Citizen Advisory Committee (CAC) Volunteer Position Description

**Position:** Citizen Advisor

**Term:** CAC members are renewed annually; no term limits

**Time Commitment:** CAC members are expected to commit a minimum of 10 hours of time a year, which would include 3-4 business meeting and occasional special events. CAC meetings are held quarterly, typically the second Wednesday of the month starting at 6:00 or 6:30 pm.

**Reports to:** The District Administrator and the NMCWD Board of Managers

**Purpose:** The CAC meets at the request of the NMCWD Board of Managers to assist in developing programs and activities that help improve and protect the water resources of the NMCWD. The CAC fulfills legislative requirements for watershed districts (MN Statutes: Section 103D.331).

**Scope of Responsibilities:** Citizen Advisors provide suggestions to the NMCWD staff and Board of Managers and volunteer for a variety of projects and activities that help the Watershed District carry out its mission. The CAC assists in the development of the NMCWD’s summer education series and volunteering at summer education series events, along with participating in the review of residential cost share grants and selection of photos for the District’s photo calendar.

**Membership Policy**

**All positions:** Preference is given to applicants who are residents of the NMCWD or an employer or employee in the NMCWD.

**Youth positions:** Up to two youth positions may be filled by residents under 21.

**Desired Qualifications:**

1. Interest in natural resource protection/management, education & outreach, planning, etc.
2. Ability to serve as a liaison to the NMCWD for the area you live/work
3. Ability to work and communicate effectively with others

**Benefits:**

- Participate in watershed activities and trainings
- Learn more about the watershed and issues facing our land and water resources
- Become an engaged citizen and meet other community-minded people

For any questions, contact Gael Zembal, Education & Outreach Coordinator at 952-204-9691 or gzembal@ninemilecreek.org.