

**MINUTES OF THE WORKSHOP
OF THE
BOARD OF MANAGERS
OF THE
NINE MILE CREEK WATERSHED DISTRICT**

WEDNESDAY, JANUARY 7, 2026

[Board Meeting Agenda](#) *(including links to packet materials)*
[Board Meeting Recording](#)

1. Call to Order

President Larry Olson called the Nine Mile Creek Watershed District Board of Managers workshop to order at 5:30 p.m. The meeting was held at the NMCWD office, Discovery Point, 12800 Gerard Drive, Eden Prairie.

Managers Present: Bob Cutshall, Chris-Ann Lauria, Brian Kirk, Peggy Kvam and Larry Olson

Manager Absent: N/A

Advisors Present: Janna Kieffer (Barr Engineering); Michael Welch (Smith Partners)

Staff Present: Erica Sniegowski (Administrator), Elizabeth Boor (Watershed Specialist), Michelle Jordan (Administrative Specialist), Gael Zembal (Education and Outreach Coordinator), Carrie Bush (Communications and Public Engagement Manager), and Jordan Wein (Water Resources Project Manager)

2. Approval of the Agenda

MOTION: Manager Kirk moved, seconded by Manager Kvam, to approve the meeting agenda as presented. **Upon vote, the motion carried.**

3. Consent Agenda

a. 2025 Annual Communication

b. 2026 Annual Business Items and Designations

i. Naming of District Bank and Permit Security Depository

- ii. **Confirm Receipt of Broker Certificates for Investments**
- iii. **Naming of Official Newspaper**
- iv. **Review of Permit Fee Schedule**
- v. **Review of Financial Assurances Schedule**
- c. **Appointment of CAC**
- d. **Adoption of Board Meeting Schedule**

MOTION: Manager Lauria moved, seconded by Manager Cutshall, to approve the consent agenda as presented. **Upon vote, the motion carried.**

4. **Action Items**

a. **Election of Officers**

MOTION: Manager Olson moved, seconded by Manager Kirk, to appoint officers as follows: President - Larry Olson; Vice President - Robert Cutshall; Secretary - Chris-Ann Lauria; Treasurer - Peggy Kvam. **Upon vote, the motion carried.**

b. **Designation of Committee Members & Liaisons**

MOTION: Manager Lauria moved, seconded by Manager Kvam, to appoint Robert Cutshall and Brian Kirk to the Personnel Committee. **Upon vote, the motion carried.**

MOTION: Manager Kirk moved, seconded by Manager Kvam, to appoint Robert Cutshall and Chris-Ann Lauria as the flood management liaisons. **Upon vote, the motion carried.**

MOTION: Manager Kirk moved, seconded by Manager Cutshall, to appoint Larry Olson and Chris-Ann Lauria as liaisons to the Community Advisory Committee. **Upon vote, the motion carried.**

MOTION: Manager Lauria moved, seconded by Manager Kvam, to appoint Brian Kirk as the diversity, equity, inclusion, and accessibility liaison. **Upon vote, the motion carried.**

MOTION: Manager Kirk moved, seconded by Manager Lauria, to appoint Peggy Kvam as the cost-share review liaison. **Upon vote, the motion carried.**

5. **Flood Management Plan Scope of Work**

Engineer Kieffer presented a draft scope of work for a district-wide flood management plan. A draft scope of work including schedule and budget will be presented to the board in January or February.

6. **Water Management Plan**

Managers and staff broke into two groups to discuss goals and priorities for the next watershed plan related to climate, education and outreach, and diversity, equity, inclusion, and accessibility.

7. **Adjournment**

MOTION: Manager Kvam moved, and Manager Kirk seconded, to adjourn the meeting at 7:26 p.m. **Upon vote, the motion carried.**

Respectfully Submitted,



[Chris-Ann Lauria \(Feb 20, 2026 12:54:59 CST\)](#)

Chris-Ann Lauria, Secretary