Act (WCA) and stated that because of the use of the boardwalks there will be very little impact to the wetlands along the trail. He stated that mitigation is proposed through the purchase of wetland credits because the Park District does not own the land and simply has easements. He discussed wetland buffer requirements specific to how they would or could apply to this project, noting that they will continue to work with staff. He confirmed the height of the boardwalks, noting that the structure would be at least one foot above the 100-year flood mark. He stated that this is a linear project and reviewed the stormwater treatment requirements that would apply under the District's guidelines.

Eric Nelson stated that the calculations they are using for the project are based on the Atlas 14 information.

Administrator Bigalke stated that staff is investigating the issue of wetland buffers because much of the work will occur within easement and whether additional measures would be needed to meet the wetland buffer requirements.

Chair Kloiber questioned if there had been thought to placing the trail along the north side of the park in Edina in order to avoid the floodplain.

Eric Nelson advised that throughout this process the City of Edina provided approval of the project with listed conditions, one of which specified that the trail must run along the south side of the trail because of the opposition of homeowners along the north side of the park.

Manager Twele questioned if the thought of pervious pavers had been considered.

Eric Nelson reported that the soil has poor quality and the Park District believes that aspect would be better provided in another method.

## **B. 2015 Work Plan**

Administrator Bigalke advised that the 2015 Work Plan was included in the Board packet. He referenced the position of the Education and Outreach Coordinator and advised that staff will be revising the current position duties and description for Education and Outreach Coordinator Sneigowski in addition to the new education position that will be added. He hoped that staff could develop those position descriptions during February and March. He briefly reviewed the other items included in the Plan, including obtaining feedback on possible rule amendments and budget items. He advised that the 2016 will have a large focus on the planning and budgeting for the revision of the Watershed Management Plan. He continued to highlight

items included on the Work Plan for 2015. He advised that a copy of the education and outreach Work Plan was also included for Board review and noted that Education and Outreach Coordinator Sneigowski will continue to be very busy in 2015.

Manager Lynch moved, seconded by Manager Segreto, to approve the 2015 Work Plan. Upon a vote, the motion carried.

### **Engineer's Report**

- A. Bush Lake Outlet Project: Status Report**
- B. Eden Prairie Lakes Water Quality Improvement Project: Status Report**
- C. Hopkins Creek Stabilization Project: Status Report**
- D. Southeast Anderson Lake Water Quality Improvement Project: Status Report**
- E. Normandale Lake Water Quality Improvement Project: Status Report**
- F. Atlas 14: Status Report**
- G. Lower Valley – Bloomington: Status Report**
- H. Status of Construction Projects**

Engineer Obermeyer updated the Board on the above listed projects and the recent storm activity. He referenced the Hopkins project and noted that the final payment was approved, contingent upon the release of all liens. He stated that although some of the lien releases have been received the District is still waiting for a few more before that final payment will be released to Sunram. He also advised of a future project that the District will be involved in next winter and noted that staff will bring that application forward at the next meeting in order to facilitate the timeline needed to obtain the necessary approvals. He confirmed that Barr would be available to make the Atlas 14 presentation at the regular, or at a special, meeting in February.

### **Attorney's Report**

Attorney Smith had nothing further to report.

### **Administrator's Report**

Administrator Bigalke had nothing further to report.

### **Managers' Report**

The Chair called for reports. There were none.

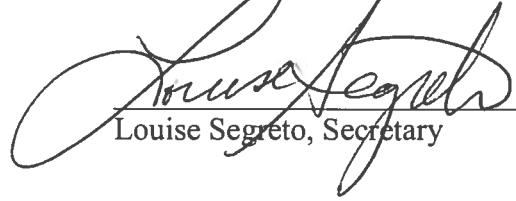
### **Task Summary Report & Manager's Calendar**

The Managers reviewed and updated the task report.

### **Adjournment**

It was moved by Manager Segreto, seconded by Manager Twele, to adjourn the meeting at 8:53 p.m. Upon a vote, the motion carried.

Respectfully submitted,



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Louise Segreto, Secretary

ATTACHMENTS:  
Treasurer's Report