Citizens Advisory Committee
Meeting Notes

Wednesday, February 13, 2019
6:30-8 PM
Nine Mile Creek Discovery Point

1. Call to Order

2. Questions on Biennial calendar
   i. Engages local community to take photos of nature
   ii. Sent to community centers, District Mailing lists, local elected officials
   iii. Calendars only sent out every other year

3. Introduce members and explain CAC function/business
   a. Everyone expressed a passion for the outdoors, volunteering and concerns for overall water quality

4. Elect Chair and Recorder positions
   a. Co-Chair: Charlotte Lefebvre
   b. Co-Chair: Bob Prince
   c. Recorder: Nolan Hasselbalch

5. Picture of Committee
   a. Picture taken of CAC to post on District website

6. Go over survey results
   a. Volunteers overall happy with the experience
   b. Around 10-12 members on CAC are needed each year
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c. More status updates could be useful for tracking and coordinating objectives

7. Introduce bylaws/code of conduct creation
   a. CAC to review draft proposal and provide feedback to Gael by March 1st
   b. Next CAC meeting will review, and vote on final draft

8. Cost Share
   a. CAC members should review and have personal feedback prior to April 3rd meeting. Come prepared with your feedback for group discussions.

9. Ongoing Clean Water Fund (CWF) outreach projects
   a. 6 stormwater BMP projects underway locally are about 80% complete from a design perspective. Hopefully projects will be finalized in 2019 and approved for funding, possibly though District grants. Erica (Project & Program Manager) is leading these efforts. Will be discussed at the Board of Manager’s meeting on Feb. 20th 7-9 p.m.

10. Plan working groups
    a. Focus for working groups should be supporting District and CAC outreach efforts
    b. Pollinators
       i. Additional March meeting will be setup to continue efforts for this group
       ii. Raingarden maintenance classes for Cost share and CWF grantees?
          1. Hands-on, at a raingarden, practical tips (other specific requirements from Erica)
       iii. Kim’s association looking for buckthorn removal volunteers
       iv. Eden Prairie High School has a tree hugger group that might need support
       v. Local schools typically require additional volunteers to be effective
       vi. 9 Mile Creek Discovery Point cannot accommodate large groups due to size of site and staff
c. Volunteer:
   i. Discussed how to expand volunteer base and number of events
   ii. Gael has school program activities that tailor toward small and large groups
       1. Will share with CAC group
   iii. Additional March meeting will be held to train CAC members to support local volunteer efforts
   iv. CAC members should be trained to either present or support volunteer efforts as it pertains to clean water topics
   v. Volunteer list should be put together to support District efforts
   vi. Gael will setup more training sessions for presentations and outreach
   vii. Background checks for volunteers restricted to school outreach
   viii. Additional pollinator outreach efforts to be scheduled to support maintenance of raingardens
   ix. Boy scout groups might be available to help clear buckthorn at Cardinal Creek trail

d. CAC members must choose a working group (or decline to join) by end of Feb

11. District events/business
   a. Eden Prairie GIVE Volunteer Fair to be held April 11
   b. Volunteer planting planning
      i. April event should be targeted toward 25-30 people, District will provide tools, snacks etc.
      ii. No background checks required for these volunteers.
   c. Hopkins Cleanup planning
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i. Need to lock down specific date and request that volunteers sign up

   1. City of Hopkins has provided bags, trash grabbers, picnic shelter

   d. Interest in setting up 2019 buckthorn bust(s) – Let’s get them on the calendar

12. Adjourn

Dates to remember:

- April 3, 6:30-8:30 PM, Cost Share Grant Review
- Late May/Early June, Volunteer Planting event
- July 10, Summer Tour, Evening (time tbd)
- October CAC Business Meeting (date tbd)
- December 11, 6:30-8:30 PM, State of the Waters Event and Volunteer Appreciation Gathering